



**SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, NOVEMBER 15, 2016 - 7:00 PM**

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY NOVEMBER 15, 2016 AT 7:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 FIRST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT [\(281\) 291-5600](tel:2812915600) OR FAX [\(281\) 291-5710](tel:2812915710) FOR FURTHER INFORMATION.

PLEDGE OF ALLEGIANCE

1. INTERVIEW CANDIDATES FOR VARIOUS BOARDS AND COMMISSIONS

1.1. Candidate Interviews

Interview candidates for openings on the Planning & Zoning Commission and the Ethics Review Commission. (Council)

Documents:

[Soich app.pdf](#)
[Cramer app.pdf](#)

2. PRESENTATIONS

2.1. Christmas Activities

Presentation and update on City of Seabrook Christmas festivities and celebrations, including the Old Seabrook Holiday Decorating Contest. (Dearman)

3. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to city business or city-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

3.1. Mayor, City Council and/or members of the city staff may make announcements

about city/community events. (Council)

4. CONSENT AGENDA

Council will discuss, consider, and if appropriate, take action on the items listed below.

4.1. CLEMC Monthly Report

Approve the Clear Lake Emergency Medical Corps (CLEMC) monthly report for October 2016. (Hunter)

Documents:

[CLEMC Oct 2016.pdf](#)

4.2. Fire Department Monthly Report

Approve the Seabrook Volunteer Fire Department (SVFD) monthly report for October 2016. (Gutaker)

Documents:

[SVFD Oct 2016.pdf](#)

4.3. Police Department Monthly Report

Approve the Seabrook Police Department monthly report for October 2016. (Wright)

Documents:

[PD Oct 2016.pdf](#)

4.4. Building Department Monthly Report

Approve the Seabrook Building Department monthly report for October 2016. (Landis)

Documents:

[Bldg Oct 2016.pdf](#)

4.5. Special Event Thanks for Giving

Approve a special event permit and waiver of the fee for a fundraising event, Thanks for Giving, for the Way Out Women's Center on Sunday, November 20, 2016, from 7:00am until 7:00pm at Meador Park Pavilion and at Miramar Park. Fees and site plan have been submitted and approved. Certificate of insurance will be provided. (Hicks)

Documents:

[Thanks for Giving.pdf](#)

4.6. Special Permit Christmas Tree Lighting

Approve a special permit for the Seabrook Christmas Tree Lighting event on Thursday, December 1, 2016 from 6:00pm until 9:00pm at Mohrhusen Park. (Dearman)

Documents:

[Christmas Tree Lighting app.pdf](#)
[Event Plan.pdf](#)
[Site Plan 1.pdf](#)
[Site Plan 2.pdf](#)

4.7. Excused Absence

Approve an excused absence for Robert Llorente for the November 1, 2016 regular City Council meeting. (Hicks)

4.8. Minutes October 4, 2016

Approve minutes of the October 4, 2016 regular City Council meeting. (Hicks)

Documents:

[100416 minutes.pdf](#)

4.9. Minutes October 18, 2016

Approve minutes of the October 18, 2016 regular City Council meeting. (Hicks)

Documents:

[101816 minutes.pdf](#)

4.10. Minutes November 1, 2016

Approve minutes of the November 1, 2016 regular City Council meeting. (Hicks)

Documents:

[110116 minutes.pdf](#)

5. NEW BUSINESS

Council will discuss, consider and if appropriate, take action on the items listed below.

5.1. Planning & Zoning Commission Appointment

Appoint a member to the Planning & Zoning Commission to fill a vacant position left by Michael Sharpe, with a term ending January 1, 2017. (Council)

5.2. Ethics Review Commission Appointment

Appoint an alternate member to the Ethics Review Commission, with a term ending October 31, 2018. (Council)

5.3. Seaside RV Resort and Cabanas Planned Unit Development (PUD)

After receipt of the report from the Planning & Zoning Commission, consider and take all appropriate action on a preliminary Planned Unit Development (PUD) plan to designate the Seaside RV Resort and Cabanas Planned Unit Development (PUD), the property being 8.883 acres of land situated in abstract 52 in the Ritson Morris Survey, Harris County Texas. (Landis)

Documents:

[Briefing Seaside RV.pdf](#)
[Prelim PUD Seaside RV.pdf](#)
[Site Plan Seaside RV.pdf](#)
[Survey Seaside RV.pdf](#)
[Open Space Layout Seaside RV.pdf](#)
[Plan set Seaside RV.pdf](#)
[Aerial Seaside RV.pdf](#)
[Photo exhibits Seaside RV.pdf](#)
[Prelim Traffic Analysis Seaside RV.pdf](#)

[Rules and Rental Seaside RV.pdf](#)
[Seabrook zoning map.pdf](#)
[Land Use Matrix.pdf](#)

- 5.4. Ordinance 2016-28 EDC Budget Amendment
Consider and take all appropriate action on first and final reading of Ordinance 2016-28. (Gibbs)

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 FOR THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION

Documents:

[Ordinance 2016-28 .pdf](#)

- 5.5. Resolution 2016-24 Texas Coalition of Cities for Utility Issues ("TCCFUI")
Consider and take all appropriate action on proposed Resolution 2016-24, "Participation in the Texas Coalition of Cities for Utility Issues". (Cook)

A RESOLUTION AUTHORIZING THE PARTICIPATION OF THE CITY OF SEABROOK WITH OTHER TEXAS CITIES IN THE TEXAS COALITION OF CITIES FOR UTILITY ISSUES; PROVIDING FOR A REPRESENTATIVE TO THE COALITION AND FOR OTHER REASONABLE AND NECESSARY STEPS; AUTHORIZING PAYMENT OF A PARTICIPATION FEE; AND PROVIDING AN EFFECTIVE DATE

Documents:

[Agenda Briefing - TCCFUI 11-15-2016.pdf](#)
[Resolution 2016-24 .pdf](#)

- 5.6. Resolution 2016-25 Sanitation Rate Update Resolution
Consider and take all appropriate action on proposed Resolution 2016-25, "Update in Sanitation Procedures and Rates". (Cook)

A RESOLUTION REESTABLISHING SANITATION PROCEDURES AND UPDATING RESIDENTIAL CHARGES AND COMMERCIAL CHARGES FOR SANITATION SERVICES AND REPEALING RESOLUTION NO. 2015-02.

Documents:

[Agenda Briefing Resolution 2016-25.pdf](#)
[Resolution 2016-25.pdf](#)
[Seabrook Schedule A rates 1-1-17 \(2\).pdf](#)
[Notification.pdf](#)

- 5.7. Bid Award for Hester's Gully Drainage Improvements Project 2016-10
Consider and take all appropriate action on staff's recommendation to reject the current bids for the Hester's Gully Drainage Improvements Project 2016-10 and re-bid the project with the necessary Section 3 business notifications. (Chairez)

Documents:

[agenda briefing project 2016-10.pdf](#)
[Recommendation to Reject Bids.pdf](#)

- 5.8. Baybrook II/III Sewer Rehabilitation Project

Consider and take all appropriate action on a contract between the City of Seabrook and Insituform Technologies, Inc. for rehabilitation of the 6 & 8 inch sanitary sewer mains on Allegro Drive, Beechcraft Street, and Coronado Street by the Cured in Place Pipe (CIPP) lining and pipe bursting methods (Project 2016-14), in an amount not to exceed \$101,630.40, through the cooperative purchasing agreement with BuyBoard. (Chairez)

Documents:

[agendabriefing Project 2016-14.pdf](#)
[Project 2016-14 Proposal.pdf](#)
[Insituform Signed Contract.pdf](#)
[Payment Performance Bond.pdf](#)
[Insituform insurance.pdf](#)
[Project 2016-14 Map.pdf](#)
[Signed 1295_instituform.pdf](#)

5.9. Bay Area Coastal Protection Alliance (BACPA)

Consider and take all appropriate action on an unbudgeted expenditure of \$10,000 to Bay Area Coastal Protection Alliance (BACPA) to fund an update to an educational video on the "Ike Dike" for area cities.

Documents:

[Agenda Briefing - BACPA.pdf](#)
[2016 letter to ask for funds 2nd video.pdf](#)

6. ROUTINE BUSINESS

Council will discuss, consider and if appropriate, take action on the items listed below.

6.1. Strategic Plan Update

Update on the 2016-17 Strategic Plan Initiatives (Cook)

Documents:

[Strategic Update 1.pdf](#)

6.2. Reports

Reports and announcements concerning items of community interest. No discussion or action will be taken by Council.

Council Liaisons:

- a. Bay Area Houston Convention & Visitors Bureau**
- b. Bay Area Houston Economic Partnership**
- c. Bay Area Transportation Partnership**
- d. Clear Lake Emergency Medical Corps**
- e. Economic Alliance, Port Region**
- f. Galveston Bay Foundation**
- g. Hotel Tax Liaison Committee**
- h. Houston-Galveston Area Council**

6.3. Approve the Action Items Checklist which is attached and made a part of this Agenda.

Documents:

[072916 action items checklist.pdf](#)

6.4. Establish future meeting dates and agenda items

Documents:

[November calendar.pdf](#)

[December calendar.pdf](#)

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before **Friday, November 11, 2016 no later than 5:00 p.m.** and that this notice will remain posted until the meeting has ended.

Robin Hicks, TRMC
City Secretary