

**NOTICE OF MEETING
OPEN SPACE AND TRAILS COMMITTEE
THURSDAY, JULY 7, 2016 – 5:00 P.M.**

NOTICE IS HEREBY GIVEN THAT THE **OPEN SPACE AND TRAILS COMMITTEE** OF THE CITY OF SEABROOK WILL MEET ON **THURSDAY, JULY 7, 2016 AT 5:00 P.M.** AT **SEABROOK CITY HALL**, 1700 FIRST STREET, SEABROOK, TEXAS, TO DISCUSS AND CONSIDER THE AGENDA ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5710 FOR FURTHER INFORMATION.

AS AN ADVISORY COMMITTEE, ITEMS ARE SUBJECT TO CITY COUNCIL APPROVAL.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

2. NEW BUSINESS

The committee will discuss, consider, and if appropriate, take action on the items listed below.

- 2.1. Consider night lighting for trails. (Comeaux)
- 2.2. Update on new park benches and designation of locations for the benches. (Burton)
- 2.3. Rerouting of Baybrook Park trail to allow for more shade for walkers/runners. (Harper)
- 2.4. Consider placing a picnic table at Baybrook Park. (Tisdell)
- 2.5. Consider additions to enhance the new trail that runs adjacent to the new Public Works building. (Burton)
- 2.6. Consider purchasing tree seedlings and determine locations for planting along trails and in parks. (Coggeshall)

3. ROUTINE BUSINESS

The Committee will discuss, consider, and if appropriate, take action on the items listed below.

- 3.1. Update on recent and ongoing park activities and improvements.
- 3.2. Chair's update on meeting with city staff.
- 3.3. Approve the minutes of the June 2, 2016 meeting. (Brant)

Documents: [060216 OPEN SPACE MINUTES.PDF](#)

- 3.4. Consider Action Items Checklist which is attached and made a part of this agenda.

Documents: [ACTION ITEM CHECKLIST 070716.PDF](#)

3.5. Consider tasks for Parks Staff.

Documents: [TASKS FOR STAFF.PDF](#)

3.6. Consider Agenda items and upcoming meeting dates.

CERTIFICATE

I certify that this notice was placed on the bulletin board no later than **Friday, July 1, 2016** on or before 5:00 p.m. and that it will remain posted until the meeting has ended.

Meredith Brant, TRMC
Assistant City Secretary

1 The Open Space and Trails Committee met on Thursday, June 2
2 , 2016 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate,
3 take action on the agenda items listed below.

4
5 **THOSE PRESENT WERE:**

6 Helen Burton	Chair
7 Sally Antrobus	Vice-Chair
8 John Coggeshall (exc. abs.)	Member
9 Monica Comeaux	Member
10 Debra Harper	Member
11 Karen Tisdell	Member
12 David Popken	Member
13 Alesia Hammock	Administrative Assistant

14
15 Chair Burton called the meeting to order at 5:00 p.m.

16
17 **1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

18
19 There were no comments.

20
21 **2.0 NEW BUSINESS**

22
23 **2.1 Update on plantings at Pine Gully Pier.**

24
25 Sally Antrobus gave an update on plantings.

26
27 **2.2 Consider night lighting for trails. (Comeaux)**

28
29 Chair Burton stated that she had discussed night lighting with Kevin Padgett and he had
30 suggested solar lighting, possibly in Mohrhusen Park, to start. If it worked well, then
31 expansion along the trails might be possible.

32
33 David Popken stated that if street lights were installed along N. Meyer and Hammer
34 Street that would light up two sides of the park, allowing for greater visibility after dark.

35
36 **2.3 Update on purchase of new park benches. (Burton)**

37
38 Chair Burton stated that Savannah Lee had raised \$2,814 for park benches. Mr. Padgett
39 added to that amount for more benches. He has purchased eight six feet benches with
40 backs and two five feet benches with no backs for a total of \$4520. They will replace
41 worn out benches along Main Street fishing area and one will go in Hester Park as well as
42 Brummerhop Park.

43
44
45

46 **2.4 Update on Texas Birding Trail signs. (Popken)**
47

48 David Popken stated that the latest information is that the signs will be ready by the end
49 of summer with installation completed in the fall. He was told that previously TXDoT
50 had done the installations, but Mr. Popken suggested that the city install the signs. There
51 was no commitment to the process for installation of the signs. As information becomes
52 available, Mr. Popken will report to the committee.
53

54 **2.5 Consider rerouting the trail in Baybrook Park to allow for more shade for
55 runners/walkers. (Harper)**
56

57 Ms. Harper stated that she would like to add to the trail so that it runs along the tree line
58 for needed shade. The trail would lead to the sidewalk and onto the trail loop.
59

60 Mr. Popken said he would like to move the trail even further off the road and have it be
61 more divergent than what is being proposed.
62

63 Ms. Harper stated that it would cost under \$500. She had checked with Mr. Padgett to see
64 if this plan to confirm that it would be viable.
65

66 Chair Burton suggested that Ms. Harper bring back as a Google map with distances
67 included.
68

69 **2.6 Consider placing a picnic table in Baybrook Park (Tisdell)**
70

71 Ms. Tisdell suggested that a couple of strategically placed picnic tables and a couple of
72 grills in Baybrook would be great. Chair Burton recommended that building picnic tables
73 could be a Boy Scout project.
74

75 **2.7 Consider recruitment of volunteers and use of volunteers. (Burton)**
76

77 Chair Burton stated that she has spoken with LeaAnn about changing up the volunteer
78 information on the checklist to give the volunteers options regarding working in the
79 parks. She also gave an update on the various volunteers and their projects.
80

81 **2.8 Review of items to consider for quarterly report to City Council. (Burton)**
82

83 Chair Burton presented a slide show and reviewed with members the items to be
84 presented to council in the report.
85

86 **3.0 ROUTINE BUSINESS**
87

88 **3.1 Update on recent and ongoing park activities and improvements.**
89

90 Ms. Harper stated that bollards would provide a good barrier at Mchale Park and it would

91 be a good place for benches.

92

93 Mr. Popken mentioned that the bollard had been replaced in Hester Park.

94

95 **3.2 Chair's update on meeting with City Staff.**

96

97 Chair Burton gave the update as follows:

98 • The city has not yet received funding from Dow grant to replace the playground
99 equipment at Pine Gully.

100 • The groundbreaking for the Public Works facility was held last Tuesday.

101 • There is a new log for children to play on at Pine Gully Park, but it is not as large
102 as the bull pine which was removed.

103 • The Rotary Club plans to make a donation to replace the playground equipment at
104 Wildwood Park.

105 • Mulch is being replaced under all the playground equipment.

106 • The pool is opening on June 7

107 • The city should hear something about the BP grant for trails by early August.

108 • Texas Parks & Wildlife is also a potential source for grants.

109

110 **3.3 Approve the minutes of the May 5, 2016 meeting.**

111

112 Motion was made by Ms. Antrobus and seconded by Mr. Popken

113

114 To approve the minutes as written.

115

116 MOTION CARRIED BY UNANIMOUS CONSENT.

117

118 **3.4 Consider Action Items Checklist which is attached and made a part of this agenda.**

119

120 #10 – Chair Burton will give her report to Council as well as present certificates to
121 volunteers. Also, volunteers not recognized on the brass leaf tree will be acknowledged
122 with their names engraved on the leaves. She recommended Dylan Brown, Diane Royal,
123 Corrus Nell, Savannah Lee and Janice Cooper.

124

125 Motion was made by Ms. Tisdell and seconded by Ms. Harper

126

127 To approve the recommendations.

128

129 MOTION CARRIED BY UNANIMOUS CONSENT.

130

131 #13 – The wetlands sign at Robinson Park is complete.

132

133 Add to the list: Replacement of sign under the bridge and request that Galveston Bay
134 Foundation provide it.

135

136 **3.5 Consider tasks for Parks Staff**

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138 Ms. Tisdell suggested that the duct tape sign displaying park hours be replaced with a dry
139 marker sign until a professional sign can be made.

140

141 Ms. Harper stated that a trash can is still needed at McHale Park.

142

143 **3.6 Consider agenda items and upcoming meeting dates.**

144

145 The next meeting will be July 1.

146

147 Agenda items to include:

148

- Night lighting on trails

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- New park benches

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- Rerouting trail in Baybrook Park

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- Picnic table in Baybrook Park

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153 Upon motion, the meeting was adjourned at 6:25 p.m.

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Meredith Brant, TRMC

Assistant City Secretary

Helen Burton, Chair



