



SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL TELECONFERENCE MEETING
TUESDAY, JUNE 16, 2020 - 6:00 PM

For city information visit www.seabrooktx.gov
For SH 146 updates visit www.sh146.com

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY JUNE 16, 2020 AT 6:00 PM** BY TELECONFERENCE TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW.

DUE TO THE CLOSING OF ALL CITY FACILITIES TO THE PUBLIC, THIS MEETING WILL ONLY BE OPEN TO THE PUBLIC VIA REMOTE ACCESS THAT ALLOWS FOR TWO-WAY COMMUNICATIONS FOR THOSE DESIRING TO PARTICIPATE. MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIA TELEPHONE BY CALLING (877) 568-4106 AND ENTERING ACCESS CODE 930-520-389 TO LISTEN TO THE MEETING AND/OR PROVIDE COMMENT DURING THE PUBLIC COMMENTS PORTION OF THE AGENDA. MEMBERS OF THE PUBLIC MAY ACCESS THE AGENDA AND ATTACHMENTS ONLINE AT WWW.SEABROOKTX.GOV/AGENDACENTER.

THOSE PERSONS WISHING TO SPEAK DURING THE PUBLIC COMMENTS PORTION OF THE AGENDA MUST REGISTER NO LATER THAN 3:00 P.M. ON TUESDAY, JUNE 16, BY SENDING AN EMAIL TO RLENIO@SEABROOKTX.GOV AND PROVIDING YOUR NAME, ADDRESS, AND PHONE NUMBER.

1. CLOSED EXECUTIVE SESSION

1.1 Section 551.071

Conduct a closed executive session to consult with attorney regarding legal issues on pending litigation, Yancey v. City of Seabrook, filed in United States District Court, Southern District, Houston Division under Civil Action 4:20-CV-588 pursuant to Government Code Section 551.071 *Gayle Cook, City Manager*

2. OPEN SESSION

Council will reconvene in Open Session to allow for possible action on any of the agenda items listed above under "Closed Executive Session".

2.1 Consider, discuss and take all appropriate action on Closed Executive Session matters. *Gayle Cook, City Manager*

3. PRESENTATIONS

3.1 Presentation of the Highest and Best Use Market Study for the Water Activity District (WAD). *David Parker, DPC Hospitality*

ATTACHMENTS: [Agenda Briefing](#) [Hotel Study Final Report](#)

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time, we would like to listen to any member of the public who has registered to speak on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please unmute your device mic and state your name and address clearly before making your comments. Thank you.

5. CONSENT AGENDA

5.1 Approve on second reading proposed Ordinance 2020-15, "Revision to Personnel Policy DOT Drug and Alcohol Policy and Drug and Alcohol Policy". *Yesenia Garza, Director of Human Resources*

ATTACHMENTS: [Ordinance 2020-15](#) [DOT Policy](#) [Drug and Alcohol Policy](#)

AN ORDINANCE OF THE CITY OF SEABROOK, TEXAS, AMENDING THE CITY OF SEABROOK "PERSONNEL POLICIES", CHAPTER 7 "BEHAVIOR AND CONDUCT", SECTION 1 "ALCOHOL AND DRUG USE/ABUSE" BY REPLACING THE SECTION WITH SECTION 1A -"DOT - DRUG AND ALCOHOL POLICY" AND SECTION 1B - "DRUG AND ALCOHOL POLICY" MAKING VARIOUS FINDINGS AND PROVISIONS 11 RELATED TO THE SUBJECT

5.2 Approve and accept the Highest and Best Use Market Study for the Water Activity District (WAD) by DPC Hospitality. *Gayle Cook, City Manager*

ATTACHMENTS: [Agenda Briefing](#) [Hotel Study Final Report](#)

5.3 Approve the minutes of the June 2, 2020 regular City Council meeting. *Robin Lenio, City Secretary*

ATTACHMENT: [June 2, 2020 regular minutes](#)

6. NEW BUSINESS

6.1 Consider and take all appropriate action on allocation of funds for events to be funded with Hotel Occupancy Tax (HOT) for FY 20/21. For approval Council is required to making findings that the expenditure is (1) to promote tourism and the convention/hotel industry and (2) meets related statutory provisions for the expenditure i.e. advertising to promote tourism; promotion of the arts; and related requirements. *LeaAnn Petersen, Director of Community & Visitor Relations*

ATTACHMENTS: [Agenda Briefing](#) [Funding Request Summary](#) [Proposed Budget](#)

Funding requests were submitted by:

- [Bay Access Sailing Programs](#)
- [Bay Area Houston Ballet & Theater](#)
- [Christmas Boat Parade](#)
- [Gulf Coast Film Festival](#)
- [JFest Southwest](#)
- [Keels & Wheels](#)
- [Seabrook Lucky Trail Marathon](#)
- [Saltwater Derby](#)
- [Texas Outlaw Challenge](#)
- [Yachty Gras](#)

6.2 Consider and take all appropriate action on a contract through cooperative purchasing through BuyBoard between the City of Seabrook and Insituform Technologies, LLC for Seascape II / Baybrook Sanitary Sewer Rehabilitation Project Phase I, in an amount not to exceed \$94,259.70, to repair 8 inch, 10 inch & 12 inch sewer mains within North Heron utility easements. This is a budgeted item. *Kevin Padgett, Director of Public Works*

ATTACHMENTS: [Agenda Briefing](#) [Proposal](#) [Contract](#)

6.3 Consider and take all appropriate action on first reading of proposed Ordinance 2020-16, "Revise Section 90-80 (No Parking) by Adding Additional Streets." *Brian Craig, City Engineer and Assistance Director of Public Works*

ATTACHMENTS: [Agenda Briefing](#) [Ordinance 2020-16](#) [Map](#)

AN ORDINANCE AMENDING CHAPTER 90 OF THE CODE OF ORDINANCES OF THE CITY OF SEABROOK, TEXAS, ENTITLED, "TRAFFIC AND VEHICLES", ARTICLE III, "STOPPING, STANDING, AND PARKING", DIVISION 1, "GENERALLY", SECTION 90-80, "SCHEDULE I: NO PARKING ZONES"; PROVIDING UPDATE OF ADDITIONAL STREETS TO THE LIST FOR RESTRICTED PARKING; PROVIDING FOR A PENALTY IN AN AMOUNT OF NOT MORE THAN TWO HUNDRED DOLLARS (\$200.00) FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE

6.4 Consider and take all appropriate action on Seabrook Business Retention Incentive Round 2 (SEBRI Round 2) Agreements between the Seabrook Economic Development Corporation and approved applicants, as approved by the SEDC on June 3, 2020. *Paul Chavez, Director of Economic Development*

ATTACHMENTS: [SEDC Actions on June 3](#)

AGREEMENTS:

| HOTELS | RESTAURANTS | RETAIL | PROFESSIONAL SVCS / INDUSTRIAL | SALON / GYM |
|--|----------------------------|--------------------------------|---|-----------------------------------|
| Pelican's Nest B&B | Sam's Boat | Brave Boutique | Able Plumbing | Avant Hair Studio |
| Seabrook Suites | | HP Cleaners | AER Supply | Hi Tech Cuts |
| | | Neon Warehouse | Gulf Coast Chiropractic | Opulent Salon |
| | | | Kids Workshop | TP Nails |

6.5 Consider and take all appropriate action on an Open Services Agreement to amend the agreement between the City of Seabrook and NewGen Strategies and Solutions, LLC for an extension of consultant services for the Water Rate Study, in an amount not to exceed \$8,000.00. *Matthew Garrett and Megan Kirkland, NewGen Solutions*

ATTACHMENTS: [Agenda Briefing](#) [Open Services Agreement](#)

7. DISCUSSION ITEMS

7.1 Discuss and take all appropriate action on reopening protocols for Seabrook Public Meetings. *Gayle Cook, City Manager and Robin Lenio, City Secretary*

7.2 Discuss, consider and take all appropriate action on possible amendments or temporary suspensions to Article 6, Sign Standards, during SH 146 Expansion Project. *Joe Machol, City Council At Large Position 6 and Sean Landis, Deputy City Manager*

ATTACHMENT: [Sign Ordinance](#)

7.3 Discuss, consider and take all appropriate action on business identification signage and business drive signage along SH 146 Expansion Project corridor by TxDOT and general driveway maintenance during construction. *Joe Machol, City Council At Large Position 6*

7.4 Discuss, consider and take all appropriate action on the creation of new Public Safety Programs: 1) Positive Impact Program; 2) Traffic Program; and 3) Youth Program. *Joe Machol, City Council At Large Position 6*

8. ROUTINE BUSINESS

8.1 Update and report on various items that require no action, including SH 146 Expansion Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook, City Manager*

8.2 Update and discuss report by City Manager on COVID related issues. *Gayle Cook, City Manager and Brad Goudie, Director of Emergency Services*

8.3 Establish future meeting dates and agenda items. *City Council*

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before Friday, June 12, 2020 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Robin Lenio, TRMC
City Secretary