



SEABROOK CITY COUNCIL  
NOTICE OF REGULAR CITY COUNCIL MEETING  
TUESDAY, JANUARY 4, 2022 - 6:00 PM

For city information visit [WWW.SEABROOKTX.GOV](http://WWW.SEABROOKTX.GOV)  
For SH 146 updates visit [www.sh146.com](http://www.sh146.com)

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY JANUARY 4, 2022 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

**PLEDGE OF ALLEGIANCE**

**1. PRESENTATIONS**

1.1 Presentation of a Proclamation to recognize January 9, 2021 as National Law Enforcement Appreciation Day. *Thom Kolupski, Mayor*

**ATTACHMENT(S):** [Proclamation](#)

1.2 Presentation to recognize Springhill Suites by Marriott Houston NASA/Seabrook as the Seabrook Economic Development Corporation's Business of the Year for 2021. *Paul Chavez, Director of Economic Development*

**ATTACHMENT(S):** [Certificate of Recognition](#)

1.3 Presentation of Appreciation and Recognition of the 2021 Christmas Tree Lighting and Breakfast with Santa events volunteers and staff. *LeaAnn*

## **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

*At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.*

**REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:** [www.seabrooktx.gov/speaker-registration](http://www.seabrooktx.gov/speaker-registration)

**2.1** Mayor, City Council and/or members of the City staff may make announcements about City/Community events. *City Council*

**ATTACHMENT(S):** [Events Memo](#)

## **3. CONSENT AGENDA**

**3.1** Approve on second reading Ordinance 2022-01, "Establishing Definition of 'Music Venue', Permitted Districts of Use, and Parking Requirements." *Sean Landis, Deputy City Manager*

**ATTACHMENT(S):** [Ordinance 2022-01](#)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, APPENDIX "A", "COMPREHENSIVE ZONING", ARTICLE 1, "IN GENERAL" SECTION 1.10 "DEFINITIONS", BY CREATING A DEFINITION FOR "MUSIC VENUE"; AMENDING THE CODE OF THE CITY OF SEABROOK APPENDIX "A", "COMPREHENSIVE ZONING", ARTICLE 3, "ESTABLISHMENT OF ZONING DISTRICTS AND ASSOCIATED REGULATIONS", SECTION 3.15 "COMPREHENSIVE LAND USE REGULATION MATRIX", BY ADDING "MUSIC VENUE" TO TABLE 3-A "USES PERMITTED BY RIGHT AND CONDITIONAL USES", AS A CONDITIONAL USE WITHIN THE (C-2), (C-3), (WAD), (MMU) (POD), (STCOD), (OS), (LI), (146-S), AND (146-M) ZONING DISTRICTS; AND AMENDING THE CODE OF THE CITY OF SEABROOK APPENDIX "A", "COMPREHENSIVE ZONING", ARTICLE 5, "OFF-STREET PARKING, LOADING, INGRESS, AND EGRESS", SECTION 5.04 "COMPREHENSIVE PARKING REGULATION MATRIX", TABLE 5-C "REQUIRED PARKING SPACES BY LAND USE CATEGORY" BY ADDING "MUSIC VENUE", AND CREATING NEW ASSOCIATED PARKING REGULATIONS

**3.2** Approve on second reading Ordinance 2022-02, "Revision to Personnel Policies Holidays; Attendance; Harassment and Sexual Harassment." *Yesenia Garza, Director of Human Resources*

**ATTACHMENT(S):** [Ordinance 2022-02](#)

AN ORDINANCE OF THE CITY OF SEABROOK, TEXAS, AMENDING THE CITY OF SEABROOK "PERSONNEL POLICIES", CHAPTER 5 "COMPENSATION AND BENEFITS", SECTION 10, "HOLIDAYS"; CHAPTER 6, "EMPLOYEE PERFORMANCE", SECTION 1, "ATTENDANCE"; AND CHAPTER 7 "BEHAVIOR AND CONDUCT", SECTION 10, "HARASSMENT AND SEXUAL HARASSMENT"; BY AMENDING SAID CHAPTERS AND SECTIONS TO UPDATE POLICIES, AND MAKING VARIOUS FINDINGS AND PROVISIONS RELATED THERETO

**3.3** Approve the minutes of the December 7, 2021 regular City Council meeting. *Alun Thomas, Deputy City Secretary*

**ATTACHMENT(S):** [December 7 2021 Regular Minutes](#)

#### **4. NEW BUSINESS**

**4.1** Consider and take all appropriate action on Resolution 2022-01, "Amendment to the Terms of Office for the Members of the Seabrook Open Space and Trails Committee". *Robin Lenio, City Secretary*

**ATTACHMENT(S):** [Resolution 2022-01](#)

**4.2** Consider and take all appropriate action on Resolution 2022-02, "Revisions to the Police Policies and Procedures Manual". *Sean Wright, Chief of Police*

**ATTACHMENT(S):** [Agenda Briefing](#) [Resolution 2022-02](#) [Updated PD Manual](#) [Resolution 2011-26](#) [Resolution 2008-09](#)

A RESOLUTION AMENDING RESOLUTION NO. 2008-09 APPROVED ON MAY 6, 2008 AND RESOLUTION NO. 2011-26, APPROVED ON DECEMBER 6, 2011, IN ORDER TO REVISE THE POLICIES AND PROCEDURES MANUAL FOR THE POLICE DEPARTMENT FOR THE CITY OF SEABROOK TEXAS, INCLUDING REVISIONS NECESSARY TO CONFORM TO CIVIL SERVICE STATUTES AND PROVIDING FOR AN EFFECTIVE DATE

**4.3** Consider and take all appropriate action on Resolution 2022-03. *Brian*

*Craig, City Engineer and Assistant Director of Public Works*

**ATTACHMENT(S):** [Agenda Briefing](#) [Resolution 2022-03](#) [Multiple Use Agreement](#) [Exhibit A1](#) [Exhibit A2](#) [Final Survey](#)

A RESOLUTION ALLOWING FOR CITY OF SEABROOK TO ENTER INTO A MULTIPLE USE AGEEMENT WITH TXDOT

**4.4** Consider and take all appropriate action on the contract approval for RFP#2021-11-301, Wastewater System Infrastructure Retrofit Lift Stations and Force Main Utilities to Alcott, Inc. (TCH), in an amount not to exceed \$12,239,929.50. Contract award includes Total Base Bid, Supplemental and Add Alternate #1. *Kevin Padgett, Director of Public Works*

**ATTACHMENT(S):** [Agenda Briefing](#) [Contract](#) [Environmental Assessment](#) [Geotechnical Report](#) [Bid Tabulation](#) [Bid Award Recommendation](#)

## **5. DISCUSSION**

**5.1** Discuss, consider and take all appropriate action on a pilot program for Friendship Park hours and existing field lights. *Kevin Padgett, Director of Public Works and Brian Craig, City Engineer and Assistant Director of Public Works*

**ATTACHMENT(S):** [Agenda Briefing](#)

**5.2** Discuss, consider and take all appropriate action on appointment of two Councilmembers to the Interview Panels for Board of Adjustment appointments, Open Space and Trails Committee appointments, and Planning & Zoning Commission appointments for FY 2021-2022 for terms to expire August 1, 2022. *City Council*

## **6. ROUTINE BUSINESS**

**6.1** Update on the 2022 Seabrook General Election. *Robin Lenio, City Secretary*

**6.2** Quarterly Strategic Plan update. *Gayle Cook, City Manager*

**6.3** Update and report on various items that require no action, including SH 146 Expansion Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook, City Manager*

**6.4** Establish future meeting dates and agenda items. *City Council*

**ATTACHMENT(S):** [Calendar](#)

## **7. CLOSED EXECUTIVE SESSION**

### **7.1 Section 551.074**

Conduct a closed executive session to deliberate the evaluation and duties of the City Secretary. *Robin Lenio, City Secretary*

## **8. OPEN SESSION**

*Council will reconvene in Open Session to allow for possible action on any of the agenda items listed above under "Closed Executive Session".*

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before Friday, December 31, 2021 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Alun Thomas  
Deputy City Secretary

