

**SEABROOK CITY COUNCIL  
NOTICE OF REGULAR CITY COUNCIL MEETING  
TUESDAY, JANUARY 19, 2016 - 7:00 PM**

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY JANUARY 19, 2016 AT 7:00 PM** IN THE SEABROOK CITY HALL COUNCIL CHAMBERS, 1700 FIRST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5710 FOR FURTHER INFORMATION.

**PLEDGE OF ALLEGIANCE**

**1.0 PRESENTATIONS**

- 1.1 Recognition of Brandon Szews in the Information Technology Department for an outstanding job in the implementation of the L3 Video Project. (Wright)
- 1.2 Introduce and hold a badge ceremony for newly promoted Sergeant William Haskett. (Wright)
- 1.3 Introduce new police officers Kim Boniface, Taylor Stinson, and Matthew Tollett and administer oaths of office. (Wright and Hicks)

**2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

- 2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

### **3.0 SPECIFIC PUBLIC HEARING(S)**

#### **📎 ATTACHMENT 1**

- 3.1 Proposed Ordinance 2016-02, "Issuance of Conditional Use Permit to allow a Hotel without a full service restaurant". (Landis)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, "TEMPORARY AND NONTEXT CHANGES," SECTION 12.03, "CONDITIONAL USE PERMITS GRANTED", BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A "HOTEL (WITHOUT FULL SERVICE RESTAURANT)" TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

#### **4.0 CONSENT AGENDA - Council will discuss, consider and if appropriate, take action on the items listed below.**

All consent agenda items are considered by the City Council to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member, city manager, city attorney or city secretary so requests, in which event the item will be removed from the Consent Agenda and considered immediately following the Consent Agenda.

#### **📎 ATTACHMENT 2**

- 4.1 Approve Monthly Public Safety Report for December 2015. (Wright)

#### **📎 ATTACHMENT 3**

- 4.2 Approve Monthly Building Department Report for December 2015. (Landis)
- 4.3 Approve an excused absence for Robert Llorente for the January 05, 2016 special and regular City Council meetings. (Hicks)

#### **📎 ATTACHMENT 4**

- 4.4 Approve the minutes of the December 15, 2015 regular City Council meeting. (Hicks)

#### **📎 ATTACHMENT 5**

- 4.5 Approve the minutes of the January 05, 2016 special City Council meeting. (Hicks)

**ATTACHMENT 6**

- 4.6 Approve the minutes of the January 05, 2016 regular City Council meeting. (Hicks)

**END OF CONSENT AGENDA**

- 5.0 NEW BUSINESS - Council will discuss, consider and if appropriate, take action on the items listed below.**

**ATTACHMENT 7**

- 5.1 Consider approval on first reading of Proposed Ordinance 2016-02, "Issuance of Conditional Use Permit to allow a Hotel without a full service restaurant". (Landis)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, "TEMPORARY AND NONTEXT CHANGES," SECTION 12.03, "CONDITIONAL USE PERMITS GRANTED", BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A "HOTEL (WITHOUT FULL SERVICE RESTAURANT)" TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

**ATTACHMENT 8**

- 5.2 Consider recommendations of the Public Safety Task Force for 2016 expenditures from the Public Safety Fund in the amount of \$87,049.00. (Galyean)

**ATTACHMENT 9**

- 5.3 Consider participation in the Economic Alliance Advocacy trip to Washington, D.C. April 11-14, 2016. The 2015/2016 Budget includes funds for one Council representative to attend the April event in Washington, D.C. (Royal)

- 6.0 ROUTINE BUSINESS - Council will discuss, consider and if appropriate, take action on the items listed below.**

**ATTACHMENT 10**

- 6.1 Approve the Action Items Checklist which is attached and made a part of this agenda. (Council)

**ATTACHMENT 11**

- 6.2 Establish future meeting dates and agenda items, including dates for joint meetings with City boards and commissions. (Council)

**7.0 EXECUTIVE SESSION**

The City Council will now hold a closed executive meeting pursuant to the provisions of the open meetings Act, Charter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071, Consultation with Attorney; Section 551.072, Real Property; Section 551.073, Deliberation Regarding a Prospective Gift; Section 551.074, Personnel Matters; Section 551.076. Security Devices; and Section 551.087, Economic Development.

**Section 551.074**

- 7.1 Pursuant to Section 551.074, Texas Government Code, conduct an Executive Session to deliberate the evaluation and duties of the City Manager. (Royal)

**Section 551.074**

- 7.2 Pursuant to Section 551.074, Texas Government Code, conduct an Executive Session to deliberate the evaluation and duties of the City Secretary. (Royal)

**8.0 OPEN MEETING**

Council will reconvene in open session to allow for possible action on any of the agenda items listed above under "Executive Session".

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

**CERTIFICATE**

I certify that this notice was posted on the bulletin board on or before Friday, January 15, 2016 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.



Robin Hicks  
City Secretary





# CITY OF SEABROOK

## AGENDA BRIEFING

**Date of Meeting:** January 19, 2016

**Submitter/Requestor:** City of Seabrook

**Date Submitted:** January 11, 2016

**Presenter:** Sean Landis

**Description/Subject:**

Discussion, consideration, and possible action regarding the issuance of a Conditional Use permit to allow a Hotel (Without a full service restaurant) to be located at 3000 NASA Parkway.

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, "TEMPORARY AND NONTEXT CHANGES," SECTION 12.03, "CONDITIONAL USE PERMITS GRANTED", BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A "HOTEL (WITHOUT FULL SERVICE RESTAURANT)" TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**Applicant:** Sal Bhakta, (Seabrook Hospitality, Inc.)

**Legal Description:** The subject property, 3000 NASA Parkway, is located along NASA Parkway west of Elam Street and east of Repsdorph Road.

**Request:** The applicant requests a conditional use permit to establish a "Hotel (without full service restaurant)" at 3000 NASA Parkway.

**Purpose/Need:** Policy Issue  Administrative Issue

Agenda Briefing Form  
Page 2

**Background/Issue** (What prompted this need?):

The applicant wishes to re-establish a Hotel (without a full service restaurant) at the property located at 3000 NASA Parkway.

The lot at 3000 Nasa Parkway will be used to re-build the Hampton Inn by Hilton which was destroyed by fire on April 30<sup>th</sup>, 2015. The re-build will consist of 70 modern guest rooms, along with a grand high ceiling lobby, a suite shop, and outdoor garden. The hotel will be the latest prototype from Hilton and will be the newest Hampton Inn in the Houston Market.

Prior to the fire, the hotel was the 2<sup>nd</sup> rated Hampton Inn in all of Texas and Entrepreneur Magazine voted Hampton Hotels by Hilton the number 1 franchise for the last 8 years.

The property is located within a C-2 (Commercial – Medium) Zoning District.

**Impacted Parties** (Expected/Notified):

**Recommended Action:**

The Commission after receiving a presentation from City Staff and Seabrook Hospitality, Inc. recommended approval of the Conditional Use Permit by unanimous vote.

Aye: Miller, Sharp, Caradec and Hammann

Nay:

Absent: Potts, Davis and Dehart

**Attachments:**

(Please list description of attachments and number of pages in each attachment)

1. Proposed Ordinance 2016-02
2. Planning and Zoning Commission Official Report from the December 17, 2015 Meeting
3. Location Map
4. Zoning Map
5. Proposed Building Elevation

<b>Fiscal Impact:</b>	Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Finance Officer Review:
	Budget Amendment Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	Future/Ongoing Impact	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Budget Dept/Line Item Number N/A

**Funding Comments:**

N/A

**Where on the agenda should this item be placed?**

All requests must be submitted to the City Secretary's Office no later than 5:00 p.m. on the Wednesday preceding the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Agenda Briefing Form  
Page 3

(i.e. Public Hearing, New Business, Old Business, Consent Agenda, Executive Session, etc.)

**Public Hearing & New Business**

**Suggested Motion:**

The Commission after receiving a presentation from City Staff and Seabrook Hospitality, Inc. recommended approval of the Conditional Use Permit by unanimous vote.

Aye: Miller, Sharp, Caradec and Hammann

Nay:

Absent: Potts, Davis and Dehart

**City Manager Review:**

- Approved as submitted
- Submitted for Council consideration without comment
- Submitted for Council consideration with comments stated below:

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review \_\_\_\_\_  
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

Received and accepted by the City Secretary/Assistant \_\_\_\_\_

Returned by the City Secretary/Assistant (If incomplete) \_\_\_\_\_

**All requests must be submitted to the City Secretary's Office no later than 5:00 p.m. on the Wednesday preceding the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.**

## Planning & Zoning Commission OFFICIAL REPORT

The Planning and Zoning Commission of the City of Seabrook met on December 17, 2015 to hold a meeting to consider:

**Request for a conditional use permit to establish a "Hotel (without full service restaurant)" at 3000 Nasa Parkway as per the Seabrook City Code, Appendix A, Comprehensive Zoning, Article 4, "Special Use Regulations," Section 4.11, "Conditional use permit criteria and procedures,"**

### THE PLANNING & ZONING COMMISSION MADE THE FOLLOWING RECOMMENDATION:

APPROVAL  APPROVAL WITH AMENDMENTS/CONDITIONS (SEE BELOW)  DENIAL   
by a concurring vote of a majority of members of the Planning and Zoning Commission present at the meeting on December 17, 2015, as designated below and as certified by the signature of the Chairman. **This document is not valid unless signed by the Chairman/Presiding Commissioner.**

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<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Rosebud Caradec	X				<i>RC</i>
Laura Davis				X	
Mike DeHart				X	
Buddy Hammann	✓				<i>[Signature]</i>
Dodie Miller	✓				<i>[Signature]</i>
Michael Potts				X	
Michael Sharpe	X				<i>msh</i>

*[Signature]*  
Michael Potts, Chairman  
Planning & Zoning Commission

ATTEST:  
*[Signature]*  
Alesia L. Hammock  
Secretary

**CITY OF SEABROOK  
ORDINANCE NO. 2016-02**

**ISSUANCE OF CONDITIONAL USE PERMIT  
TO ALLOW A HOTEL WITHOUT A FULL SERVICE RESTAURANT**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, “TEMPORARY AND NONTEXT CHANGES,” SECTION 12.03, “CONDITIONAL USE PERMITS GRANTED”, BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A “HOTEL (WITHOUT FULL SERVICE RESTAURANT)” TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, Seabrook Hospitality Inc., “Applicant”, in accordance with the requirements of Section 4.11 of the City’s Comprehensive Ordinance, Appendix A of the Code of the City of Seabrook (“Zoning Ordinance”), has as owner requested the issuance of a Conditional Use Permit (“CUP”) to allow the construction and operation of a Hotel, without a full service restaurant, to be generally located at 3000 NASA Parkway, (more specifically described in the Harris County Appraisal District records as Lot 1 Block 1, Hampton Inn – Seabrook Texas , 3000 NASA PKY #70, Seabrook, Texas 775860), within a C-2 (Medium Commercial) district, hereinafter generally referred to as the “Property”; and

**WHEREAS**, the Zoning Ordinance, Section 3.15 requires the issuance of a Conditional Use Permit to allow a Hotel without a full service restaurant in a C-2 zoning district; and

**WHEREAS**, the Planning and Zoning Commission of the City of Seabrook has conducted a public hearing, received input from staff and has issued its final report recommending approval of the subject CUP; and

**WHEREAS**, all required hearings on this matter have been held, all criteria have been established for the consideration by City Council, and the applicant has agreed to comply with all ordinances of the City of Seabrook;

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50 **NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE**  
51 **CITY OF SEABROOK, STATE OF TEXAS:**

52  
53 **SECTION 1. FINDINGS OF FACT.**

54  
55 The facts and matters set forth in the preamble of this Ordinance are hereby found to be  
56 true and correct and incorporated by reference, including the representations of Applicant, (as  
57 referenced in its application for CUP, the final report from the Planning & Zoning Commission  
58 of December 17, 2015 recommending this CUP and the minutes of City Council of January 19  
59 and February 2, 2016), the performance of which City Council is specifically relying upon in  
60 granting this CUP, as provided hereafter.

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62 **SECTION 2. USE PERMITTED.**

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64 A Conditional Use Permit is hereby granted to allow a Hotel without a full service  
65 restaurant, in the C-2 (Medium Commercial) district located on the Property at 3000 NASA  
66 Parkway. Such Conditional Use Permit shall be in conformance with all conditions contained  
67 herein, and city ordinances, including the Comprehensive Zoning Ordinance and Subdivision  
68 Ordinance. In order to assure the proposed use meets all criteria contained in Section 4.11 of  
69 the Zoning Ordinance and related provisions of the Code of Ordinances, this Conditional Use  
70 Permit shall be in strict conformance with the following conditions which have been agreed by  
71 Applicant: [state additional conditions or  
72 delete]\_\_\_\_\_. In addition, failure of Applicant  
73 to comply with all ordinances of the City of Seabrook shall result in the immediate termination  
74 of this permit. This permit shall not be transferred to any other address.

75  
76 **SECTION 3. AMENDMENT TO THE CODE.**

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78 The Code of the City of Seabrook, Appendix A, "Comprehensive Zoning", Article 12,  
79 Section 12.03 "Conditional use permits granted" is hereby amended by adding a new paragraph  
80 Twenty-One (21) which shall read as follows:

81  
82 **"(21) By Ordinance No. 2016-02, a conditional use permit was granted to allow the**  
83 **construction and operation of a Hotel without a full service restaurant on the Property at**  
84 **3000 NASA Parkway which is located in a C-2 zoning district. Failure to comply with any**  
85 **conditions imposed and all ordinances of the City of Seabrook shall result in the**  
86 **immediate termination of this permit. This permit shall not be transferred to any other**  
87 **address."**

88  
89 **SECTION 4. INCORPORATION INTO THE CODE; PENALTY CLAUSE.**

90  
91 This Ordinance is hereby incorporated into and made a part of the Seabrook City Code  
92 and violation of any provision hereof shall be subject to the penalty described in said Code,  
93 Section 1-15 "General Penalty; continuing violations" which provides that any person who  
94 shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and,  
95 upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall  
96 constitute a separate offense.

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**SECTION 5. REPEAL OF CONFLICTING ORDINANCES.**

All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**SECTION 6. SEVERABILITY.**

In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Seabrook, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 7. NOTICE.**

The City Secretary shall give notice of the enactment of this Ordinance by promptly publishing it or its descriptive caption and penalty after final passage in the official newspaper of the City; the Ordinance to take effect upon publication.

PASSED AND APPROVED on first reading this 19th day of January, 2016.

PASSED, APPROVED, AND ADOPTED on second and final reading this 2nd day of February, 2016.

By: \_\_\_\_\_  
Glenn Royal  
Mayor

ATTEST:

By: \_\_\_\_\_  
Robin Hicks, TRMC  
City Secretary

Approved as to form:

\_\_\_\_\_  
Steven L. Weathered  
City Attorney

**CITY OF SEABROOK  
ORDINANCE NO. 2016-02**

**ISSUANCE OF CONDITIONAL USE PERMIT  
TO ALLOW A HOTEL WITHOUT A FULL SERVICE RESTAURANT**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, “TEMPORARY AND NONTEXT CHANGES,” SECTION 12.03, “CONDITIONAL USE PERMITS GRANTED”, BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A “HOTEL (WITHOUT FULL SERVICE RESTAURANT)” TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, Seabrook Hospitality Inc., “Applicant”, in accordance with the requirements of Section 4.11 of the City’s Comprehensive Ordinance, Appendix A of the Code of the City of Seabrook (“Zoning Ordinance”), has as owner requested the issuance of a Conditional Use Permit (“CUP”) to allow the construction and operation of a Hotel, without a full service restaurant, to be generally located at 3000 NASA Parkway, (more specifically described in the Harris County Appraisal District records as Lot 1 Block 1, Hampton Inn – Seabrook Texas , 3000 NASA PKY #70, Seabrook, Texas 775860), within a C-2 (Medium Commercial) district, hereinafter generally referred to as the “Property”; and

**WHEREAS**, the Zoning Ordinance, Section 3.15 requires the issuance of a Conditional Use Permit to allow a Hotel without a full service restaurant in a C-2 zoning district; and

**WHEREAS**, the Planning and Zoning Commission of the City of Seabrook has conducted a public hearing, received input from staff and has issued its final report recommending approval of the subject CUP; and

**WHEREAS**, all required hearings on this matter have been held, all criteria have been established for the consideration by City Council, and the applicant has agreed to comply with all ordinances of the City of Seabrook;

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**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:**

**SECTION 1. FINDINGS OF FACT.**

The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and incorporated by reference, including the representations of Applicant, (as referenced in its application for CUP, the final report from the Planning & Zoning Commission of December 17, 2015 recommending this CUP and the minutes of City Council of January 19 and February 2, 2016), the performance of which City Council is specifically relying upon in granting this CUP, as provided hereafter.

**SECTION 2. USE PERMITTED.**

A Conditional Use Permit is hereby granted to allow a Hotel without a full service restaurant, in the C-2 (Medium Commercial) district located on the Property at 3000 NASA Parkway. Such Conditional Use Permit shall be in conformance with all conditions contained herein, and city ordinances, including the Comprehensive Zoning Ordinance and Subdivision Ordinance. In order to assure the proposed use meets all criteria contained in Section 4.11 of the Zoning Ordinance and related provisions of the Code of Ordinances, this Conditional Use Permit shall be in strict conformance with the following conditions which have been agreed by Applicant: [state additional conditions or delete]\_\_\_\_\_. In addition, failure of Applicant to comply with all ordinances of the City of Seabrook shall result in the immediate termination of this permit. This permit shall not be transferred to any other address.

**SECTION 3. AMENDMENT TO THE CODE.**

The Code of the City of Seabrook, Appendix A, "Comprehensive Zoning", Article 12, Section 12.03 "Conditional use permits granted" is hereby amended by adding a new paragraph Twenty-One (21) which shall read as follows:

**"(21) By Ordinance No. 2016-02, a conditional use permit was granted to allow the construction and operation of a Hotel without a full service restaurant on the Property at 3000 NASA Parkway which is located in a C-2 zoning district. Failure to comply with any conditions imposed and all ordinances of the City of Seabrook shall result in the immediate termination of this permit. This permit shall not be transferred to any other address."**

**SECTION 4. INCORPORATION INTO THE CODE; PENALTY CLAUSE.**

This Ordinance is hereby incorporated into and made a part of the Seabrook City Code and violation of any provision hereof shall be subject to the penalty described in said Code, Section 1-15 "General Penalty; continuing violations" which provides that any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

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**SECTION 5. REPEAL OF CONFLICTING ORDINANCES.**

All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**SECTION 6. SEVERABILITY.**

In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Seabrook, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 7. NOTICE.**

The City Secretary shall give notice of the enactment of this Ordinance by promptly publishing it or its descriptive caption and penalty after final passage in the official newspaper of the City; the Ordinance to take effect upon publication.

PASSED AND APPROVED on first reading this 19th day of January, 2016.

PASSED, APPROVED, AND ADOPTED on second and final reading this 2nd day of February, 2016.

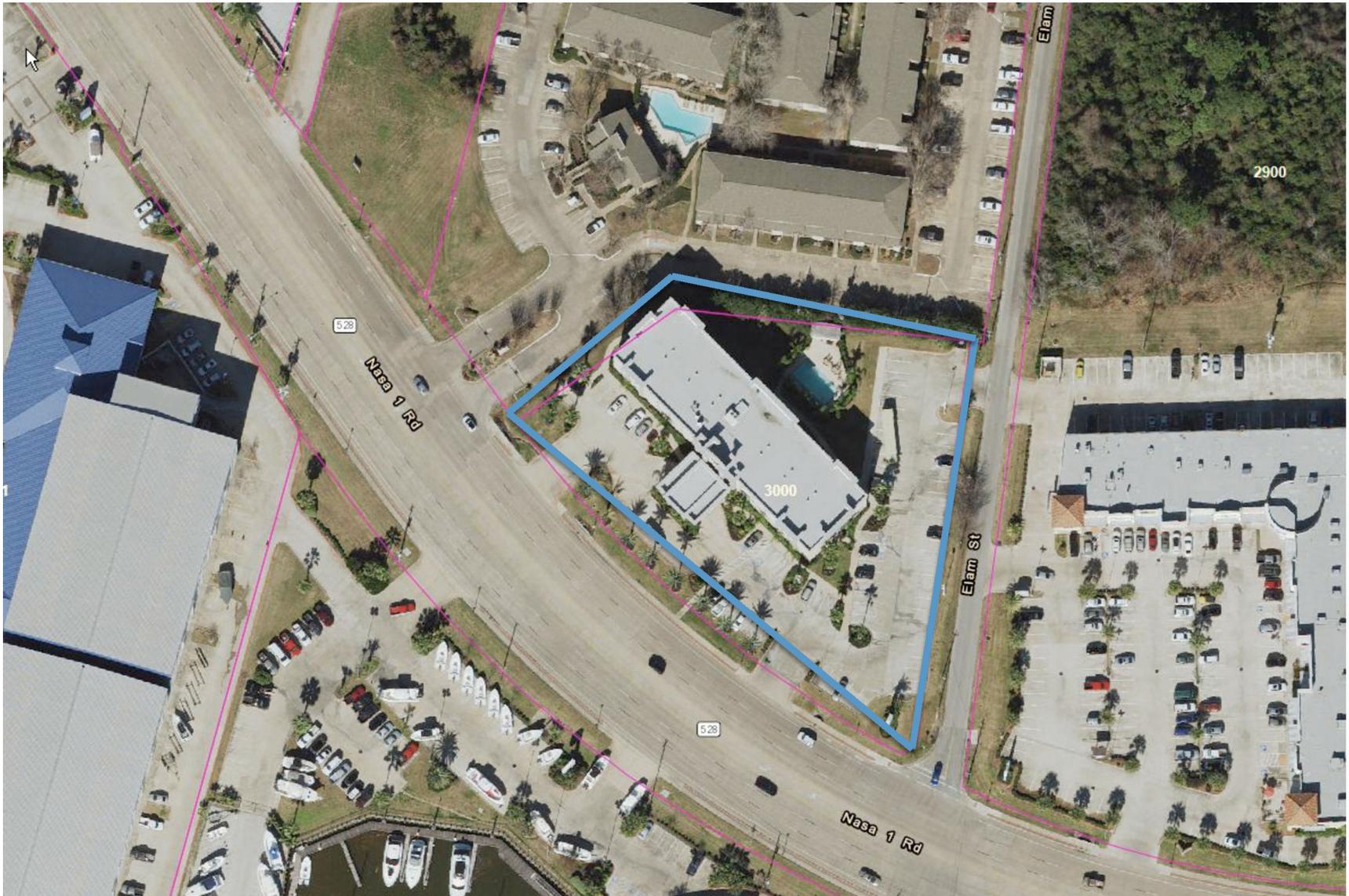
By: \_\_\_\_\_  
Glenn Royal  
Mayor

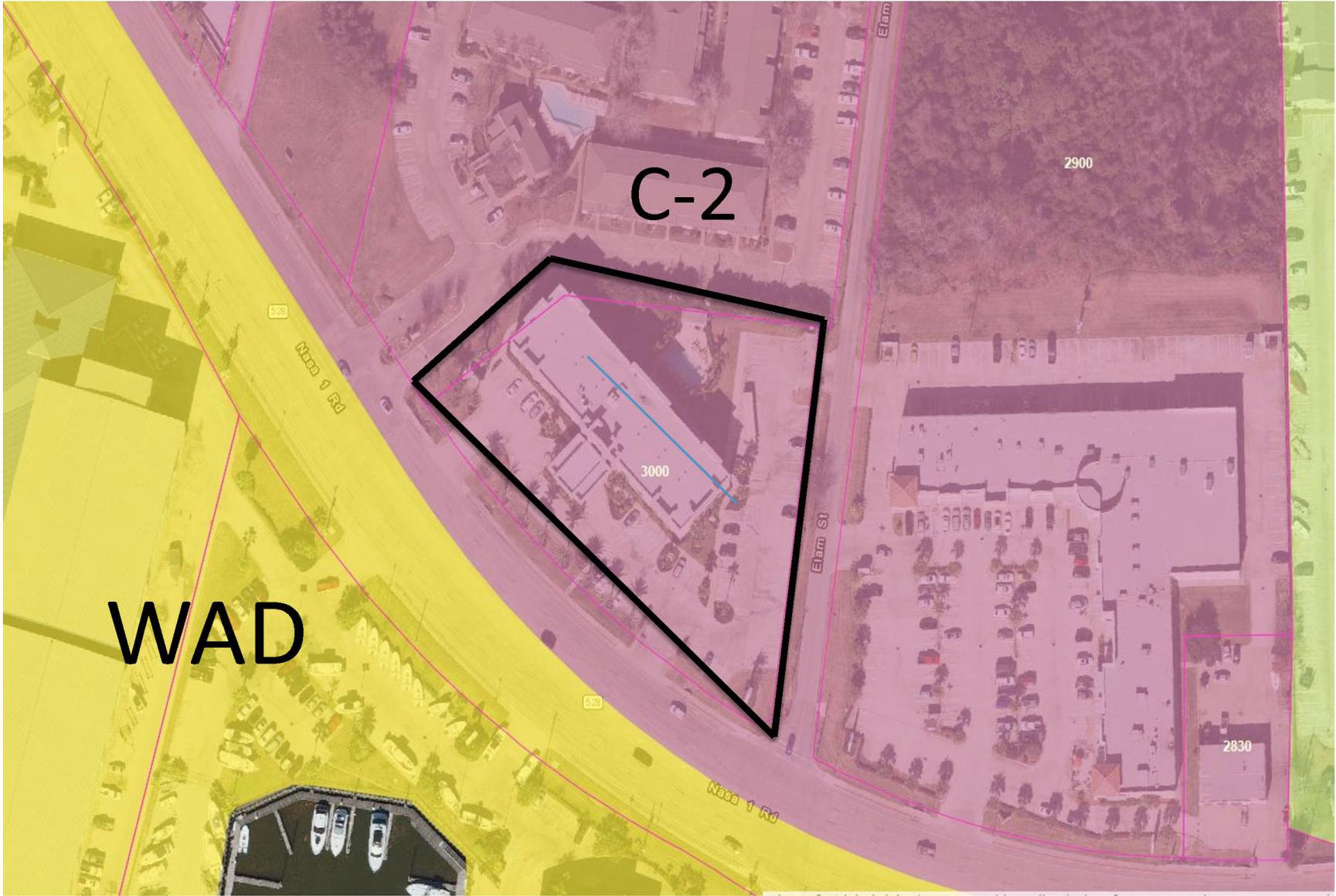
ATTEST:

By: \_\_\_\_\_  
Robin Hicks, TRMC  
City Secretary

Approved as to form:

\_\_\_\_\_  
Steven L. Weathered  
City Attorney





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## RENOVATION WITH A MANSARD - NIGHT VIEW

At night, the new Mansard Level of Omni engages our guests through new architectural splendor of the Square Colonnade and light lighting at the Park Colonnade. Highlights at the Square Colonnade, Park Colonnade and Entry act as a beacon and landmark for our guests.

Wolfe Architectural Lighting Ltd.  
New Square - Core



Illuminated Walk  
Colonnade and Lighting

Outside of Walk Colonnade  
Vibrant Light Architecture





# CITY OF SEABROOK

## AGENDA BRIEFING

Date of Meeting: January 12, 2015

Submitter/Requestor: Chief Wright

Date Submitted: January 8, 2015

Presenter: N/A

Description/Subject: *Monthly Public Safety Statistics Report December 2015*

**Purpose/Need:** Policy Issue  Administrative Issue  X: The public safety agencies will show activity through the statistical data monthly.

**Background/Issue:**

*Mayor and City Council request a monthly report for the activity of the public safety agencies for the city. The reports are created by the individual agencies and submitted by the Chief of Police.*

**Impacted Parties** (Expected/Notified):

**Miscellaneous Comments:**

**Recommended Action:**

**Attachments:**

*Police Department Report, Fire Department Report, CLEMC Report*

**Fiscal Impact:** Budgeted  Yes  No  
Budget Amendment Required  Yes  No  
Future/Ongoing Impact  Yes  No

Finance Officer Review:

\_\_\_\_\_

Budget Dept/Line Item Number \_\_\_\_\_

**Funding Comments:**

**Where on the agenda should this item be placed?**

**CONSENT AGENDA**

Agenda Briefing Form  
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**Suggested Motion:**

**City Manager Review:**

- Approved as submitted
- Submitted for Council consideration without comment
- Submitted for Council consideration with comments stated below:

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review \_\_\_\_\_  
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

Received and accepted by the City Secretary/Assistant \_\_\_\_\_

Returned by the City Secretary/Assistant (If incomplete) \_\_\_\_\_

**All requests must be submitted to the City Secretary's Office no later than 5:00 p.m. on the Wednesday preceding the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.**

## Council Stat Report 12/1/2015 - 12/31/2015

### Offense Data

THEFT	5
ASSAULT BY CONTACT F/IO	4
BURGLARY OF HABITATION / NON-FORCED	2
CREDIT CARD OR DEBIT CARD ABUSE	2
CRIMINAL MISCHIEF	2
FRAUD	2
POSSESSION OF CONTROLLED SUBSTANCE W/INTENT TO DELIVER	2
(FSGI) ACCIDENT INVOLVING DAMAGE TO VEHICLE- CLASS B	1
ASSAULT CAUSES BODILY INJURY FAMILY VIOLENCE ENHANCED	1
ASSAULT W/ OTHER WEAPON-AGGRAVATED	1
BURGLARY OF HABITATION / FORCIBLE ENTRY	1
BURGLARY OF MOTOR VEHICLE	1
DISCHARGE FIREARM IN CITY LIMITS	1
DRIVING WHILE LICENSE INVALID (B)	1
PUBLIC INTOXICATION	1
RESISTING ARREST SEARCH OR TRANSPORTATION	1
<b>Total Offense Reports:</b>	<b>28</b>

### Arrest Data

PUBLIC INTOXICATION	20
WARRANT - AGENCY	12
POSSESSION OF DRUG PARAPHERNALIA	4
WARRANT - OTHER AGENCY	4
CREDIT CARD OR DEBIT CARD ABUSE	2
CRIMINAL MISCHIEF	2
DISORDERLY CONDUCT #6 - FIGHTING	2
DRIVING WHILE LICENSE INVALID (C)	2
MINOR POSSESSION ALCOHOL	2
NO DL	2
ASSAULT BY CONTACT	1
DEFECTIVE HEADLAMPS	1
DISCHARGE FIREARM IN CITY LIMITS	1
DISORDERLY CONDUCT #10 - EXPOSING GENITALS	1
DISPLAY WRONG LICENSE PLATE (ALTERED OR OBSCURED)	1
DRIVING WHILE LICENSE INVALID (B)	1
FAIL TO YIELD ROW	1
FAILURE TO APPEAR	1
FAILURE TO IDENTIFY	1
INTERFERE WITH DUTIES OF PUBLIC SERVANT	1
LP - LITTERING	1
MANUFACTURE OR DELIVERY OF SUBSTANCE IN PENALTY GROUP 3 OR 4	1
POSSESSION OF CONT SUBSTANCE W/ INTENT TO DELIVER - PG1	1
POSSESSION OF SUBSTANCE IN PENALTY GROUP 1	1
RECKLESS DAMAGE OR DESTRUCTION - (CLASS C)	1
RESISTING ARREST SEARCH OR TRANSPORTATION	1
THEFT < \$50	1
THEFT <\$100 SHOPLIFTING	1
UNSAFE START OF PARKED VEHICLE	1
VEHICULAR SOUND SYSTEM	1
<b>Total Arrests:</b>	<b>56</b>
<b>Total Charges:</b>	<b>72</b>

**CALL FOR SERVICE DATA**

TRAFFIC STOP	352
SUSPICIOUS CIRC PERSON VEHICLE	84
CVE INSPECTION	47
ALARM BURGLAR	43
MINOR ACCIDENT	32
DISTURBANCE	30
ASSIST BY LAW	29
INTOXICATED DRIVER PERSON	25
LOUD MUSIC NOISE	22
VIOLATION CITY ORDINANCE	18
WELFARE CONCERN	16
TRAFFIC HAZ PROB DIRECT RELAT	15
RECKLESS DRIVER CONDUCT	13
DISABLED VEHICLE	12
FLAGDOWN	12
THEFT	12
ASSIST CITIZEN	11
CIVIL PROBLEM STANDBY	10
CRIMINAL MISCHIEF	7
PARKING VIOLATION	7
ALARM PANIC	6
ABUSE NEGLECT CHILD ELDERLY	4
BURGLARY	4
FOLLOW UP	4
FRAUD	4
ALARM HOLD UP	3
THREAT TERRORISTIC	3
TRESPASS	3
WARRANT SERVICE	3
911 HANG UP	2
ACCIDENT MAJOR	2
ASSAULT	2
ID THEFT	2
LOST MISSING RECOVERED ABDUCTD	2
UNAUTHORIZED USE OF M/V	2
ABANDONED VEHICLE	1
ANIMAL CONTROL PROBLEM	1
HARASSMENT	1
NARCOTICS VIOLATION	1
PRISONER PROCESS	1
VEHICLE IN THE DITCH	1
Z ANMAL CONTROL PROBLEM ACO	1
<b>Total CFS:</b>	<b>850</b>

**Seabrook**

**City of Seabrook Monthly Statistics**

**Alarm Date Between {12/01/2015} And {12/31/2015}  
and District = "1 "**

**1 Seabrook**

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>142 Brush or brush-and-grass mixture fire</b>					
15-0150682	12/20/2015 08:16:34	12/20/2015 08:27:02	1	1	00:10:28
<b>Average Response Time for District/Incident Type</b>					<b>00:10:28</b>
<b>311 Medical assist, assist EMS crew</b>					
15-0150650	12/01/2015 03:10:35	12/01/2015 03:17:13	1	3	00:06:38
15-0150651	12/02/2015 18:57:53	12/02/2015 19:03:04	1	2	00:05:11
15-0150655	12/04/2015 22:46:26	12/04/2015 22:50:38	1	2	00:04:12
15-0150657	12/05/2015 21:16:47	12/05/2015 21:19:52	1	2	00:03:05
15-0150658	12/05/2015 22:46:20	12/05/2015 22:51:36	1	2	00:05:16
15-0150660	12/07/2015 14:39:49	12/07/2015 14:45:30	1	1	00:05:41
15-0150661	12/07/2015 22:59:23	12/07/2015 23:01:38	1	2	00:02:15
15-0150664	12/10/2015 01:36:45	12/10/2015 01:39:42	1	3	00:02:57
15-0150665	12/10/2015 08:45:27	12/10/2015 08:51:44	1	1	00:06:17
15-0150666	12/10/2015 20:27:40	12/10/2015 20:32:17	1	2	00:04:37
15-0150667	12/12/2015 12:59:10	12/12/2015 13:03:03	1	1	00:03:53
15-0150668	12/13/2015 03:11:13	12/13/2015 03:17:56	1	3	00:06:43
15-0150669	12/14/2015 05:20:30	12/14/2015 05:27:45	1	3	00:07:15
15-0150670	12/14/2015 19:49:11	12/14/2015 19:51:57	1	2	00:02:46
15-0150673	12/15/2015 23:12:18	12/15/2015 23:15:32	1	3	00:03:14
15-0150674	12/16/2015 03:05:10	12/16/2015 03:10:00	1	3	00:04:50
15-0150676	12/16/2015 18:29:51	12/16/2015 18:35:18	1	2	00:05:27
15-0150678	12/17/2015 16:49:36	12/17/2015 16:53:16	1	2	00:03:40
15-0150680	12/19/2015 02:27:48	12/19/2015 02:33:57	1	3	00:06:09
15-0150681	12/20/2015 08:13:16	12/20/2015 08:22:15	1	1	00:08:59
15-0150683	12/20/2015 14:35:26	12/20/2015 14:39:40	1	1	00:04:14
15-0150684	12/21/2015 17:53:00	12/21/2015 17:53:34	1	2	00:00:34
15-0150686	12/23/2015 09:09:35	12/23/2015 09:14:09	1	1	00:04:34
15-0150691	12/26/2015 20:50:46	12/26/2015 20:55:38	1	2	00:04:52
15-0150693	12/28/2015 09:07:09	12/28/2015 09:10:40	1	1	00:03:31
15-0150695	12/29/2015 13:15:49	12/29/2015 13:18:52	1	1	00:03:03
15-0150699	12/31/2015 16:53:31	12/31/2015 16:54:43	1	2	00:01:12
15-0150700	12/31/2015 20:44:35	12/31/2015 20:49:13	1	2	00:04:38
<b>Average Response Time for District/Incident Type</b>					<b>00:04:29</b>
<b>324 Motor Vehicle Accident with no injuries</b>					
15-0150654	12/04/2015 10:15:31	12/04/2015 10:19:00	1	1	00:03:29
15-0150696	12/29/2015 17:46:01	12/29/2015 17:48:50	1	2	00:02:49
<b>Average Response Time for District/Incident Type</b>					<b>00:03:09</b>
<b>412 Gas leak (natural gas or LPG)</b>					
15-0150659	12/07/2015 01:55:05	12/07/2015 02:02:25	1	3	00:07:20
15-0150663	12/08/2015 12:32:26	12/08/2015 12:40:05	1	1	00:07:39
15-0150675	12/16/2015 12:58:32	12/16/2015 13:06:14	1	1	00:07:42
					<b>00:07:34</b>

Seabrook

City of Seabrook Monthly Statistics

Alarm Date Between {12/01/2015} And {12/31/2015}  
and District = "1 "

1 Seabrook

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>463 Vehicle accident, general cleanup</b>					
15-0150697	12/29/2015 18:22:12	12/29/2015 18:24:51	1	2	00:02:39
Average Response Time for District/Incident Type					00:02:39
<b>6111 Dispatched &amp; cancelled en route to automatic alarm</b>					
15-0150698	12/30/2015 20:20:25	12/30/2015 20:23:46	1	2	00:03:21
Average Response Time for District/Incident Type					00:03:21
<b>700 False alarm or false call, Other</b>					
15-0150679	12/18/2015 17:16:18	12/18/2015 17:19:06	1	2	00:02:48
Average Response Time for District/Incident Type					00:02:48
<b>735 Alarm system sounded due to malfunction</b>					
15-0150692	12/27/2015 01:51:29	12/27/2015 02:02:30	1	3	00:11:01
Average Response Time for District/Incident Type					00:11:01
<b>745 Alarm system activation, no fire - unintentional</b>					
15-0150687	12/23/2015 12:21:16	12/23/2015 12:28:26	2	1	00:07:10
Average Response Time for District/Incident Type					00:07:10
Overall Average Response Time for District 00:04:56					

Total Incident Count: 39

Overall Average Response Time: 00:04:56

Seabrook

City of Seabrook Monthly Statistics

Alarm Date Between {12/01/2015} And  
{12/31/2015} and District = "1 "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
142 Brush or brush-and-grass mixture fire	1	2.38%	\$0	0.00%
	<u>1</u>	<u>2.38%</u>	<u>\$0</u>	<u>0.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	28	66.67%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	4.76%	\$0	0.00%
	<u>30</u>	<u>71.43%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	3	7.14%	\$0	0.00%
463 Vehicle accident, general cleanup	1	2.38%	\$0	0.00%
	<u>4</u>	<u>9.52%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	1	2.38%	\$0	0.00%
6111 Dispatched & cancelled en route to automatic alarm	3	7.14%	\$0	0.00%
	<u>4</u>	<u>9.52%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	2.38%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	2.38%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	1	2.38%	\$0	0.00%
	<u>3</u>	<u>7.14%</u>	<u>\$0</u>	<u>0.00%</u>
<b>Total Incident Count:</b>	<b>42</b>		<b>Total Est Loss:</b>	<b>\$0</b>

Seabrook

City of Seabrook Monthly Statistics

Alarm Date Between {12/01/2015} And {12/31/2015}  
and District = "1 "

Total Number of Incidents 42	Total Number of Responding Personnel	330
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Average Turnout per Incident	8
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**CLEMC REPORT**  
**Seabrook Stats Report DEC15**

Allergic Reaction	0
Assist by EMS	4
Attempted Suicide	1
Breathing problems	6
Choking	0
CPR	4
CVA	1
Death Investigation	0
Diabetic	0
Drowning	0
Heart problems/pain	2
Injured person	9
Motor Vehicle Incidents	4
Medical Alert Alarm	0
OB Baby Call	0
Overdose	3
Seizure	1
Sick Call	19
Trauma Gunshot/Stabbing	14
fire stand-by	0
Unconscious	1
Total	69

Response Time

6Min 53Sec

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501101 - BLDG SEQUENTIAL RESIDENTIAL

TYPE: BS

BUILDING SEQUENTIAL

PROPERTY: 1872 DOLPHIN DR

APPLIED DATE: 11/02/2015 ISSUED DATE: 11/02/2015 EXPIRATION DATE: 5/03/2016 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: GILLIAM, MARK

6021 FAIRMONT PKWY

PASADENA, TX 77505

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR:

CLASS:

ISSUED DATE: 11/02/2015 EXPIRATION DATE: 5/03/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: Not Started VALUATION: 5,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501104 - BLDG SEQUENTIAL RESIDENTIAL TYPE: BS BUILDING SEQUENTIAL

PROPERTY: 3125 SEA CHANNEL

APPLIED DATE: 11/03/2015 ISSUED DATE: 11/03/2015 EXPIRATION DATE: 5/04/2016 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: ADVANCED MARINE CONSTRUCTION

11530 STROM RD  
DICKINSON, TX 77539

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: 2662 ADVANCED MARINE CONSTRUCTION CLASS: GENERAL GNRL

11530 STROM RD

DICKINSON, TX 77539

ISSUED DATE: 11/03/2015 EXPIRATION DATE: 5/04/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: Not Started VALUATION: 45,910.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501114 - BLDG SEQUENTIAL RESIDENTIAL TYPE: BS BUILDING SEQUENTIAL

PROPERTY: 2205 ACADIANA COURT

APPLIED DATE: 11/04/2015 ISSUED DATE: 11/04/2015 EXPIRATION DATE: 5/05/2016 COMPLETION DATE: 12/01/2015

CONTRACTOR: THD AT-HOME SERVICES, DBA HOME  
3200 COBB GALLERIA PKWY STE 20  
ATLANTA, GA 30339

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: COMPLETE BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: 1548 THD AT-HOME SERVICES, DBA HOME CLASS: GENERAL GNRL

3200 COBB GALLERIA PKWY STE 20  
ATLANTA, GA 30339

ISSUED DATE: 11/04/2015 EXPIRATION DATE: 5/05/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: APPROVED VALUATION: 12,423.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501116 - BLDG SEQUENTIAL RESIDENTIAL TYPE: BS BUILDING SEQUENTIAL

PROPERTY: 1813 ASPEN

APPLIED DATE: 11/05/2015 ISSUED DATE: 11/05/2015 EXPIRATION DATE: 5/06/2016 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: BROWN, BETTY  
1813 ASPEN LN  
SEABROOK, TX 77586

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: CLASS:

ISSUED DATE: 11/05/2015 EXPIRATION DATE: 5/06/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: Not Started VALUATION: 3,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501120 - POOL RESIDENTIAL

TYPE: SP SWIMMING POOL

PROPERTY: 2612 DRIFTWOOD LANE

APPLIED DATE: 11/06/2015 ISSUED DATE: 11/06/2015 EXPIRATION DATE: 5/07/2016 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: BAY AREA POOLS & SPAS/ROBERT B

4890 WEST MAIN

LEAGUE CITY, TX 77573

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

SEGMENT: SP - SWIMMING POOL

CONTRACTOR: 0295 BAY AREA POOLS & SPAS/ROBERT B CLASS: POOL POOL

4890 WEST MAIN

LEAGUE CITY, TX 77573

ISSUED DATE: 11/06/2015 EXPIRATION DATE: 5/07/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: Open VALUATION: 54,500.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501126 - BLDG SEQUENTIAL RESIDENTIAL TYPE: BS BUILDING SEQUENTIAL

PROPERTY: 2102 TODVILLE ROAD, #10

APPLIED DATE: 11/06/2015 ISSUED DATE: 11/06/2015 EXPIRATION DATE: 5/07/2016 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: ARUNYON, BRUCE/JENNIFER

2102 TODVILLE # 10  
SEABROOK, TX 77586-

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: CLASS:

ISSUED DATE: 11/06/2015 EXPIRATION DATE: 5/07/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: Open VALUATION: 30,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501137 - POOL RESIDENTIAL TYPE: SP SWIMMING POOL

PROPERTY: 2533 WILD OAK FOREST LN

APPLIED DATE: 11/10/2015 ISSUED DATE: 11/10/2015 EXPIRATION DATE: 5/11/2016 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: BACKYARD AMENITIES INC.

1126 SOUTH HIGHWAY 146

BAYTOWN, TX 77520

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

SEGMENT: SP - SWIMMING POOL

CONTRACTOR: 0785 BACKYARD AMENITIES INC. CLASS: POOL POOL

1126 SOUTH HIGHWAY 146

BAYTOWN, TX 77520

ISSUED DATE: 11/10/2015 EXPIRATION DATE: 5/11/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: Open VALUATION: 36,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501138 - BLDG SEQUENTIAL RESIDENTIAL TYPE: BS BUILDING SEQUENTIAL

PROPERTY: 1517 TODVILLE ROAD

APPLIED DATE: 11/10/2015 ISSUED DATE: 11/10/2015 EXPIRATION DATE: 5/11/2016 COMPLETION DATE: 12/02/2015

CONTRACTOR: ISSUED TO: BOURGEOIS, WARDELL  
1517 TODVILLE  
SEABROOK, TX 77586

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: COMPLETE BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: CLASS:

ISSUED DATE: 11/10/2015 EXPIRATION DATE: 5/11/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: APPROVED VALUATION: 3,561.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501145 - BLDG SEQUENTIAL RESIDENTIAL TYPE: BS BUILDING SEQUENTIAL

PROPERTY: 2358 ACADIANA LANE

APPLIED DATE: 11/11/2015 ISSUED DATE: 11/11/2015 EXPIRATION DATE: 5/12/2016 COMPLETION DATE: 11/12/2015

CONTRACTOR: ISSUED TO: ALLIED FOUNDATION SPECIALISTS

1321 VELMA  
DEER PARK, TX 77536

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: COMPLETE BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: 0037 ALLIED FOUNDATION SPECIALISTS CLASS: GENERAL GNRL

1321 VELMA

DEER PARK, TX 77536

ISSUED DATE: 11/11/2015 EXPIRATION DATE: 5/12/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: APPROVED VALUATION: 6,400.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501146 - BLDG SEQUENTIAL RESIDENTIAL

TYPE: BS

BUILDING SEQUENTIAL

PROPERTY: 1605 BAHAMA DRIVE

APPLIED DATE: 11/11/2015 ISSUED DATE: 11/11/2015 EXPIRATION DATE: 5/12/2016 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: BAY AREA ROOFERS

PO BOX 638

FRIENDSWOOD, TX 77549

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: OPEN BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: 1684 BAY AREA ROOFERS

CLASS: ROOF ROOF CONTRACTOR

PO BOX 638

FRIENDSWOOD, TX 77549

ISSUED DATE: 11/11/2015 EXPIRATION DATE: 5/12/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: Not Started VALUATION: 15,629.00 BALANCE: 0.00

12/03/2015 11:14 AM PROJECT MASTER REPORT PAGE: 11  
PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project  
PROJECT TYPE: All CONTRACTOR CLASS: All - All Contractor Classes  
CONTRACTORS: All  
APPLIED DATES: 0/00/0000 THRU 99/99/9999 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
STATUS INCLUDED: Opened, Complet ISSUED DATES: 11/01/2015 THRU 11/30/2015  
=====

PROJECT: 1501160 - NEW RESIDENTIAL CONSTRUCTION TYPE: BL NEW BUILDING  
PROPERTY: 2104 MENARD  
APPLIED DATE: 11/17/2015 ISSUED DATE: 11/17/2015 EXPIRATION DATE: 5/18/2016 COMPLETION DATE: 0/00/0000  
CONTRACTOR: ISSUED TO: BAYWAY HOMES  
P O BOX 1244  
FRIENDSWOOD, TX 77549

SQUARE FEET: 0  
DWELLING TYPE: PRIVATE UNITS: 0  
STATUS: OPEN BALANCE: 0.00

SEGMENT: BNR - NEW BUILDING RESIDENTIAL  
CONTRACTOR: 1466 BAYWAY HOMES, INC. CLASS: GENERAL GNRL  
PO BOX 1244  
FRIENDSWOOD, TX 77549  
ISSUED DATE: 11/17/2015 EXPIRATION DATE: 5/18/2016  
BUILDING CODE: 101 SINGLE FAMILY DETACHED  
STATUS: Not Started VALUATION: 307,000.00 BALANCE: 0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

PROJECT: 1501170 - BLDG SEQUENTIAL RESIDENTIAL TYPE: BS BUILDING SEQUENTIAL

PROPERTY: 2017 WILLOW WISP

APPLIED DATE: 11/18/2015 ISSUED DATE: 11/18/2015 EXPIRATION DATE: 5/19/2016 COMPLETION DATE: 11/30/2015

CONTRACTOR: ISSUED TO: ALLIED SIDING & WINDOWS

1431 GRAHAM

SUITE 202

TOMBALL, TX 77375-0000

SQUARE FEET: 0

DWELLING TYPE: PRIVATE UNITS: 0

STATUS: COMPLETE BALANCE: 0.00

SEGMENT: BSR - BUILDING SEQUENTIAL RESID

CONTRACTOR: 1660 ALLIED SIDING & WINDOWS CLASS: GENERAL GNRL

1431 GRAHAM

SUITE 202

TOMBALL, TX 77375-0000

ISSUED DATE: 11/18/2015 EXPIRATION DATE: 5/19/2016

BUILDING CODE: 434 REISIDENTIAL REMODEL EXCLUDING GARAGES

STATUS: APPROVED VALUATION: 14,245.00 BALANCE: 0.00

TOTAL PRINTED: 12 PROJECTS TOTAL VALUATION: \$533,668.00 TOTAL BALANCE: \$0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

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\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT	# OF SEGMENTS	BALANCE
BNR - NEW BUILDING RESIDENTIAL	1	0.00
BSR - BUILDING SEQUENTIAL RESID	9	0.00
SP - SWIMMING POOL D	2	0.00
*** TOTALS ***	12	0.00

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: All

CONTRACTOR CLASS: All

- All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 0/00/0000 THRU 99/99/9999

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 11/01/2015 THRU 11/30/2015

\*\*\* PROJECT TYPE RECAP \*\*\*

PROJECT TYPE	# OF PROJECTS	BALANCE
BL - NEW BUILDING	1	0.00
BS - BUILDING SEQUENTIAL	9	0.00
SP - SWIMMING POOL	2	0.00
*** TOTALS ***	12	0.00

## SELECTION CRITERIA

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REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ  
PROJECT TYPE: All  
CONTRACTOR CLASS: All All Contractor Classes  
CONTRACTOR: All  
PROJECT STATUS: Opened, Completed, Rejected, Suspended  
SEGMENTS: Include: BNC, BNR, BSC, BSR, SP  
PHASES: All  
COMMENT CODES: All

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PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
ISSUED RANGE FROM: 11/01/2015 THROUGH 11/30/2015  
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
COMPLETION RANGE FROM: 00/00/0000 THROUGH 99/99/9999

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BALANCE SELECTION

SELECTION: ALL

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PRINT OPTIONS

PRINT MONTHLY RECAP NO  
PRINT SEGMENTS: YES  
PRINT PHASES: NO  
ONE PROJECT PER PAGE: YES  
PRINT REJECTION NOTES: NO  
PRINT PROJECT W/O SEGMENTS: NO  
PRINT CONDITIONS: NO  
PRINT DESCRIPTION: NO  
PRINT NOTES: NO  
SEQUENCE: Project  
COMMENT CODES: None

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\*\*\* END OF REPORT \*\*\*

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The City Council of the City of Seabrook met in regular session on Tuesday, December 15, 2015 at 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

**THOSE PRESENT WERE:**

- |                 |                                        |
|-----------------|----------------------------------------|
| GLENN ROYAL     | MAYOR                                  |
| ROBERT LLORENTE | COUNCIL PLACE NO. 1                    |
| MIKE GIANGROSSO | COUNCIL PLACE NO. 2                    |
| GARY JOHNSON    | MAYOR PRO TEM &<br>COUNCIL PLACE NO. 3 |
| MELISSA BOTKIN  | COUNCIL PLACE NO. 4                    |
| GLENNA ADOVASIO | COUNCIL PLACE NO. 5                    |
| O.J. MILLER     | COUNCIL PLACE NO. 6                    |
| GAYLE COOK      | CITY MANAGER                           |
| SEAN LANDIS     | DEPUTY CITY MANAGER                    |
| STEVE WEATHERED | CITY ATTORNEY                          |
| ROBIN HICKS     | CITY SECRETARY                         |

Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States and Texas Pledge of Allegiance.

**1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

**1.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)**

Councilmember Giangrosso announced that City offices will be closed on December 24, December 25, and January 1. The Harris County Mayors' and Councils' Association will have its December meeting, hosted by the City of Seabrook, on December 16 at the Lakewood Yacht Club.

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**2.0 CONSENT AGENDA**

**2.1 Approve on second and final reading proposed Ordinance 2015-22, "Amending Impact Fees for New Construction and Adoption of a Land use Assumptions Map." (Landis)**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, CHAPTER 85 "TAXATION AND FINANCE", ARTICLE V. "FINANCE", DIVISION 2. "IMPACT FEES", SECTIONS 85-156-85-158, BY AMENDING AND UPDATING IMPACT FEES IN ACCORDANCE WITH STATE LAW; MAKING FINDINGS OF FACT; PROVIDING A PENALTY FOR VIOLATION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.**

**2.2 Removed from the Consent Agenda by Councilmember Botkin.**

**2.3 Approve Monthly Public Safety Report for November 2015. (Wright)**

**2.4 Approve Monthly Building Department Report for November 2015. (Landis)**

**2.5 Approve an excused absence for Robert Llorente for the December 1, 2015 regular City Council meeting. (Hicks)**

**2.6 Approve the minutes of the November 17, 2015 regular City Council meeting. (Hicks)**

**2.7 Approve the minutes of the December 01, 2015 regular City Council meeting. (Hicks)**

**END OF CONSENT AGENDA**

Motion was made by Councilmember Llorente and seconded by Councilmember Botkin

To approve the Consent Agenda with the exception of Item 2.2.

MOTION CARRIED BY UNANIMOUS CONSENT

91 **2.2 Approve the renewal of the contract with Houston Community Newspapers &**  
92 **Media Group for publication in the Bay Area Citizen as the official newspaper of**  
93 **the City, as required by Resolution 82-20. (Hicks)**  
94

95 Councilmember Botkin asked why the Bay Area Observer was not considered as an  
96 option for the official newspaper.  
97

98 Robin Hicks, City Secretary, explained that the Bay Area Observer was considered;  
99 however, at this time, the Observer's circulation is small compared to the Bay Area  
100 Citizen. Ms. Hicks will reach out to the Observer over the next year to get a better feel  
101 for the paper's circulation potential, will poll citizens to find out what paper they are  
102 reading and from where they are getting City legal notice information, and will determine  
103 if the Observer should be looked at more closely next year for designation as the official  
104 newspaper. In addition, Resolution 82-20 names the Bay Area Citizen as the official  
105 newspaper; therefore, Council will be required to pass a new Resolution to change the  
106 designation.  
107

108 Motion was made by Councilmember Miller and seconded by Councilmember Botkin  
109 To Approve the renewal of the contract with Houston Community Newspapers & Media  
110 Group for publication in the Bay Area Citizen as the official newspaper of the City, as  
111 required by Resolution 82-20.  
112

113 MOTION CARRIED BY UNANIMOUS CONSENT  
114

115 **3.0 NEW BUSINESS**  
116

117 **3.1 Receive update on Compensation Study and consider approval of Compensation**  
118 **Study results and any budgetary impacts in the current fiscal year.**  
119 **(Cook/Weatherly)**  
120

121 Gayle Cook, City Manager, introduced Matt Weatherly with Public Sector Personnel, to  
122 give a high level summary of the study findings. Mr. Weatherly explained that the study  
123 was started in August, and his team looked at as many benchmark jobs as possible with  
124 private and public market comparators, including the list of other cities determined by  
125 Council to be comparable entities and at Harris County for police positions. Public  
126 Sector looked at the impact of modifications to the Seabrook existing pay tables for both  
127 civilian and public safety. Each job mid-point salary was assessed using the Economic  
128 Research Institute data for the Houston/Galveston area. About 60% of the Seabrook jobs  
129 were at least 5% under the mid-point salary in comparison to the surveyed jobs and the  
130 market average. Public Sector also took benefits, health insurance contributions, paid  
131 time off, incentive pay, and additional duties pay into consideration. Seabrook  
132 contributions toward family health insurance is a little above average and very  
133 competitive in this area. The recommendation for civilian positions is to keep the current  
134 salary structure/pay table, but move positions around on the table. For example, if the  
135 mid-point salary in Seabrook is 6, 7, 8% behind the survey/market average, the position

136 should be moved to a different range on the current salary structure/pay table. If the  
137 position moves, the person currently holding the position will receive a pay adjustment to  
138 match the structural move. On the Civil Service scale, the recommendation is to remove  
139 the first four steps for police officers, so that the new entry rate is more competitive, from  
140 \$45,000 to \$50,000. In addition, Public Sector is recommending steps be added to the  
141 top of the scale, and positions be moved in the salary structure/pay table to better align  
142 with rank and time on the job, including supervisory and command staff. Police detective  
143 will be included in the police officer rank. This recommendation prevents paying a brand  
144 new officer the same as an officer who has been employed for five, eight years.  
145

146 Ms. Cook explained that the recommendations from Public Sector are based solely on the  
147 numbers that emerged as a result of the study. These numbers have been plugged into the  
148 budget model and packages under consideration include allowances for all the moving  
149 pieces such as retirements and promotions. Approval of all three recommended packages  
150 (civilian, civil service, and managers) would cost \$6,735,000, 75% of which has been  
151 approved in the current fiscal year's budget. Moving forward, the projection for 2016-  
152 2017 is \$6.8 million, not including STEP increases and any increases in the cost of  
153 providing benefits. Because there have been retention issues with public safety, staff  
154 recommends approval of at least the full civil service package, and because a stabilization  
155 fund has been approved by Council and put into place and the City has funds in reserve,  
156 approval of all three packages will not have a negative future impact.  
157

158 Council discussion ensued regarding the possible impact of the Highway 146 expansion  
159 project and the anticipated loss of revenue while businesses relocate; the percentage that  
160 some jobs are under the market average, ranging from 2.5% to 16%; retaining highly  
161 certified individuals in all areas; remaining competitive in the market; how critical each  
162 package is; and understanding the full impact of approving all three packages. Council  
163 reiterated that staff deserves the increases in pay and that they want to recruit and retain  
164 well qualified individuals. Council asked for a workshop session to take a look at the  
165 finances and the full impact of approving all three packages.  
166

167 Ms. Cook stated that the approval of the package for police would result in a full impact  
168 of \$146,000 for 2016. The last time police had a compensation study completed was  
169 2007. Dispatchers and animal control are included in the civilian package, not the civil  
170 service package. If Council holds a workshop in January, any salary changes that occur,  
171 based on the packages approved at the workshop, will be retroactive back to January 1.  
172

173 Motion was made by Councilmember Miller and seconded by Councilmember Botkin  
174

175 To approve the portion of the civil service full package that applies to the police  
176 department, effective January 1, 2016, and to look at all other numbers at a workshop on  
177 January 5, 2016 at 5:00 p.m.  
178

179 MOTION CARRIED BY UNANIMOUS CONSENT  
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**4.0 ROUTINE BUSINESS**

**4.1 Approve the Action Items Checklist which is attached and made a part of this agenda. (Council)**

Highway 146 – Gayle Cook, City Manager, explained that several staff members attended a TXDOT meeting today regarding this project, and asked point blank questions about the details of the project. Acquisition packages will be sent to property owners in January on both the east and west sides. TXDOT approved providers will go onsite, take inventory and start taking pictures. If businesses do not use a TXDOT approved provider, they will not be reimbursed. TXDOT will be conducting all negotiations. At this time, TXDOT does not have a plan if Union Pacific does not reach a settlement, and the businesses are brought down to slap. TXDOT stated in the meeting that they would go back and start over with the schematic. Mayor Royal stated that he has heard from TXDOT that they are committed to the project, but that it is very complex with some of the underlying fee ownership information going back to the 1820’s. The appraisals are due in May 2016, and construction will begin in the summer of 2018, with about a three year construction time frame.

Strategic plan – Ms. Cook stated there are no new updates at this time.

Project updates – Ms. Cook stated the Fiber Optics project is progressing, and moving faster than expected, at about 80% completed. Pictures of the new truck construction/assembly progress from the Fire Department will be forwarded to Council as soon as the City Manager has them. Bids will be opened on Thursday, December 17, and staff is hoping to get at least seven bids. Staff continues to work on CIP projects and the City Manager will keep Council updated in Friday emails.

Motion was made by Councilmember Giangrosso and seconded by Councilmember Johnson

To approve the Action Items Checklist.

MOTION CARRIED BY UNANIMOUS CONSENT

**4.2 Establish future meeting dates and agenda items. (Council)**

Council is on the regular schedule for Council meetings, and pursuant to the earlier conversation on the Compensation Study, Council will meet for a workshop on January 5 at 5:00pm.

226 Upon motion duly made and seconded, Mayor Royal adjourned the meeting at 8:17 p.m.

227

228 Approved this 19<sup>th</sup> day of January 2016.

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Robin Hicks, TRMC

238 City Secretary

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Glenn Royal  
Mayor

1 The City Council of the City of Seabrook met in special session on Tuesday, January 05, 2016 at  
2 5:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if  
3 appropriate, take action on the items listed below.  
4

5 THOSE PRESENT WERE:

6 GLENN R. ROYAL	MAYOR
7 ROBERT LLORENTE – Ex. Abs.	COUNCIL PLACE NO. 1
8 MIKE GIANGROSSO	COUNCIL PLACE NO. 2
9 GARY JOHNSON	MAYOR PRO TEM &
10	COUNCIL PLACE NO. 3
11 MELISSA BOTKIN - arrived at 5:28	COUNCIL PLACE NO. 4
12 GLENNA ADOVASIO	COUNCIL PLACE NO. 5
13 O.J. MILLER	COUNCIL PLACE NO. 6
14 GAYLE COOK	CITY MANAGER
15 SEAN LANDIS	ASSISTANT CITY MANAGER
16 STEVE WEATHERED	CITY ATTORNEY
17 ROBIN HICKS	CITY SECRETARY

18  
19 Mayor Royal called the meeting to order at 5:00 p.m.  
20

## 21 **1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

22  
23 No one came forward to speak during the public comments portion of the meeting.  
24

## 25 **2.0 WORK SESSION ITEMS**

### 26 27 **2.1 City Council and staff will discuss Compensation Study results and consider** 28 **approval or civilian and manager packages, as recommended by the consultant.** 29 **(Cook / Weatherly)** 30

31 Gayle Cook, City Manager, reminded Council that the documents requested at the  
32 December 15 City Council meeting were sent to them by email. The pay grades and new  
33 pay raises were prominent in those documents.  
34

35 Matt Weatherly, Consultant with Public Sector Personnel, stated that the methodology  
36 employed in completing the study was explained at the December 15 City Council  
37 meeting, and the comparison and survey sample showed that several jobs were more than  
38 5% behind market.  
39

40 Because Council could not access the documents electronically from the sent email,  
41 Mayor Royal called for a brief recess so that paper copies of the documents could be  
42 retrieved and distributed.  
43

44 The meeting reconvened at 5:15 p.m.  
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Mr. Weatherly explained that Council was looking at a list of jobs that were surveyed, using the job titles that currently appear on the Seabrook salary structure, and the current pay range for each job, as well as the proposed move or change within the current pay structure. The current pay structure contains 30 pay grades. The proposals move people from their current step in one pay range to the same step in the new pay range. This is not a systematic move of the entire system, but a look at each job and a recommendation on moving each individual job, as needed, based on the position of the job against the market average. The comparisons will change at the beginning of the next fiscal year because comparators will make their own changes to job descriptions, titles, salaries, benefits, salary structures, etc. Jobs do not move at the same rate in the market place; however, approving the recommended moves will mean that in three years, Seabrook will not have jobs that are 20% behind the market, as long as the annual STEP increases continue to get approved. Because the current Seabrook salary structure is strong, if any position becomes significantly below the market, that position can be moved around in the table to come closer to market. There are no suggested pay cuts or freezing of positions that are above the market. However, it is not unreasonable to discuss during budget season whether positions at the top of their ranges should get a maintenance increase.

Ms. Cook explained that 60% of the positions were more than 5% below the market. Because some monies have already been budgeted for these moves, and because there are retirements scheduled, the gap to make this proposal work is small. The Public Safety proposal approved on December 15 is \$147,000 and the Management and Civilian proposals being decided tonight are \$68,000, for a total cost of \$215,000. In forecasting budget numbers for 2016 and out to 2020, focusing on the General Fund, Ad Valorem taxes are projected to be at \$4.3 million, with property values continuing to increase. Also, the amount of inventory tax received from the new warehouse is unknown at this time. Sales tax will go down over the next four years, but will climb up a little each year. Reserves are now at over 50%, and over the next four years will go down to 27%, taking into account that reserves would be used as needed, due to the Highway 146 project. It is recommended that hurricane areas maintain 25% in reserves. There are 34 employees eligible to retire in 2018, and into 2020, which means higher salaries leave and lower salaries replace them. The conservative estimate for increased personnel costs is 2.75%. Retirement causes a drastic need for recruitment of new employees, which costs \$500-\$1200 per person, for staff time, advertising, and background checks. Training costs are at an average of about \$4000 per department. The stabilization fund is in place and has not been utilized. The approval of the civil service package at the December 15 meeting implements about 75% of the compensation study proposal.

91 Council discussed whether the financial impact is more than can be afforded over the  
92 future years. Everyone needs to be a marketer to encourage businesses along Highway  
93 146 to stay in Seabrook, and Council needs to be good stewards of the City's money and  
94 be cautious in making budgetary decisions. The City cannot remain competitive and  
95 create a culture of loyalty without being willing to take a look at the numbers and make  
96 the necessary changes. Finally, the City staff has worked to provide quality of life for the  
97 citizens of Seabrook.

98  
99 Motion was made by Councilmember Johnson and seconded by Councilmember  
100 Giangrosso

101  
102 To approve the civilian and manager packages, as recommended by the consultant.

103  
104 MOTION CARRIED BY UNANIMOUS CONSENT

105  
106 Upon motion duly made and seconded, Mayor Royal adjourned the meeting at 5:48 p.m.

107  
108 Approved this 19<sup>th</sup> day of January 2016.

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\_\_\_\_\_  
Glenn Royal  
Mayor

\_\_\_\_\_  
Robin Hicks, TRMC  
City Secretary

1 The City Council of the City of Seabrook met in regular session on Tuesday, January 05, 2016 at  
2 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if  
3 appropriate, take action on the items listed below.  
4

5 **THOSE PRESENT WERE:**

6 GLENN R. ROYAL	MAYOR
7 ROBERT LLORENTE – Ex. Abs.	COUNCIL PLACE NO. 1
8 MIKE GIANGROSSO	COUNCIL PLACE NO. 2
9 GARY JOHNSON	MAYOR PRO TEM &
10	COUNCIL PLACE NO. 3
11 MELISSA BOTKIN	COUNCIL PLACE NO. 4
12 GLENNA ADOVASIO	COUNCIL PLACE NO. 5
13 O.J. MILLER	COUNCIL PLACE NO. 6
14 GAYLE COOK	CITY MANAGER
15 SEAN LANDIS	ASSISTANT CITY MANAGER
16 STEVE WEATHERED	CITY ATTORNEY
17 ROBIN HICKS	CITY SECRETARY
18	

19 Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States  
20 and Texas Pledge of Allegiance.  
21

22 **1.0 PRESENTATIONS**

23  
24 **1.1** Recognize Photojenic, Inc. as the winner of the 2015 Old Seabrook Holiday Decorating  
25 Contest. (EDC)  
26

27 The Mayor presented the winner's certificate Greg Vajdos, owner of Photojenic,  
28 congratulated him on the interesting and unique display that includes a vintage  
29 automobile, and invited everyone to come out and see the Old Seabrook Holiday  
30 Decorations next year.  
31

32 **2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

33  
34 **2.1 Mayor, City Council and/or members of the city staff may make announcements**  
35 **about city/community events. (Council)**

36 Councilor Giangrosso announced several upcoming events including Police Officer of the  
37 Year nominations which are due by January 15; MLK day and City office will be open  
38 that day; the Yachty Gras Boat Parade; the rescheduled Christmas Boat parade; and the  
39 Men Who Cook event.  
40  
41

42 **5.1 Consider approval of proposed Resolution 2016-01, “Authorizing the Publication of**  
43 **Notice of Intention to Issue Certificates of Obligation.” (Cook / Roebuck)**  
44

45 **RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENTION**  
46 **TO ISSUE CERTIFICATES OF OBLIGATION, IN AN AGGREGATE**  
47 **PRINCIPAL AMOUNT NOT TO EXCEED 42,500,000 FOR THE ACQUISITION,**  
48 **CONSTRUCTION AND IMPROVEMENT OF CERTAIN PUBLIC WORKS, AND**  
49 **AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO**  
50

51 The Mayor moved this item up in the agenda, so that the bond attorneys would not have  
52 to wait until after the public hearing to give their presentation.  
53

54 Gayle Cook, City Manager, introduced Bond Counsel, John Robuck and Marcus Dietz,  
55 from the law firm of McGuire Woods LLP. She explained that if Resolution 2016-01 is  
56 approved tonight, the notice of Intention to Issue Certificates of Obligation can be  
57 published in the newspaper, per legal requirements.  
58

59 Mr. Robuck explained that the current bond market and environment is very strong right  
60 now with low interest rates. The current rate for general obligation debt is 3.57%, and  
61 the all time low for the same is 3.27%; therefore, the current rate is not much higher than  
62 the all time low. The current rate is also 1.5% lower than the historical 25 year average.  
63 The City has two different options for issuing certificates of obligation: a public sale with  
64 a 20 year debt structure or a private placement sale with a 15 year debt structure. The  
65 public sale is a little more labor intensive and would result in a total debt service of a  
66 little over \$2.6 million. The private sale would allow underwriters/banks to place bids  
67 based on the current interest rates. Because of the shorter debt structure of 15 years and  
68 the cost savings of a little over \$200,000, it is recommended that Council choose a  
69 private sale. A public sale, with an interest rate of 3.9%, would occur on February 16 and  
70 close on March 8. The private bank bids, with an interest rate of a little under 3%, would  
71 occur on February 15 and close on March 8.  
72

73 Ms. Cook reminded Council that staff has worked with Seabrook EDC for a possibility  
74 fully funding this debt through an agreement between the City and SEDC. Staff is  
75 recommending the private sale. Mr. Robuck explained that the entire amount can be paid  
76 off with no penalty anytime after September 1.  
77

78 Motion was made by Councilmember Johnson and seconded by Councilmember Botkin  
79

80 To approve Resolution 2016-01, “Authorizing the Publication of Notice of Intention to  
81 Issue Certificates of Obligation” through private sale.  
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**3.0 SPECIFIC PUBLIC HEARING(S)**

**3.1 Proposed Ordinance 2016-01 “Issuance of Conditional Use Permit to allow a Hotel without a full service restaurant”. (Landis)**

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, “TEMPORARY AND NONTEXT CHANGES,” SECTION 12.03, “CONDITIONAL USE PERMITS GRANTED” BY ADDING A NEW PARAGRAPH (21) GRANTING A CONITIONAL USE PERMIT FOR A “HOTEL (WITHOUT FULL SERVICE RESTAURANT”) TO BE LOCATED AT 2710 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL – MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

Mayor Royal opened the public hearing at 7:15pm.

Sean Landis, Deputy City Manager, stated that the applicant is here with a very detailed presentation. The request is to construct an 80 room, four story, Holiday Inn Express without a full service restaurant. The building will be 50 feet above finished grade. The property at 2710 Nasa Parkway is currently zoned C-2. The Planning and Zoning Commission unanimously recommended approval, with Mr. Hammann absent from the meeting. About one year ago City Council requested that the Planning and Zoning Commission vet out and draft an ordinance, which was eventually adopted by Council, that would require any small scale hotel without a full service restaurant go through the Conditional Use Process so that Council could control the number of small service hotels being constructed in the City in response to the opening of the cruise terminal.

The owner of the Quality Inn at 2720 Nasa Parkway spoke during the public hearing and asked if Council or staff has done any research to see what the current hotel occupancy rate is in Seabrook. He asked if Seabrook needs another hotel, as the current occupancy rate is around less than 45%.

130 The current application and conditional use permit request is for an 80 room Holiday Inn  
131 Express, located at 2710 Nasa Parkway. The property is currently zoned C-2. Prior to  
132 the adoption of the CUP ordinance, a small scale hotel was an allowable use by right in  
133 the C-2 zoning district. As a reference point, the property to the north is zoned R-1, to  
134 the northeast is zoned R-3, and across the street is zoned R-3. The hotel will be  
135 configured so that the front of the hotel faces the east and the back of the hotel will be  
136 adjacent to apartments on the west. The vehicular entrance is from NASA Parkway.  
137 This property is where the dirt yard/mulch yard used to be. No additional condition is  
138 required for approval of this application, except those that might be imposed by City  
139 Council.

140  
141 Michael Gzertner, architect for the developer/project, stated that this project is strictly  
142 controlled by the international hotel group, and not by the individual franchise  
143 developer/owner. This location is not an ideal location for a larger scale hotel. The  
144 construction will exceed the setback requirements on all sides. The swimming pool area  
145 will be constructed closest to the apartments, to off-set the encroachment. The height of  
146 the building will be higher than the height requirements so that people can see the hotel  
147 sign from the road. There will be meeting space for about 20 people. A hot breakfast  
148 will be offered free of charge in the mornings. All guest rooms will have a work space  
149 and a functional storage unit. The owner/operator has contracted with Impact Data  
150 Source for fiscal impact numbers. There are 174 properties in Texas that generate about  
151 \$2.3 million per year in taxable receipts. The same type hotels in Houston generate about  
152 \$2.4 million per year in taxable receipts. This Holiday Inn Express will create 39 full  
153 time jobs and attract 5 full time residents. Over a 10 year period, taxable sales will be  
154 approximately \$6 million, and about \$6 million will be added to the tax rolls. Over a ten  
155 year period, net revenue to the taxing entities will be about \$4.6 million. An estimate of  
156 the real and personal property tax value is around \$5 million. This property will be a  
157 good addition to the area.

158  
159 Discussion ensued among Council members regarding the struggle with generating and  
160 maintaining a high occupancy rate due to the hotel being set back 700 feet from Nasa  
161 Parkway; the potential negative effect of a new hotel on other hotels in Seabrook when  
162 occupancy rates are already low; the aesthetics due to a series of hotels located in the  
163 area; the local and national trends for travel and hotel occupancy expected to go down in  
164 2016, then up again in 2017; the industrial expansion in this area generating a need for  
165 hotel rooms for industrial workers; the lack of availability of meeting rooms in Seabrook;  
166 the name brand of Holiday Inn Express and customer loyalty to that brand; and the lack  
167 of space available in Seabrook for larger hotels with more amenities.

168  
169 Mr. Gzertner reiterated that the operators have about 25 years of experience in the  
170 market, giving them knowledge and experience in attracting customers. This project has  
171 been vetted through the national chain, and the operators are confident this hotel will be a  
172 success, being targeted for completion in the Spring of 2017.

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174 With no other speakers coming forward to speak, Mayor Royal closed the public hearing.

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**4.0 CONSENT AGENDA**

**4.1 Approve an event permit for the Seabrook Intermediate Cross Country Meet on Monday, January 11, 2016 from 4:45 p.m. until 6:00 p.m. at Meador Park. All supporting items have been submitted and approved. (Hicks)**

**4.2 Approve request by Dow Hydrocarbons and Resources, LLC, for a permit to construct and operate a 12 inch (12”) Ethane Pipeline within the City limits of Seabrook. (Landis)**

Motion was made by Councilmember Giangrosso and seconded by Councilmember Botkin

To approve the Consent Agenda as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

**END OF CONSENT AGENDA**

**5.0 NEW BUSINESS**

**5.1 Item 5.1 was moved up in the agenda by Mayor Royal.**

**5.2 Consider approval on first reading of Proposed Ordinance 2016-01, “Issuance of Conditional Use Permit to allow a Hotel without a full service restaurant”. (Landis)**

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, “TEMPORARY AND NONTEXT CHANGES,” SECTION 12.03, “CONDITIONAL USE PERMITS GRANTED” BY ADDING A NEW PARAGRAPH (21) GRANTING A CONITIONAL USE PERMIT FOR A “HOTEL (WITHOUT FULL SERVICE RESTAURANT” TO BE LOCATED AT 2710 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL – MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

Council continued the discussion regarding hotel occupancy trends and how a new hotel could jeopardize the success of other hotels in Seabrook. Council also discussed wanting businesses to locate in Seabrook and be successful, but that Council should not dictate how the free market operates.

**No motion being made, this item died for lack of a motion.**

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**5.3 Consider staff's recommendation to reject the current bids for the Public Works Complex Project No. 2015-08 and be re-advertised. The five bids received exceeded the funds available for the project. (Chairez)**

Arthur Chairez, Director of Public Works, stated that this project was a result of the approval of Proposition 1 on the 2014 bond election for construction of a new Public Works Complex and Animal Shelter. City staff has done a lot of hard work with the consulting architect, attending many meetings and viewing several other complexes, in order to design a bid package that would draw many bidders with competitive numbers. On December 17, the City received and opened five bids and all five bids were higher than the budgeted allocation for this project. The lowest bid was \$7.2 million and the highest bid was \$8.5 million. Staff is recommending rejection of all bids and re-advertizing the project. Staff intends to work with the project architect to review the bid packets to ascertain what generated the high numbers so that the bid packets might be modified so that bids will fall within the budgeted numbers.

Jeff Gerber, Architect with PGAL, reiterated that if Council rejects the five current bids, he will reach out to all five bidders to see exactly what happened. There was a lot of construction activity in the market when the bid packets were advertised, and it was thought that some of the potential contractors were not going to bid because they were going to get other work. The high numbers could have been caused by something as simple as timing, but research is still needed to figure out exactly what the reason is. Alternates will be considered, once the research is completed and the numbers that are easily isolated are determined. Because there was only about two weeks from the bid packet going out and the submission deadline, if the project is re-bid, a longer time of three to three and one half weeks will more than likely be set.

Motion was made by Councilmember Botkin and seconded by Councilmember Adovasio

To reject the current bids for the Public Works Complex Project No. 2015-08 and re-advertise the project.

MOTION CARRIED BY UNANIMOUS CONSENT

**6.0 ROUTINE BUSINESS**

**6.1 Approve the Action Items Checklist which is attached and made a part of this agenda. (Council)**

Gayle Cook, City Manager, stated that the City received their letter today indicating TXDOT is moving forward with the expansion of Highway 146. Ms. Cook reached out to the City's contact at Cobb Fendley and was told that the project has officially begun.

There is nothing new to report on the Strategic Plan.

266  
267 The Fiber Optics project is moving along faster than anticipated, and should be  
268 completed in the next few weeks. The Splash pad restroom was delivered today.  
269

270 Motion was made by Councilmember Botkin and seconded by Councilmember  
271 Giangrosso

272  
273 To approve the Action Items Checklist

274  
275 MOTION CARRIED BY UNANIMOUS CONSENT

276  
277 **6.2 Establish future meeting dates and agenda items. (Council)**  
278

279 Mayor Royal stated that the Men Who Cook event is taking place on February 16, which  
280 is a regular Council meeting date. He suggested Council have a light agenda on February  
281 16 and start the meeting earlier in the day. By unanimous consent, Council agreed to  
282 hold the meeting on February 16 at 4:00 p.m., with a light agenda.  
283

284 **7.0 EXECUTIVE SESSION**  
285

286 **Section 551.071**

287 **7.1 Pursuant to Section 551.071, Texas Government Code, consult with an attorney to**  
288 **receive legal advice regarding legal issues related to recently adopted statutes**  
289 **concerning regulation of firearms. (Cook)**  
290

291 At 8:16 p.m. Mayor Royal announced that the City Council will now hold a closed  
292 executive meeting pursuant to the provisions of the open meetings Act, Charter 551,  
293 Government Code, and Vernon's Texas Codes Annotated, in accordance with the  
294 authority contained in Section 551.071, Consultation with an Attorney.  
295

296 **8.0 OPEN MEETING**  
297

298 At 9:12 p.m. Mayor Royal reconvened the meeting in open session and stated that item  
299 7.1 had been discussed, but that no action had been taken in executive session.  
300

301 **8.1 Consider and authorize approval or take action on legal issues and policy associated**  
302 **with recently adopted statutes concerning regulation of firearms. (Cook)**  
303

304 Motion was made by Councilmember Miller and seconded by Councilmember Botkin  
305

306 To request that the Municipal Court Judge prepare rules delineating the areas used as  
307 court and essential court offices when court is in session for notification to the public that  
308 weapons are prohibited.  
309

310 MOTION CARRIED BY UNANIMOUS CONSENT

311  
312 Motion was made by Councilmember Miller and seconded by Councilmember  
313 Giangrosso

314  
315 To request that the City Attorney and the City Manager come up with recommendations  
316 for who may carry and not carry in meetings subject to the Open Meetings Act for  
317 prohibiting open and conceal carry.

318  
319 MOTION CARRIED BY UNANIMOUS CONSENT

320  
321 Upon motion duly made and seconded, Mayor Royal adjourned the meeting at 9:17 p.m.

322  
323 Approved this 19<sup>th</sup> day of January 2016.

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327 \_\_\_\_\_  
328 Glenn Royal, Mayor

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331 \_\_\_\_\_  
332 Robin Hicks, TRMC  
City Secretary



# CITY OF SEABROOK

## AGENDA BRIEFING

**Date of Meeting:** January 19, 2016

**Submitter/Requestor:** City of Seabrook

**Date Submitted:** January 11, 2016

**Presenter:** Sean Landis

**Description/Subject:**

Discussion, consideration, and possible action regarding the issuance of a Conditional Use permit to allow a Hotel (Without a full service restaurant) to be located at 3000 NASA Parkway.

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, "TEMPORARY AND NONTEXT CHANGES," SECTION 12.03, "CONDITIONAL USE PERMITS GRANTED", BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A "HOTEL (WITHOUT FULL SERVICE RESTAURANT)" TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**Applicant:** Sal Bhakta, (Seabrook Hospitality, Inc.)

**Legal Description:** The subject property, 3000 NASA Parkway, is located along NASA Parkway west of Elam Street and east of Repsdorff Road.

**Request:** The applicant requests a conditional use permit to establish a "Hotel (without full service restaurant)" at 3000 NASA Parkway.

**Purpose/Need:** Policy Issue  Administrative Issue

Agenda Briefing Form  
Page 2

**Background/Issue** (What prompted this need?):

The applicant wishes to re-establish a Hotel (without a full service restaurant) at the property located at 3000 NASA Parkway.

The lot at 3000 Nasa Parkway will be used to re-build the Hampton Inn by Hilton which was destroyed by fire on April 30<sup>th</sup>, 2015. The re-build will consist of 70 modern guest rooms, along with a grand high ceiling lobby, a suite shop, and outdoor garden. The hotel will be the latest prototype from Hilton and will be the newest Hampton Inn in the Houston Market.

Prior to the fire, the hotel was the 2<sup>nd</sup> rated Hampton Inn in all of Texas and Entrepreneur Magazine voted Hampton Hotels by Hilton the number 1 franchise for the last 8 years.

The property is located within a C-2 (Commercial – Medium) Zoning District.

**Impacted Parties** (Expected/Notified):

**Recommended Action:**

The Commission after receiving a presentation from City Staff and Seabrook Hospitality, Inc. recommended approval of the Conditional Use Permit by unanimous vote.

Aye: Miller, Sharp, Caradec and Hammann

Nay:

Absent: Potts, Davis and Dehart

**Attachments:**

(Please list description of attachments and number of pages in each attachment)

1. Proposed Ordinance 2016-02
2. Planning and Zoning Commission Official Report from the December 17, 2015 Meeting
3. Location Map
4. Zoning Map
5. Proposed Building Elevation

<b>Fiscal Impact:</b>	Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Finance Officer Review:
	Budget Amendment Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	Future/Ongoing Impact	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Budget Dept/Line Item Number N/A

**Funding Comments:**

N/A

**Where on the agenda should this item be placed?**

All requests must be submitted to the City Secretary's Office no later than 5:00 p.m. on the Wednesday preceding the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Agenda Briefing Form  
Page 3

(i.e. Public Hearing, New Business, Old Business, Consent Agenda, Executive Session, etc.)

**Public Hearing & New Business**

**Suggested Motion:**

The Commission after receiving a presentation from City Staff and Seabrook Hospitality, Inc. recommended approval of the Conditional Use Permit by unanimous vote.

Aye: Miller, Sharp, Caradec and Hammann

Nay:

Absent: Potts, Davis and Dehart

**City Manager Review:**

- Approved as submitted
- Submitted for Council consideration without comment
- Submitted for Council consideration with comments stated below:

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review \_\_\_\_\_  
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

Received and accepted by the City Secretary/Assistant \_\_\_\_\_

Returned by the City Secretary/Assistant (If incomplete) \_\_\_\_\_

**All requests must be submitted to the City Secretary's Office no later than 5:00 p.m. on the Wednesday preceding the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.**

## Planning & Zoning Commission OFFICIAL REPORT

The Planning and Zoning Commission of the City of Seabrook met on December 17, 2015 to hold a meeting to consider:

**Request for a conditional use permit to establish a "Hotel (without full service restaurant)" at 3000 Nasa Parkway as per the Seabrook City Code, Appendix A, Comprehensive Zoning, Article 4, "Special Use Regulations," Section 4.11, "Conditional use permit criteria and procedures,"**

### THE PLANNING & ZONING COMMISSION MADE THE FOLLOWING RECOMMENDATION:

APPROVAL  APPROVAL WITH AMENDMENTS/CONDITIONS (SEE BELOW)  DENIAL   
by a concurring vote of a majority of members of the Planning and Zoning Commission present at the meeting on December 17, 2015, as designated below and as certified by the signature of the Chairman. **This document is not valid unless signed by the Chairman/Presiding Commissioner.**

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<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Rosebud Caradec	X				<i>RC</i>
Laura Davis				X	
Mike DeHart				X	
Buddy Hammann	✓				<i>[Signature]</i>
Dodie Miller	✓				<i>[Signature]</i>
Michael Potts				X	
Michael Sharpe	X				<i>msh</i>

*[Signature]*  
Michael Potts, Chairman  
Planning & Zoning Commission

ATTEST:  
*[Signature]*  
Alesia L. Hammock  
Secretary

**CITY OF SEABROOK  
ORDINANCE NO. 2016-02**

**ISSUANCE OF CONDITIONAL USE PERMIT  
TO ALLOW A HOTEL WITHOUT A FULL SERVICE RESTAURANT**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, “TEMPORARY AND NONTEXT CHANGES,” SECTION 12.03, “CONDITIONAL USE PERMITS GRANTED”, BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A “HOTEL (WITHOUT FULL SERVICE RESTAURANT)” TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, Seabrook Hospitality Inc., “Applicant”, in accordance with the requirements of Section 4.11 of the City’s Comprehensive Ordinance, Appendix A of the Code of the City of Seabrook (“Zoning Ordinance”), has as owner requested the issuance of a Conditional Use Permit (“CUP”) to allow the construction and operation of a Hotel, without a full service restaurant, to be generally located at 3000 NASA Parkway, (more specifically described in the Harris County Appraisal District records as Lot 1 Block 1, Hampton Inn – Seabrook Texas , 3000 NASA PKY #70, Seabrook, Texas 775860), within a C-2 (Medium Commercial) district, hereinafter generally referred to as the “Property”; and

**WHEREAS**, the Zoning Ordinance, Section 3.15 requires the issuance of a Conditional Use Permit to allow a Hotel without a full service restaurant in a C-2 zoning district; and

**WHEREAS**, the Planning and Zoning Commission of the City of Seabrook has conducted a public hearing, received input from staff and has issued its final report recommending approval of the subject CUP; and

**WHEREAS**, all required hearings on this matter have been held, all criteria have been established for the consideration by City Council, and the applicant has agreed to comply with all ordinances of the City of Seabrook;

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**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:**

**SECTION 1. FINDINGS OF FACT.**

The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and incorporated by reference, including the representations of Applicant, (as referenced in its application for CUP, the final report from the Planning & Zoning Commission of December 17, 2015 recommending this CUP and the minutes of City Council of January 19 and February 2, 2016), the performance of which City Council is specifically relying upon in granting this CUP, as provided hereafter.

**SECTION 2. USE PERMITTED.**

A Conditional Use Permit is hereby granted to allow a Hotel without a full service restaurant, in the C-2 (Medium Commercial) district located on the Property at 3000 NASA Parkway. Such Conditional Use Permit shall be in conformance with all conditions contained herein, and city ordinances, including the Comprehensive Zoning Ordinance and Subdivision Ordinance. In order to assure the proposed use meets all criteria contained in Section 4.11 of the Zoning Ordinance and related provisions of the Code of Ordinances, this Conditional Use Permit shall be in strict conformance with the following conditions which have been agreed by Applicant: [state additional conditions or delete]\_\_\_\_\_. In addition, failure of Applicant to comply with all ordinances of the City of Seabrook shall result in the immediate termination of this permit. This permit shall not be transferred to any other address.

**SECTION 3. AMENDMENT TO THE CODE.**

The Code of the City of Seabrook, Appendix A, "Comprehensive Zoning", Article 12, Section 12.03 "Conditional use permits granted" is hereby amended by adding a new paragraph Twenty-One (21) which shall read as follows:

**"(21) By Ordinance No. 2016-02, a conditional use permit was granted to allow the construction and operation of a Hotel without a full service restaurant on the Property at 3000 NASA Parkway which is located in a C-2 zoning district. Failure to comply with any conditions imposed and all ordinances of the City of Seabrook shall result in the immediate termination of this permit. This permit shall not be transferred to any other address."**

**SECTION 4. INCORPORATION INTO THE CODE; PENALTY CLAUSE.**

This Ordinance is hereby incorporated into and made a part of the Seabrook City Code and violation of any provision hereof shall be subject to the penalty described in said Code, Section 1-15 "General Penalty; continuing violations" which provides that any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

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**SECTION 5. REPEAL OF CONFLICTING ORDINANCES.**

All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**SECTION 6. SEVERABILITY.**

In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Seabrook, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 7. NOTICE.**

The City Secretary shall give notice of the enactment of this Ordinance by promptly publishing it or its descriptive caption and penalty after final passage in the official newspaper of the City; the Ordinance to take effect upon publication.

PASSED AND APPROVED on first reading this 19th day of January, 2016.

PASSED, APPROVED, AND ADOPTED on second and final reading this 2nd day of February, 2016.

By: \_\_\_\_\_  
Glenn Royal  
Mayor

ATTEST:

By: \_\_\_\_\_  
Robin Hicks, TRMC  
City Secretary

Approved as to form:

\_\_\_\_\_  
Steven L. Weathered  
City Attorney

**CITY OF SEABROOK  
ORDINANCE NO. 2016-02**

**ISSUANCE OF CONDITIONAL USE PERMIT  
TO ALLOW A HOTEL WITHOUT A FULL SERVICE RESTAURANT**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 12, “TEMPORARY AND NONTEXT CHANGES,” SECTION 12.03, “CONDITIONAL USE PERMITS GRANTED”, BY ADDING A NEW PARAGRAPH (21) GRANTING A CONDITIONAL USE PERMIT FOR A “HOTEL (WITHOUT FULL SERVICE RESTAURANT)” TO BE LOCATED AT 3000 NASA PARKWAY, WITHIN THE C-2 (COMMERCIAL - MEDIUM) ZONING DISTRICT AND ESTABLISHING ANY APPLICABLE CONDITIONS FOR THE OPERATION OF THE BUSINESS IN ACCORDANCE WITH LAW; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, Seabrook Hospitality Inc., “Applicant”, in accordance with the requirements of Section 4.11 of the City’s Comprehensive Ordinance, Appendix A of the Code of the City of Seabrook (“Zoning Ordinance”), has as owner requested the issuance of a Conditional Use Permit (“CUP”) to allow the construction and operation of a Hotel, without a full service restaurant, to be generally located at 3000 NASA Parkway, (more specifically described in the Harris County Appraisal District records as Lot 1 Block 1, Hampton Inn – Seabrook Texas , 3000 NASA PKY #70, Seabrook, Texas 775860), within a C-2 (Medium Commercial) district, hereinafter generally referred to as the “Property”; and

**WHEREAS**, the Zoning Ordinance, Section 3.15 requires the issuance of a Conditional Use Permit to allow a Hotel without a full service restaurant in a C-2 zoning district; and

**WHEREAS**, the Planning and Zoning Commission of the City of Seabrook has conducted a public hearing, received input from staff and has issued its final report recommending approval of the subject CUP; and

**WHEREAS**, all required hearings on this matter have been held, all criteria have been established for the consideration by City Council, and the applicant has agreed to comply with all ordinances of the City of Seabrook;

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**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:**

**SECTION 1. FINDINGS OF FACT.**

The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and incorporated by reference, including the representations of Applicant, (as referenced in its application for CUP, the final report from the Planning & Zoning Commission of December 17, 2015 recommending this CUP and the minutes of City Council of January 19 and February 2, 2016), the performance of which City Council is specifically relying upon in granting this CUP, as provided hereafter.

**SECTION 2. USE PERMITTED.**

A Conditional Use Permit is hereby granted to allow a Hotel without a full service restaurant, in the C-2 (Medium Commercial) district located on the Property at 3000 NASA Parkway. Such Conditional Use Permit shall be in conformance with all conditions contained herein, and city ordinances, including the Comprehensive Zoning Ordinance and Subdivision Ordinance. In order to assure the proposed use meets all criteria contained in Section 4.11 of the Zoning Ordinance and related provisions of the Code of Ordinances, this Conditional Use Permit shall be in strict conformance with the following conditions which have been agreed by Applicant: [state additional conditions or delete]\_\_\_\_\_. In addition, failure of Applicant to comply with all ordinances of the City of Seabrook shall result in the immediate termination of this permit. This permit shall not be transferred to any other address.

**SECTION 3. AMENDMENT TO THE CODE.**

The Code of the City of Seabrook, Appendix A, "Comprehensive Zoning", Article 12, Section 12.03 "Conditional use permits granted" is hereby amended by adding a new paragraph Twenty-One (21) which shall read as follows:

**"(21) By Ordinance No. 2016-02, a conditional use permit was granted to allow the construction and operation of a Hotel without a full service restaurant on the Property at 3000 NASA Parkway which is located in a C-2 zoning district. Failure to comply with any conditions imposed and all ordinances of the City of Seabrook shall result in the immediate termination of this permit. This permit shall not be transferred to any other address."**

**SECTION 4. INCORPORATION INTO THE CODE; PENALTY CLAUSE.**

This Ordinance is hereby incorporated into and made a part of the Seabrook City Code and violation of any provision hereof shall be subject to the penalty described in said Code, Section 1-15 "General Penalty; continuing violations" which provides that any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000. Each day of violation shall constitute a separate offense.

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**SECTION 5. REPEAL OF CONFLICTING ORDINANCES.**

All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**SECTION 6. SEVERABILITY.**

In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Seabrook, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 7. NOTICE.**

The City Secretary shall give notice of the enactment of this Ordinance by promptly publishing it or its descriptive caption and penalty after final passage in the official newspaper of the City; the Ordinance to take effect upon publication.

PASSED AND APPROVED on first reading this 19th day of January, 2016.

PASSED, APPROVED, AND ADOPTED on second and final reading this 2nd day of February, 2016.

By: \_\_\_\_\_  
Glenn Royal  
Mayor

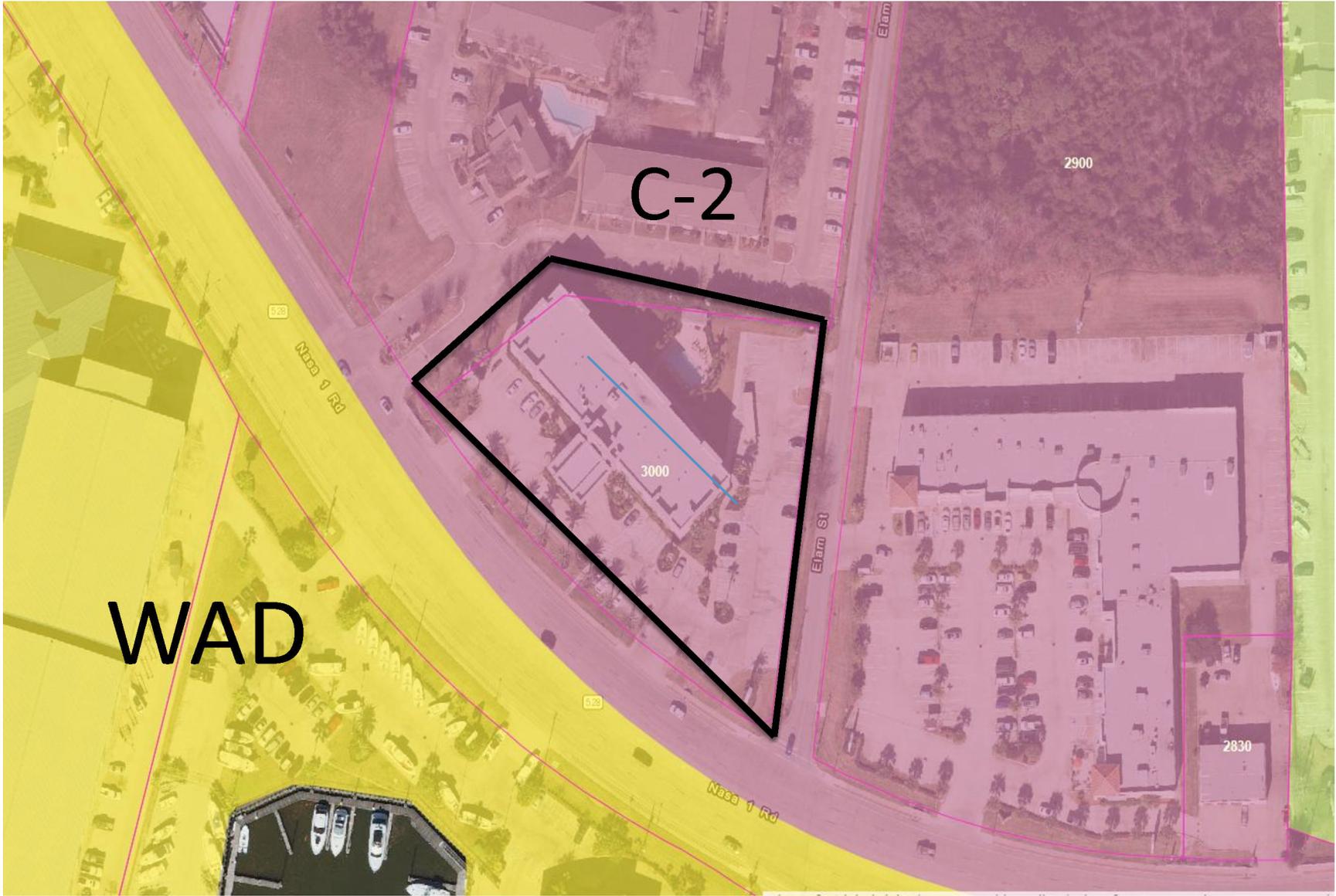
ATTEST:

By: \_\_\_\_\_  
Robin Hicks, TRMC  
City Secretary

Approved as to form:

\_\_\_\_\_  
Steven L. Weathered  
City Attorney





C-2

WAD

3000

2900

2830

## RENOVATION WITH A MANSARD - NIGHT VIEW

At night, the new Mansard Level of Omni engages our guests through new architectural splendor of the Square Colonnade and light lighting at the Park Colonnade. Highlights at the Square Colonnade, Park Colonnade and Entry act as a beacon and landmark for our guests.

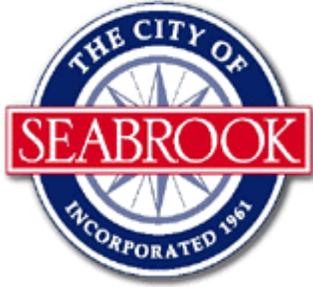
Wolter Architectural Lighting Ltd.  
New Square - Core



Illuminated Walk  
Colonnade and Lighting

Outside of Walk Colonnade  
Vibrant Light Architecture





# CITY OF SEABROOK

## AGENDA BRIEFING

**Date of Meeting:**

**Submitter/Requestor:** Charles J. Galyean

**Date Submitted:** January 7, 2017

**Presenter:** Charles J. Galyean

**Description/Subject:** Public Safety Fund Items for Purchase

**Applicant:**

**Legal Description:**

**Request:** The approval of the purchase of the items submitted by the Public Safety Task force in the amount of \$87,049.00.

**Purpose/Need:** Policy Issue  Administrative Issue

**Background/Issue:** These items will be purchased through the Public Safety fund which is a optional fee that is placed on the water bill. The funds that are collect during the previous year are carried over minus a 10% (reserves) and the remain funds can be spent on equipment or services that enhance Public Safety (Public Works, Police Department, Fire Department, EMS and Emergency Management). Of the \$98,000.00 collected \$88,2000.00 is available to be spent at this time.

**Impacted Parties:** Public Safety Entities (Public Works, Police Department, Fire Department, EMS and Emergency Management) as well as the whole community

**Recommended Action:** The approval of the purchase of the items submitted by the Public Safety Task force in the amount of \$87,049.00.

**Attachments:** Public Safety fund Balance and list purchase items

**Fiscal Impact:** Budgeted  Yes  No  
Budget Amendment Required  Yes  No  
Future/Ongoing Impact  Yes  No

Finance Officer Review:

Agenda Briefing Form  
Page 2

Budget Dept/Line Item Number

**Funding Comments:**

**Where on the agenda should this item be placed?**

New Business or Consent Agenda

**Suggested Motion: The approval of the purchase of the items submitted by the Public Safety Task force in the amount of \$87,049.00.**

**City Manager Review:**

- Approved as submitted
- Submitted for Council consideration without comment
- Submitted for Council consideration with comments stated below:

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review \_\_\_\_\_  
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

Received and accepted by the City Secretary/Assistant \_\_\_\_\_

Returned by the City Secretary/Assistant (If incomplete) \_\_\_\_\_

**All requests must be submitted to the City Secretary's Office no later than 5:00 p.m. on the Wednesday preceding the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.**

Public Safety Year	Amount Collected	Amount in Reserves	Amount to Spend
FY 2011	\$ 86,858.53	\$ 8,685.85	\$ 78,172.68
		\$ -	\$ -
FY 2012	\$ 92,092.25	\$ 9,209.23	\$ 82,883.03
		\$ -	\$ -
FY 2013	\$ 95,140.33	\$ 9,514.03	\$ 85,626.30
		\$ -	\$ -
FY 2014	\$ 96,813.00	\$ 9,681.30	\$ 87,131.70
		\$ -	\$ -
FY 2015	\$ 98,000.00	\$ 9,800.00	\$ 88,200.00
<b>Total</b>	<b>\$ 468,904.11</b>	<b>\$ 46,890.41</b>	

Public Safety Year	Budgeted Amount	Actual Expenses	Savings/Overage
FY 2012	\$ 78,172.00	\$ 58,878.00	\$ 19,294.00
			\$ -
FY 2013	\$ 82,883.03	\$ 69,775.22	\$ 13,107.81
			\$ -
FY 2014	\$ 85,626.30	\$ 61,046.46	\$ 24,579.84
			\$ -
FY 2015	\$ 87,131.70	\$ 59,325.28	\$ 27,806.42
			\$ -
FY 2016	\$ 88,200.00		\$ 88,200.00
<b>Reserves</b>			<b>\$ 46,890.41</b>
<b>Account Balance</b>			<b>\$ 219,878.48</b>
<b>Available</b>			<b>\$ 172,988.07</b>

<b>Fiscal Year 2016 List Item</b>	<b>Estimated Cost</b>	<b>Paid</b>	<b>Amout Left</b>
Pulse Oximeters 10	\$ 2,500.00		
Utility Trailer 1	\$ 4,000.00		
Weather Station 1	\$ 15,000.00		
School Zone Beacons 6	\$ 26,500.00		
Message Board 1	\$ 15,641.00		
LED Flares (4 6 Packs)	\$ 2,400.00		
CERT Pry Bars 2	\$ 150.00		
Morphoident (Portable ID) 3	\$ 4,500.00		
Rad 57 CO2 Monitor	\$ 3,358.00		
Pipe Finder	\$ 10,000.00		
Storage CERT	\$ 3,000.00		
<b>TOTAL</b>	<b>\$ 87,049.00</b>	<b>\$ -</b>	<b>\$ -</b>

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

Funds are requested to add Pulse Oximeters to the Seabrook Volunteer Fire Department's First Responder Medical Bags. The addition of Pulse Oximeters, allows SVFD's First Responders to expand their diagnosis techniques/tools for medical calls for service.

Estimated Cost:

**Impacted Parties:**

Seabrook Volunteer Fire Department – Primary  
CLEMC - Secondary

**Miscellaneous Comments:**

Task Force Approved  YES  NO

DATE: 1/8/2016

Seabrook Police Department  
Seabrook Volunteer Fire Department  
Seabrook Office of Emergency Management  
Clear Lake Emergency Medical Corps  
Citizens Emergency Response Team

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

  
Chairman Signature

DATE: 1/8/2015

# *Public Safety Fund Purchase Plan Request Form*

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

This will be able to provide transportation of the ATV's that were purchased through the fund to and from any maintenance that needs to be preformed and for classes that are being taught outside of the city.

Estimated Cost:

**Impacted Parties:**

All

**Miscellaneous Comments:**

Task Force Approved  YES  NO

DATE: 1/8/2016

- Seabrook Police Department
- Seabrook Volunteer Fire Department
- Seabrook Office of Emergency Management
- Clear Lake Emergency Medical Corps
- Citizens Emergency Response Team

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

To provide up to minute real time weather information within the City. Also the ability to capture real time images where the camera is located. This will also be available on line and with monitors in Dispatch and the EOC.

Estimated Cost:

**Impacted Parties:**

All

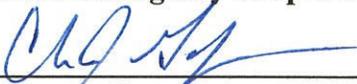
**Miscellaneous Comments:**

Task Force Approved  YES NO

DATE: 1/7/2016

- Seabrook Police Department
- Seabrook Volunteer Fire Department
- Seabrook Office of Emergency Management
- Clear Lake Emergency Medical Corps
- Citizens Emergency Response Team

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

  
\_\_\_\_\_  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

Purpose/Need:

Estimated Cost:

Impacted Parties:

Miscellaneous Comments:

Task Force Approved  YES  NO

DATE: 1/7/2016

- Seabrook Police Department
- Seabrook Volunteer Fire Department
- Seabrook Office of Emergency Management
- Clear Lake Emergency Medical Corps
- Citizens Emergency Response Team

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request: 12/03/2015

Submitter: CJ Galyean

Presenter: CJ Galyean

Description/Subject: Solar Message Board

### Purpose/Need:

These signs are just like the other dynamic signs that currently owned by the City of Seabrook. These signs are smaller but operate the same way as the larger ones. This will provide easier deployment into different areas such as neighborhoods.

Estimated Cost: \$15,641.00

### Impacted Parties:

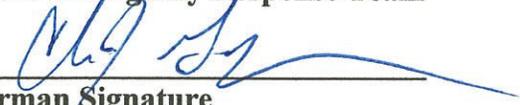
All

### Miscellaneous Comments:

Task Force Approved  YES  NO

DATE: 1/7/2016

Seabrook Police Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Volunteer Fire Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Office of Emergency Management	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Clear Lake Emergency Medical Corps	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Citizens Emergency Response Team	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

These six pack units can take the place of commonly used flares on the any type of accident scene. The do not produce any type of flame therefore eliminating the Hazard of a Fire in which those conditions might exist.

Estimated Cost:

**Impacted Parties:**

Police, Fire, EMS and Public Works.

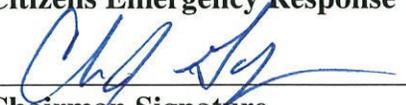
**Miscellaneous Comments:**

This will be a test of the product only purchasing 4 units to see how they work in the field.

Task Force Approved  YES  NO

DATE: 1/7/2016

- |                                         |                                         |                             |
|-----------------------------------------|-----------------------------------------|-----------------------------|
| Seabrook Police Department              | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Seabrook Volunteer Fire Department      | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Seabrook Office of Emergency Management | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Seabrook Public Works                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Clear Lake Emergency Medical Corps      | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Citizens Emergency Response Team        | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

Estimated Cost:

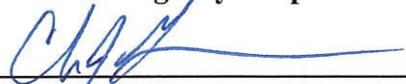
**Impacted Parties:**

**Miscellaneous Comments:**

Task Force Approved  YES  NO

DATE: 1/7/2016

Seabrook Police Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Volunteer Fire Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Office of Emergency Management	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Clear Lake Emergency Medical Corps	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Citizens Emergency Response Team	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

The ability to make identifications in the field is time saver and could very well save lives. This device does not only work on the criminal side but also on the medical side. By scanning a finger print in the field it will give the Officers and Medics the ability to know who that person is.

Estimated Cost:

**Impacted Parties:**

Police and EMS

**Miscellaneous Comments:**

This will provide for 2 units and any IT work needed to connect to the Harris County AFIS system.

Task Force Approved  YES  NO

DATE: 1/7/2016

- |                                         |     |                                     |    |                          |
|-----------------------------------------|-----|-------------------------------------|----|--------------------------|
| Seabrook Police Department              | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| Seabrook Volunteer Fire Department      | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| Seabrook Office of Emergency Management | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| Seabrook Public Works                   | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| Clear Lake Emergency Medical Corps      | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| Citizens Emergency Response Team        | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |

  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

Even though first responders are trained to understand the dangers of carbon monoxide (CO) poisoning and to recognize potential signs and symptoms, CO poisoning can go unrecognized and untreated, leading to short-term risk and long-term health problems. CO poisoning can be difficult to detect. CO poisoning puts firefighters at significant risk at the scene of a fire.

Estimated Cost:

**Impacted Parties:**

Fire Department, EMS and Police.

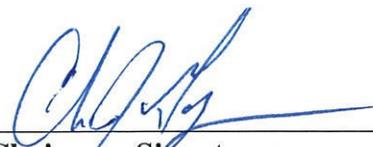
**Miscellaneous Comments:**

“Firefighters take necessary risks every day, but CO is an unnecessary risk. Educate yourself on CO, wear your mask during overhaul, avoid exposure, and get yourself tested... so you’ll be around to share with your family, life’s most precious moments.”

Task Force Approved  YES  NO

DATE: 1/7/2016

- |                                         |                                         |                             |
|-----------------------------------------|-----------------------------------------|-----------------------------|
| Seabrook Police Department              | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Seabrook Volunteer Fire Department      | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Seabrook Office of Emergency Management | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Seabrook Public Works                   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Clear Lake Emergency Medical Corps      | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Citizens Emergency Response Team        | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

  
\_\_\_\_\_  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

The ability to locate underground cables and pipelines when doing in house excavation is something that needs to happen. Several of the City owned lines throughout are old and not sure of the exact location. This device will help identify the location of lines prior to any type of incident. Also it has the ability to mark the lines with GPS data that can be layered on maps.

Estimated Cost:

**Impacted Parties:**

Public Works, and all response agencies

**Miscellaneous Comments:**

Task Force Approved  YES  NO      DATE: 1/7/2016

Seabrook Police Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Volunteer Fire Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Office of Emergency Management	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Public Works	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Clear Lake Emergency Medical Corps	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Citizens Emergency Response Team	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

  
\_\_\_\_\_  
Chairman Signature

DATE: 1/7/2016

# Public Safety Fund Purchase Plan Request Form

Date of Request:

Submitter:

Presenter:

Description/Subject:

**Purpose/Need:**

The room provided at the Community is great, but there is not enough room for storage. It was discussed through the committee that housing at City Facilities could be security issue and that a storage facility with access to all would be a much better fit for the group.

Estimated Cost:

**Impacted Parties:**

BayCERT and all parties.

**Miscellaneous Comments:**

The main issue is security and of facilities that would not allow for access.

Task Force Approved  YES  NO

DATE: 1/7/2016

Seabrook Police Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Volunteer Fire Department	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Office of Emergency Management	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Seabrook Public Works	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Clear Lake Emergency Medical Corps	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Citizens Emergency Response Team	Yes <input type="checkbox"/>	No <input type="checkbox"/>

  
Chairman Signature

DATE: 1/7/2016



## ACTION ITEM CHECK LIST STATUS

#	STATUS	DATE ASSIGNED	NEXT REVIEW DATE	PROPOSED CLOSURE DATE	RESPONSIBLE ORGANIZATION	City Council RESPONSIBILITY	PLANNING OBJECTIVE #	AGENDA ITEM NUMBER	DESCRIPTION OF ACTION ITEM	STATUS AND DATE
23	OPEN/IN WORK	11/4/2014			Mayor/ City Mgr.			5.1	Provide periodic updates on TxDOT's progress to improve/widen SH 146.	
30	OPEN/IN WORK	11/18/2014			Staff			4.2	Provide periodic updates of Strategic Plan	
32	OPEN/IN WORK	2/17/2015			Staff			6.1	Provide periodic project updates	

# January 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Year's Day City Offices Closed	2
3	4	5 City Council Meetings Special - 5:00pm Regular - 7:00pm	6	7 Open Space & Trails 5:00pm	8	9
10	11	12	13	14 EDC 7:00pm	15	16
17	18	19 Regular City Council Meeting 7:00pm	20	21 PZ 7:00pm	22	23
24	25	26	27	28	29	30 Yachty Gras Boat Parade
31						

# February 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 <b>Regular City Council Meeting 7:00pm</b>	3	4 <b>Open Space &amp; Trails 5:00pm</b>	5	6
7	8	9	10	11 <b>EDC 7:00pm</b>	12	13
14	15	16 <b>Men Who Cook 4:00pm Regular City Council Meeting</b>	17	18 <b>PZ 7:00pm</b>	19	20 <b>Rabies Awareness Vaccine Clinic</b>
21	22	23	24	25	26	27
28	29					

## 2016 Joint Meeting Calendar

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b>	<b>2</b> 7:00pm Regular City Council Meeting	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>Feb 2016</b>	<b>7</b>	<b>8</b>	<b>9</b> 7:00pm Joint meeting with Open Space	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
	<b>14</b>	<b>15</b>	<b>16</b> 4:00pm Regular City Council Meeting	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
	<b>28</b>	<b>29</b>	<b>1</b> 7:00pm Regular City Council Meeting	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Mar 2016</b>	<b>6</b>	<b>7</b>	<b>8</b> 7:00pm Joint Meeting with Master Plan Review	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
	<b>13</b>	<b>14</b>	<b>15</b> 7:00pm Regular City Council Meeting	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
	<b>20</b>	<b>21</b>	<b>22</b> 7:00pm Joint Meeting with EDC	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
	<b>27</b>	<b>28</b>	<b>29</b> 7:00pm Joint Meeting with PZ	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Apr 2016</b>	<b>3</b>	<b>4</b>	<b>5</b> 7:00pm Regular City Council Meeting	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
	<b>10</b>	<b>11</b>	<b>12</b> 7:00pm Special Meeting for Strategic Plan	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
	<b>17</b>	<b>18</b>	<b>19</b> 7:00pm Regular City Council Meeting	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>May 2016</b>	<b>1</b>	<b>2</b>	<b>3</b> 7:00pm Regular City Council Meeting	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	<b>15</b>	<b>16</b>	<b>17</b> 7:00pm Regular City Council Meeting	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Jun 2016</b>	<b>5</b>	<b>6</b>	<b>7</b> 7:00pm Regular City Council Meeting	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	19	20	21 7:00pm Regular City Council Meeting	22	23	24	25
	26	27	28	29	30	1	2
Jul 2016	3	4	5 7:00pm Regular City Council Meeting	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19 7:00pm Regular City Council Meeting	20	21	22	23
	24	25	26	27	28	29	30
	31	1	2 7:00pm Regular City Council Meeting	3	4	5	6
Aug 2016	7	8	9	10	11	12	13
	14	15	16 7:00pm Regular City Council Meeting	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31	1	2	3

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sep 2016	4	5	6 7:00pm Regular City Council Meeting	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20 7:00pm Regular City Council Meeting	21	22	23	24
	25	26	27	28	29	30	