



**NOTICE OF MEETING
OPEN SPACE AND TRAILS COMMITTEE
THURSDAY, DECEMBER 1, 2016 – 5:00 P.M.**

NOTICE IS HEREBY GIVEN THAT THE **OPEN SPACE AND TRAILS COMMITTEE** OF THE CITY OF SEABROOK WILL MEET ON **THURSDAY, DECEMBER 1, 2016 AT 5:00 P.M.** AT **SEABROOK CITY HALL**, 1700 FIRST STREET, SEABROOK, TEXAS, TO DISCUSS AND CONSIDER THE AGENDA ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5710 FOR FURTHER INFORMATION.

AS AN ADVISORY COMMITTEE, ITEMS ARE SUBJECT TO CITY COUNCIL APPROVAL.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

2. NEW BUSINESS

The committee will discuss, consider, and if appropriate, take action on the items listed below.

2.1. Grants

Consider and take all appropriate action concerning possible grants for trail at Meador Park and other possible purposes. (Burton)

Documents:

[GRANTS FOR PARKS.PDF](#)

2.2. Barricade at McHale Park

Consider and take all appropriate action concerning the placement of a barricade at the end of 10th Street at McHale Park. (Popken)

2.3. Schedule for tree plantings

Consider and take all appropriate action concerning setting a schedule for tree plantings and notification of volunteers. (Burton)

2.4. Arbor Day

Consider and take all appropriate action concerning Arbor Day activities which are scheduled for January 7. (Burton)

2.5. Trail features

Consider and take all appropriate action concerning the possibility of acquiring glow-in-the-dark features for the trails. (Burton)

2.6. Carothers Gardens

Consider and take all appropriate action concerning a Carothers Gardens open house. (Burton)

2.7. Update on Luncheon

Update on the staff appreciation luncheon held on October 19. (Burton)

3. **OLD BUSINESS**

The Committee will discuss, consider and if appropriate, take action on the items listed below.

3.1. Community Achievement Awards

Consider and take all appropriate action concerning Community Achievement Awards. (Burton)

3.2. Birding Trail signs

Update on acquiring new Texas Parks and Wildlife birding trail signs. (Popken)

4. **ROUTINE BUSINESS**

The Committee will discuss, consider, and if appropriate, take action on the items listed below.

4.1. Park Activities

Update on recent and ongoing park activities and improvements.

4.2. Update

Chair's update on meeting with City Staff. (Burton)

4.3. Minutes

Approve the minutes of the October 6, 2016 meeting. (Brant)

Documents:

[100616 OPEN SPACE MINUTES.PDF](#)

4.4. Action Items

Consider and take all appropriate action concerning the Action Items Checklist which is attached and made a part of this agenda.

Documents:

[ACTION ITEM CHECKLIST 090116.PDF](#)

4.5. Tasks for Staff

Consider and take all appropriate action concerning the tasks for Parks staff.

Documents:

[TASKS FOR STAFF.PDF](#)

4.6. Agenda items

Consider agenda items and upcoming meeting dates.

CERTIFICATE

I certify that this notice was placed on the bulletin board no later than **Monday, November 28, 2016** on or before 5:00 p.m. and that it will remain posted until the meeting has ended.

Meredith Brant, TRMC
Assistant City Secretary

Kroger Foundation

- **Who they fund:** objective is to enhance the quality of life in communities with a concentration of Kroger customers and employees.
- **Eligible grant requests:** United Way campaigns, educational organizations, hunger relief, breast cancer and women's health initiatives, local grassroots community organizations, start up grants, and funding for special projects
Only organizations that serve the geographic areas where our Company operates are eligible.
- **Projects funded:** San Diego Coast Keeper to support cleanup efforts at beaches, Spokane Public Library for summer science education program, Open Hand in Atlanta to provide meals to homebound individuals, The Julian Center in Indianapolis to offer shelter & services for women of domestic violence.

WEBSITE

- <http://www.thekrogerco.com/community/kroger-foundation>

The Brown Foundation

- **Who they fund:** public charitable purposes, principally for support, encouragement, and assistance to education, the arts, and community service. Foundation also supports community service projects which serve the needs of children and families.
- **Grant deadlines:** none – trustee will consider only one application from an organization within a twelve month period
- **Grant amount:** each organization must determine its own needs, present a budget for the project that is being submitted, and indicate what amount is requested.
- **Projects funded:** Houston Parks Board announced a \$3 million gift from The Brown Foundation, Inc., in support of Bayou Greenways 2020, a city-wide public-private endeavor that will create a 150-mile network of connected parks and trails along Houston's major waterways.
Buffalo Bayou Park Cistern
Southwestern University has received a \$1.15 million grant from The Brown Foundation, Inc. of Houston.

WEBSITE

- <http://www.brownfoundation.org/>

The Tiffany & Co. Foundation

- **Who they fund:** The Foundation supports organizations dedicated to the stewardship of natural resources in the areas of responsible mining, coral reef conservation and urban parks. Enhancement of urban parks through beautification and infrastructure improvements.
- **Grants application process:** online only
- **Projects funded:** Hermann Park bridge in Houston
<http://www.tiffanyandcofoundation.org/news/article/09%20Hermann%20Park%20Bridge%20Opening.aspx>
The Tiffany & Co. Foundation Woodland Gardens opened to the public at The Battery in New York City on August 20, 2015. The beautiful new gardens surround the acclaimed SeaGlass Carousel, a whimsical ride celebrating the spirit of New York's harbor, and in honor of the first location of New York City's Aquarium.
http://www.tiffanyandcofoundation.org/news/article/Woodland_Gardens.aspx
- **WEBSITE**
<http://www.tiffanyandcofoundation.org/guidelines/parks.aspx>

Wells Fargo – Environmental Grant Program

- **Who they fund:** invest our resources into local communities with a particular focus on projects that positively impact our environment. Offer two environmental grant programs: National Fish & Wildlife Foundation & Environmental Solutions for Communities Grant Program
- **Grant process:** only one grant will be considered per organization per year
- **Grant deadlines:** early-mid December of each year
- **Projects funded:** https://www.wellsfargo.com/about/press/2015/awards-nonprofits-environmental-grants_0609/
- **WEBSITE**
<https://www.wellsfargo.com/about/corporate-responsibility/community-giving/environmental-grant-program/>

Union Pacific – Community Based Grant Program

- **Who they fund:** community where the organization is based must be served by UP Railroad. (Seabrook qualifies!)
Municipalities located on UP rail lines may apply for programs/projects that benefit the entire community and that are not funded by property tax funds. Main categories funded are Community/Civic and Health/Human Services.
Grant
- **Grant application process:** online only

- **Grant deadlines:** August 15
- **Projects funded:**
- http://lexch.com/news/up-foundation-awards-grant-to-ymca/article_ebf93114-5f1f-11e6-b4d7-1be1be8e308a.html

Union Pacific Foundation Grants \$1.13 Million to 156 California Nonprofit Organizations.
The Union Pacific Foundation awarded a grant in the amount of \$5,000 to plant trees in Alameda Park.

<http://business.alamogordo.com/news/details/news-release-07-15-2015>

<http://www.up.com/media/releases/160426-new-mexico-foundation.htm>

Northfield Retirement Community (NRC) was recently awarded a \$1,000 grant from the Union Pacific Community-Based Grants Program to assist in the development of the Pathways of Faith Park. The park, located on the NRC campus, is designed to be a community gathering place that will provide space for relaxation, reflection and opportunities for individual meditation.

<http://northfieldretirement.org/2012/06/union-pacific-foundation-honors-nrc-with-grant/>

WEBSITE

- <http://www.up.com/aboutup/community/foundation/grants/index.htm>

The Open Space and Trails Committee met on Thursday, October 6, 2016 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall	Member
Monica Comeaux	Member
Debra Harper	Member
Karen Tisdell	Member
David Popken	Member
Alesia Hammock	Administrative Assistant

Chair Burton called the meeting to order at 5:00 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

There were none.

2.0 NEW BUSINESS

2.1 Consider and take all appropriate action concerning quarterly report to City Council on October 18. (Burton)

Chair Burton gave an overview of the items to be shared with Council at the October 18 meeting.

2.2 Consider and take all appropriate action concerning Celebration Seabrook participation. The event will be held November 5 and 6. (Burton)

Members discussed staffing of the booth at Celebration Seabrook, determining that they would work in two hour shifts with final commitments to be made at the November meeting.

2.3 Consider and take all appropriate action concerning possible grants to pursue. (Burton)

No one had recommendations or additional information on the grants. Chair Burton suggested that members look at available grants before the next meeting and note whether “in kind” could also include labor.

2.4 Consider and take all appropriate action concerning Community Achievement Awards. (Burton)

Chair Burton asked members to peruse the hard copy to see what projects might be applicable for an award. Discussion will resume at the next meeting.

2.5 Consider and take all appropriate action concerning the placement of recently purchased live oak trees. (Harper)

Ms. Harper suggested that Baybrook Park could use some additional trees once the new portion of the trail is completed. Ms. Antrobus advocated for planting trees only where there is access to water. After more discussion it was determined that John will replace a couple of trees, David will replace the trees in Meador and the rest can be saved for Baybrook upon completion of the trail.

2.6 Update on planned uses for Carothers Gardens. (Burton)

Chair Burton distributed a list of activities for Carothers as approved by City Council. There will be various workshops, weddings, business meetings. She also had a list of the actual activities scheduled for the next few months. Ms. Antrobus recommended extending thanks to LeaAnn and John- Michael for the great job they have done towards expanding the uses of Carothers.

Chair Burton stated that she would include in the presentation to City Council.

2.7 Update on acquiring new Texas Parks and Wildlife birding trail signs. (Popken)

Mr. Popken stated that he no new information.

2.8 Consider and take all appropriate action concerning the recommendation that the city's crape myrtles be allowed to grow into trees rather than being cut back each year, (Tisdel)

Ms. Tisdel suggested that crape myrtles allowed to grow can become beautiful, big trees.

Motion was made by Ms. Tisdel and seconded by Mr. Coggeshall

To ask city staff not to cut back crape myrtles, but allow them to grow into trees, unless they propose a hazard.

AYES: Burton, Antrobus, Harper, Coggeshall, Comeaux, Popken.

NAYES: Harper.

MOTION CARRIED BY MAJORITY VOTE.

2.8 Consider and take all appropriate action concerning the possible placement of a duck crossing sign on Todville Road across from the little pond to create awareness and possibly slow down traffic. (Tisdell)

Motion was made by Ms. Tisdell and seconded by Ms. Antrobus

To place duck crossing signs as across from the pond on lower Todville.

AYES: Antrobus, Tisdell.

NAYS: Burton, Harper, Coggeshall, Comeaux, Popken.

MOTION FAILED BY MAJORITY VOTE.

3.0 OLD BUSINESS

3.1 Consider and take all appropriate action concerning details for hosting the annual Employee Appreciation Luncheon on October 19. (Burton)

Chair Burton gave an update on the invitation list and reviewed the menu.

4.0 ROUTINE BUSINESS

4.1 Update on recent and ongoing park activities and improvements.

Ms. Harper stated that Carothers is looking better. Mr. Coggeshall stated that hogs had been tearing up things in Friendship Park,

4.2 Chair's Update on meeting with City Staff. (Burton)

Chair Burton reported on the following:

- Ms. Cook is attempting to get additional funds from the Port to add to the \$25,000 left over for the trails.
- Funds are available for new natural-look playground equipment.
- Funds are available for striping at boat ramp at a cost of \$5,000.
- Saul's crew will be recapping trails as well as reshaping and topping trail
- Rotary International and the City Council have donated seventeen benches to replace the most worn benches. Staff has made an inventory and determined which will be replaced.
- The Tree Lighting Ceremony will be December 1 at Mohrhussen Park with street closures.
- Also, upcoming is Celebration Seabrook on November 5 and 6.

4.3 Approve the minutes of the September 1, 2016 meeting. (Brant)

Motion was made by Ms. Antrobus and seconded by Mr. Popken

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.4 Consider and take all appropriate action concerning the Action Items Checklist which is attached and made a part of this agenda.

#18 – Bird perch should become a Boy Scout project.

#20 – Trail lighting costs were discussed.

4.5 Consider and take all appropriate action concerning the tasks for Parks staff.

There was discussion, but no action was taken on this item.

3.6 Consider agenda items and upcoming meeting dates.

The next meeting is scheduled November 3. Agenda items for consideration will be:

- Barricade at the end of 10th Street at McHale Park
- Celebration Seabrook schedule
- Grants available
- Live oaks planting
- Birding signs
- Glow in the dark trail feature
- Report of Staff Appreciation luncheon.

Upon motion, the meeting was adjourned at 6:30 p.m.

Helen Burton, Chair

Meredith Brant, TRMC
Assistant City Secretary

