



**SEABROOK CRIME CONTROL & PREVENTION DISTRICT AND
SEABROOK CITY COUNCIL
NOTICE OF MEETING
TUESDAY, OCTOBER 20, 2020 - 6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS AND THE CITY COUNCIL WILL MEET ON **TUESDAY OCTOBER 20, 2020 AT 6:00 PM** BY TELECONFERENCE TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW.

DUE TO THE CONTINUED INCREASE IN COVID-19 POSITIVE CASES, **THIS MEETING WILL BE OPEN TO THE PUBLIC VIA REMOTE ACCESS THAT ALLOWS FOR TWO-WAY COMMUNICATIONS FOR THOSE DESIRING TO PARTICIPATE. MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING BY REGISTERING AT THE FOLLOWING LINK: www.seabrooktx.gov/public-mtg-102020**

In order to view all exhibits during the meeting, members of the public can use a desktop PC, laptop, tablet, or iPad to enter the above address into the Google Chrome address bar to be taken directly into the meeting, or may download the GoToWebinar app on their Android or iPhone free of charge and use Meeting ID: 242-250-891 when prompted.

MEMBERS OF THE PUBLIC MAY ACCESS THE AGENDA AND ATTACHMENTS ONLINE AT WWW.SEABROOKTX.GOV/AGENDACENTER.

1. CRIME CONTROL PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to city business or city-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

2. CRIME CONTROL CONSENT AGENDA

2.1 Approve the minutes of the September 15, 2020 Seabrook Crime Control and Prevention District meeting. *Robin Lenio, City Secretary*

ATTACHMENT: [September 15, 2020 CCPD minutes](#)

END OF CRIME CONTROL AND PREVENTION DISTRICT MEETING

3. CITY COUNCIL PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to city business or city-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

4. CIP WORKSHOP

4.1 City Council and City staff will hold a workshop to discuss, consider, and if appropriate, take action on the Procurement Process for CIP FAC6 Smart Water Meter Conversion. *Gayle Cook, City Manager; Michael Gibbs, Director of Finance; and Kevin Padgett, Director of Public Works*

5. PRESENTATIONS

5.1 Presentation of Proclamations to recognize National Fire Prevention Week, October 4-10, 2020, and National First Responders Day, October 28, 2020. *Thom Kolupski, Mayor*

ATTACHMENTS: [Fire Prevention Proclamation](#) [First Responders Proclamation](#)

5.2 Presentation to recognize Seabrook House of Flowers as the Seabrook Economic Development Corporation's Business of the Year for 2020. *Paul Chavez, Director of Economic Development*

ATTACHMENT: [Certificate of Recognition](#)

5.3 Presentation of an update by the developer and the gas service station owner on Retail at the Commons PUD and the lease of retail space on Reserve B. *Bill Friedrichs, WMF Investments, and Edgard Figueroa, Shellmark Engineering*

ATTACHMENTS: [TXDOT Permit](#) [Design Overview](#) [Chevron Approval](#)

5.4 Presentation of the Seabrook Economic Development Corporation Bi-Annual Report. *Paul Dunphey, President, Seabrook Economic Development Corporation and Paul Chavez, Director of Economic Development*

ATTACHMENT: [EDC Report](#)

6. CONSENT AGENDA

6.1 Approve the designation of Mayor Pro Tem, Natalie Picha, as the representative and Mayor, Thom Kolupski, as alternate to the HGAC General Assembly. City Council informally approved these designations on July 21, 2020, with other Council liaison appointments. *City Council*

ATTACHMENTS: [HGAC Call for Designations](#) [Council Liaison Table](#)

6.2 Approve the individual agreements between the City of Seabrook and HOT Funds Applicants/Event Holders for HOT Funding Sponsorships for FY2020-2021. *LeaAnn Petersen, Director of Community & Visitor Relations*

AGREEMENTS SUBMITTED BY:
[Bay Area Houston Ballet & Theater](#)
[Gulf Coast Film Festival](#)
[Keels & Wheels](#)
[Texas Outlaw Challenge](#)
[Yachty Gras](#)

6.3 Approve the reappointment of David Wilkerson and Nathan Lenna to the Ethics Review Commission, for terms to expire October, 2022. *City Council*

6.4 Approve the minutes of the September 15, 2020 regular City Council meeting. *Robin Lenio, City Secretary*

ATTACHMENT: [September 15, 2020 minutes](#)

6.5 Approve the minutes of the October 6, 2020 regular City Council meeting. *Robin Lenio, City Secretary*

ATTACHMENT: [October 6, 2020 minutes](#)

7. NEW BUSINESS

7.1 Consider and take all appropriate action on an Intergovernmental Funding Agreement between the Seabrook Economic Development Corporation and Houston Galveston Area Council (HGAC) for funding a Planning & Feasibility Study for creation of Livable Centers within Seabrook with Seabrook EDC Board of Directors approving a contribution by the SEDC not to exceed \$40,049.36. This item was approved by the Seabrook EDC on October 8, 2020. *Paul Chavez, Director of Economic Development*

ATTACHMENTS: [Agenda Briefing](#) [Agreement](#) [Project Schedule](#)

7.2 Consider and take all appropriate action on Resolution 2020-18, "Adoption of the City of Seabrook Public Information Act Repeat Requestor Policy". *Robin Lenio, City Secretary*

ATTACHMENTS: [Agenda Briefing](#) [Resolution 2020-18](#)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, ADOPTING A POLICY FOR A REASONABLE LIMIT ON THE AMOUNT OF TIME TO BE SPENT WITHOUT CHARGE FOR REPEAT PUBLIC INFORMATION REQUESTORS; REQUIRING PAYMENT FOR TIME AND EXPENDITURES INCURRED BEYOND THIS LIMIT; AND PROVIDING FOR EXCEPTIONS

7.3 Consider and take all appropriate action on TXDOT Advanced Funding Agreement (AFA) Change Order 36 pertaining to City of Seabrook Utilities, for a refund to the City of \$148,224.02. *Brian Craig, Assistant Director of Public Works and City Engineer*

ATTACHMENTS: [Agenda Briefing](#) [Cost Estimate](#) [Change Order 36](#)

7.4 Consider and take all appropriate action on Resolution 2020-17, "Authorization for Submission of Community Development Block Grant - Mitigation (CDBG-MIT)". *Gayle Cook, City Manager*

ATTACHMENTS: [Agenda Briefing](#) [Resolution 2020-17](#)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) APPLICATION TO THE TEXAS GENERAL LAND OFFICE FOR THE HURRICANE HARVEY - STATE MITIGATION COMPETITION AND AUTHORIZING THE CITY MANAGER TO BE DESIGNATED AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZING REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-MIT PROGRAM

8. OLD BUSINESS

8.1 Consider and take all appropriate action on a Change Order Request - Seabrook Wastewater Retrofit Environmental Assessment for Project # 2018-3601-06 in an amount of \$36,576.41. *Gayle Cook, City Manager*

ATTACHMENTS: [Agenda Briefing](#) [Change Order Request Agreement](#)

9. DISCUSSION

9.1 Discuss, consider and take all appropriate action on Seabrook Special Events for the remainder of the 2020 Calendar Year, beginning November 1, 2020. *LeaAnn Petersen, Director of Community and Visitor Relations*

ATTACHMENT: [Agenda Briefing](#)

10. ROUTINE BUSINESS

10.1 Update and report on various items that require no action, including SH 146 Expansion Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook, City Manager*

10.2 Update and discuss report by City Manager on COVID related issues, including information regarding reopening timeline for Seabrook public meetings. *Gayle Cook, City Manager and Brad Goudie, Director of Emergency Services*

10.3 Establish future meeting dates and agenda items. *City Council*

I certify that this notice was posted on the bulletin board on or before Friday, October 16, 2020 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Stephanie Guerrero /SG/ _____

Executive Administrative Assistant

