



**SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 4, 2018 - 7:00 PM**

For city information visit www.seabrooktx.gov
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NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY SEPTEMBER 4, 2018 AT 7:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5690 FOR FURTHER INFORMATION.

PLEDGE OF ALLEGIANCE

1. PRESENTATIONS

1.1 Presentation on "The Leader in Me" Program. (Deborah Laine, Executive Director, Clear Creek Education Foundation)

1.2 Presentation of the final City of Seabrook Strategic Plan for Fiscal Year 2018-2019, as updated by City Council and City Staff on July 13, 2018 at the Strategic Planning Workshop. (Cox)

2. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to city business or city-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

2.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

3. CONSENT AGENDA

3.1 Approve the Quarterly Investment Report for 3rd quarter 2017-2018 as required by the Public Funds Investment Act. (Gibbs)

ATTACHMENTS: [Agenda Briefing](#) [Quarterly Investment Report](#)

3.2 Approve the minutes of the July 24, 2018 Regular City Council Meeting. (Hicks)

ATTACHMENT: [July 24, 2018 minutes](#)

3.3 Approve the minutes of the July 31, 2018 Special City Council Meeting. (Hicks)

ATTACHMENT: [July 31, 2018 minutes](#)

3.4 Approve the minutes of the August 21, 2018 Regular City Council Meeting. (Hicks)

ATTACHMENT: [August 21, 2018 minutes](#)

4. NEW BUSINESS

4.1 Consider and take all appropriate action on first reading of proposed Ordinance 2018-20, "Grant of Franchise to Crown Castle GT Company LL C and Approval of Agreements Relating Thereto." (Cook)

ATTACHMENTS: [Agenda Briefing](#) [Ordinance 2018-20](#) [Memo](#) [Ground and Tower Lease](#) [Addendum](#)

AN ORDINANCE OF THE CITY COUNCIL OF SEABROOK GRANTING TO CROWN CASTLE GT COMPANY LLC A FRANCHISE FOR A WIRELESS COMMUNICATION FACILITY, (TOWER), ON A TRACT OF LAND CONSISTING OF 0.053 ACRE (2,294.65 SQUARE FEET) SITUATED IN THE RITSON MORRIS SURVEY, ABSTRACT NO. 52, BEING CALLED LOTS 1,2,3,4, & 5, BLOCK 6, JOHN B. WILLIAMS ADDITION, AN ADDITION TO THE CITY OF SEABROOK, HARRIS COUNTY, TEXAS, BY ENTERING INTO AGREEMENTS ENTITLED "AMENDED AND RESTATED GROUND LICENSE AGREEMENT", AND "GOVERNMENTAL ENTITY TOWER LICENSE AGREEMENT" AND RELATED DOCUMENTS FOR SUCH PURPOSE, ATTACHED HERETO AND INCORPORATED BY REFERENCE, FOR APPROVAL FOR A TERM, WITH OPTIONS, NOT TO EXCEED 20 YEARS, PURSUANT TO THE SEABROOK CITY CHARTER, ARTICLE X. "FRANCHISES AND PUBLIC UTILITIES", REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY

4.2 Consider and take all appropriate action on first reading of proposed Ordinance 2018-21, "Amending the City of Seabrook City Code of Ordinances to Update 'Appendix B' 'Master Fee Schedule'". (Cook)

ATTACHMENTS: [Agenda Briefing](#) [Ordinance 2018-21](#) [Updated Master Fee Schedule](#)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED, "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING UTILITY FEES AND OTHER ADMINISTRATIVE FEES; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE

4.3 Consider and take all appropriate action on first reading of proposed Ordinance 2018-22, "Updating the City's Records Management Program". (Hicks)

ATTACHMENTS: [Agenda Briefing](#) [Ordinance 2018-22](#)

AN ORDINANCE REPEALING CHAPTER 2, "ADMINISTRATION", ARTICLE IV, "PUBLIC

RECORDS", DIVISION 2, "RECORDS MANAGEMENT" OF THE CODE OF ORDINANCES OF THE CITY OF SEABROOK, AND REPLACING WITH A NEW CHAPTER 2, "ADMINISTRATION", ARTICLE IV, "PUBLIC RECORDS", DIVISION 2, "RECORDS MANAGEMENT"; PROVIDING FOR DEFINITIONS, COMPLIANCE, A RECORDS MANAGEMENT OFFICER, A RECORDS MANAGEMENT COMMITTEE, AND A RECORDS MANAGEMENT PROGRAM; REPEALING ALL OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE

5. ROUTINE BUSINESS

5.1 Approve the Action Items Checklist which is attached and made a part of this Agenda. (Council)

ATTACHMENT: [Action Item Checklist](#)

5.2 Establish future meeting dates and agenda items. (Council)

6. DISCUSSION ITEM

6.1 Discussion on Parliamentary Procedure, to include Charter Provisions and Robert's Rules of Order. (Hicks)

7. CLOSED EXECUTIVE SESSION

7.1 Section 551.074

Conduct a Closed Executive Session to deliberate the appointment, employment evaluation, reassignment, duties, discipline, or dismissal for Special Counsel for Environmental Matters. (Cook)

8. OPEN SESSION

Council will reconvene in open session to allow for possible action on any of the agenda items listed above under "Executive Session."

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before Friday, August 31, 2018 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Stephanie Martinez
Executive Administrative Assistant