NOTICE OF MEETING
OPEN SPACE AND TRAILS COMMITTEE
THURSDAY, OCTOBER 6, 2016 – 5:00 P.M.

NOTICE IS HEREBY GIVEN THAT THE **OPEN SPACE AND TRAILS COMMITTEE** OF THE CITY OF SEABROOK WILL MEET ON **THURSDAY, OCTOBER 6, 2016 AT 5:00 P.M.** AT **SEABROOK CITY HALL**, 1700 FIRST STREET, SEABROOK, TEXAS, TO DISCUSS AND CONSIDER THE AGENDA ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5710 FOR FURTHER INFORMATION.

AS AN ADVISORY COMMITTEE, ITEMS ARE SUBJECT TO CITY COUNCIL APPROVAL.

1. **PUBLIC COMMENTS AND ANNOUNCEMENTS**

2. **NEW BUSINESS**
   The committee will discuss, consider, and if appropriate, take action on the items listed below.

2.1. Quarterly Report to City Council

Consider and take all appropriate action concerning quarterly report to City Council on October 18. (Burton)

2.2. Celebration Seabrook

Consider and take all appropriate action concerning Celebration Seabrook participation. The event will be held November 5 and 6. (Burton)

2.3. Grants

Consider and take all appropriate action concerning possible grants to pursue. (Burton)

Documents:

GRANTS FOR PARKS.PDF

2.4. Community Achievement Awards

Consider and take all appropriate action concerning Community Achievement Awards. (Burton)

Documents:

MAGAZINE ARTICLE.PDF

2.5. Live Oak Trees

Consider and take all appropriate action concerning the placement of recently purchased live oak trees. (Harper)

Documents:

8 NEW EMPIRE LIVE OAKS.PDF
PIC OF LIVE OAKS.PDF

2.6. Carothers Gardens

Update on planned uses for Carothers Gardens. (Burton)

2.7. Birding signs

Update on acquiring new Texas Department of Wildlife birding trail signs. (Popken)

3. OLD BUSINESS

The Committee will discuss, consider and if appropriate, take action on the items listed below.

3.1. Appreciation Luncheon

Consider and take all appropriate action concerning details for hosting the annual Employee Appreciation Luncheon on October 19. (Burton)

Documents:

APPRECIATION INVITE PSF.PDF

4. ROUTINE BUSINESS

The Committee will discuss, consider, and if appropriate, take action on the items listed below.

4.1. Parks

Update on recent and ongoing park activities and improvements..

4.2. Chair's Update

Chair's update on meeting with City Staff. (Burton)

4.3. Minutes

Approve minutes of the September 1, 2016 meeting. (Brant)

Documents:

090116 OPEN SPACE MINUTES.PDF

4.4. Action Items

Consider and take all appropriate action concerning the Action Items Checklist which is attached and made a part of this agenda.

Documents:

ACTION ITEM CHECKLIST 090116.PDF

4.5. Tasks for Staff

Consider and take all appropriate action concerning the tasks for Parks staff.

Documents:

TASKS FOR STAFF.PDF

4.6. Future Meetings/Agenda Items

Consider agenda items and upcoming meeting dates.

CERTIFICATE

I certify that this notice was placed on the bulletin board no later than **Monday, October 3, 2016** on or before 5:00 p.m. and that it will remain posted until the meeting has ended.

_____

Meredith Brant, TRMC
Assistant City Secretary

GRANTS FOR PARKS

Texas Parks & Wildlife Department – Local Parks Grants

- **Who they fund**: cities, counties, river authorities, municipal utility districts….
- **What they fund**: Provides 50% matching grants on a reimbursement basis to eligible applicants. Once funded, all grant sites must be dedicated as parkland in perpetuity properly maintained & open to the public.
- **Grant Deadlines**: for Local Parks Small Community Recreation Program – October 1, 2016
- **Grant Ceiling**: $75,000
- **Process**: reviewing grant applications requires about five months
- **Projects funded**: Busby Park in Houston, Wetlands Park in Deer Park, Timber Lane Utility District in North Harris County, and The City of South Houston was granted a Small Community Recreation Grant of $75,000 to renovate and further develop 1-acre City Hall Park located on 1010 Dallas St.
  http://tpwd.texas.gov/newsmedia/releases/?req=20150122d&nrtype=all&nrspan=2015&nrsearch=Recreation+Grants

  WEBSITE:
- https://tpwd.texas.gov/business/grants/recreation-grants/about-local-parks-grants

Keep Texas Beautiful – Native Garden Grants

- **Who they fund**: provides support & materials needed to create and maintain a native plant demonstration garden. These gardens will serve as a model to educate people to grow native species in their own gardens.
- **Grant amount**: $600.00 Lowe's gift card, and $500.00 maintenance assistance
- **Eligibility**: KTB (Keep Texas Beautiful) affiliates with Gold Star, Silver Star, or Good Standing status in 2015 or new KTB affiliates. Garden space identified and permission to build on space granted prior to receiving grant. Documentation on how drought and water restrictions have affected community.
- **Grant Deadlines**: September 8
  WEBSITE
- http://www.ktb.org/resource-library/grants-and-funding-opportunities.aspx

Kroger Foundation

- **Who they fund**: objective is to enhance the quality of life in communities with a concentration of Kroger customers and employees.
- **Eligible grant requests**: United Way campaigns, educational organizations, hunger relief, breast cancer and women's health initiatives, local grassroots community organizations, start up grants, and funding for special projects
  Only organizations that serve the geographic areas where our Company operates are eligible.
- **Projects funded**: San Diego Coast Keeper to support cleanup efforts at beaches, Spokane Public Library for summer science education program, Open Hand in Atlanta to provide meals to homebound individuals, The Julian Center in Indianapolis to offer shelter & services for women of domestic violence.
  WEBSITE
- http://www.thekrogerco.com/community/kroger-foundation

The Brown Foundation

- **Who they fund**: public charitable purposes, principally for support, encouragement, and assistance to education, the arts, and community service. Foundation also supports community service projects which serve the needs of children and families.
- **Grant deadlines**: none – trustee will consider only one application from an organization within a twelve month period
- **Grant amount**: each organization must determine its own needs, present a budget for the project that is being submitted, and indicate what amount is requested.
- **Projects funded**: Houston Parks Board announced a $3 million gift from The Brown Foundation, Inc., in support of Bayou Greenways 2020, a city-wide public-private endeavor that will create a 150-mile network of connected parks and trails along Houston's major waterways.
  Buffalo Bayou Park Cistern
  Southwestern University has received a $1.15 million grant from The Brown Foundation, Inc. of Houston.
  WEBSITE
- http://www.brownfoundation.org/

The Tiffany & Co. Foundation

- **Who they fund**: The Foundation supports organizations dedicated to the stewardship of natural resources in the areas of responsible mining, coral reef conservation and urban parks. Enhancement of urban parks through beautification and infrastructure improvements.
- **Grants application process**: online only
- **Projects funded**: Hermann Park bridge in Houston
  http://www.tiffanyandcofoundation.org/news/article/09%20Hermann%20Park%20Bridge%20Opening.aspx
  The Tiffany & Co. Foundation Woodland Gardens opened to the public at The Battery in New York City on August 20, 2015. The beautiful new gardens surround the acclaimed SeaGlass Carousel, a whimsical ride celebrating the spirit of New York's harbor, and in honor of the first location of New York City's Aquarium.
  http://www.tiffanyandcofoundation.org/news/article/Woodland_Gardens.aspx

- **WEBSITE**
  http://www.tiffanyandcofoundation.org/guidelines/parks.aspx

Wells Fargo – Environmental Grant Program

- **Who they fund**: invest our resources into local communities with a particular focus on projects that positively impact our environment. Offer two environmental grant programs: National Fish & Wildlife Foundation & Environmental Solutions for Communities Grant Program
- **Grant process**: only one grant will be considered per organization per year
- **Grant deadlines**: early-mid December of each year
- **Projects funded**: https://www.wellsfargo.com/about/press/2015/awards-nonprofits-environmental-grants_0609/
  WEBSITE
- https://www.wellsfargo.com/about/corporate-responsibility/community-giving/environmental-grant-program/

Union Pacific – Community Based Grant Program

- **Who they fund**: community where the organization is based must be served by UP Railroad. (Seabrook qualifies!)
  Municipalities located on UP rail lines may apply for programs/projects that benefit the entire community and that are not funded by property tax funds. Main categories funded are Community/Civic and Health/Human Services.
  Grant

- **Grant application process**: online only
- **Grant deadlines**: August 15
- **Projects funded**:
- http://lexch.com/news/up-foundation-awards-grant-to-ymca/article_ebf93114-5f1f-11e6-b4d7-1be1be8e308a.html
  Union Pacific Foundation Grants $1.13 Million to 156 California Nonprofit Organizations.
  The Union Pacific Foundation awarded a grant in the amount of $5,000 to plant trees in Alameda Park.
  http://business.alamogordo.com/news/details/news-release-07-15-2015

  http://www.up.com/media/releases/160426-new-mexico-foundation.htm

  Northfield Retirement Community (NRC) was recently awarded a $1,000 grant from the Union Pacific Community-Based Grants Program to assist in the development of the Pathways of Faith Park. The park, located on the NRC campus, is designed to be a community gathering place that will provide space for relaxation, reflection and opportunities for individual meditation.
  http://northfieldretirement.org/2012/06/union-pacific-foundation-honors-nrc-with-grant/

  WEBSITE
- http://www.up.com/aboutup/community/foundation/grants/index.htm

TEN CITIES SHARE GOVERNOR'S COMMUNITY ACHIEVEMENT AWARDS FUNDING

Keep Texas Beautiful (KTB) is a statewide nonprofit organization committed to educating and engaging Texans to take responsibility for improving their community environment. For almost 50 years, KTB has focused primarily on three major areas: litter prevention, beautification, and waste reduction. KTB has the largest environmental and community improvement network in the state, comprised of more than 390 affiliates. These affiliate communities are often led by dedicated volunteers who organize community cleanups, offer free workshops for residents on conservation and waste reduction initiatives, and provide educational opportunities to schools and other community groups. Some affiliates are a recognized arm of local government while others originate in chambers of commerce, economic development councils, or parks boards. Through the tireless efforts of these community leaders, Keep Texas Beautiful's programs have the potential to reach some 21 million Texans every year.

KTB affiliates receive funding and in-kind donations, totaling $270,000 in 2015, and the benefits don't end there. KTB staff delivers free regional trainings, web-based seminars, and an annual conference where attendees can learn, share best practices, and network with volunteer leaders and government officials from across the state. Affiliates also enjoy access to KTB's partner agencies, including Keep America Beautiful and the Texas Department of Transportation (TxDOT). Free cleanup supplies, signs, and volunteer incentives are just a few more examples of the countless benefits available to affiliate communities.

"Before we became a KTB affiliate, we were really on our own in Van Alstyne. We would host the occasional community cleanup or plant a few trees, but we had no direction," said Judy Womack, affiliate coordinator for Keep Van Alstyne Beautiful. "When we connected to KTB and TxDOT, we realized that cleanups and planting are just the beginning. Becoming a KTB affiliate gave us the direction that we sought. Finally, there was someone to call for support, guidelines to follow for growing our program, and a concrete plan for success."

"Keep Allen Beautiful has a robust volunteer project," said Josué Diaz, City of Allen education specialist. "We're able to mobilize a lot of people because people recognize that we're trying to keep Allen beautiful. Other organizations are willing to partner with us on everything from small cleanups to large citywide projects. That's got to be the key to success: people working together."

KTB has partnered with TxDOT to support the department's anti-litter and beautification programs such as Don't mess with Texas Trash-Off and the Governor's Community Achievement Awards (GCAA). The GCAA is open to all Texas communities, and winners share $2 million in landscape funding to be used for improvements along state rights-of-way. The program has recognized outstanding communities for more than 47 years, with TxDOT providing landscaping funds since 1986.

This year's GCAA award winners have been announced and their work is impressive. GCAA applicants are divided into population categories and evaluated in seven areas: community leadership and coordination, education, public awareness, litter prevention and cleanup, litter law and illegal dumping enforcement, beautification and property improvement, and solid waste management.

Read more about 2016 Governor's Community Achievement Award-winning communities, and then connect with KTB to get involved in the mission to make Texas the cleanest, most beautiful state in the nation. KTB is hosting a free webinar on September 8, 2016 where program leadership will discuss the benefits of affiliation and why there has never been a better time to become a part of the KTB affiliate network! Visit www.ktb.org to learn more about the GCAA and becoming a KTB affiliate.

SOMERVILLE
Category 1: Population up to 3,000
Landscape Award: $90,000

Though smaller than most Texas cities, Somerville's natural beauty, tranquil trails and waterways, and business-friendly

culture create a larger-than-life appeal. As the city plays host to anglers, hikers, and the quintessential crowd of winter Texans, its residents gather regularly for neighborhood cleanups throughout the year. Keep Somerville Beautiful (KSB) organized Don't mess with Texas Trash-Off and Great American Cleanup events at 13 separate locations, known collectively as Somerville's Spring into Clean initiative. In 2015, nearly 200 volunteers collected 8,715 pounds of litter and debris, 1,344 pounds of recyclables, and 710 pounds of household hazardous waste. As a result of unprecedented flooding, the city was forced to divert resources to repair damaged roadways and remove debris. In the following months, KSB volunteers and partners contributed 2,715 hours of beautification work, removing even more debris, installing concrete benches, controlling mosquito populations, and repairing damaged structures in flooded areas. Because of these efforts, Somerville today is a shining example of big Texas pride in a small Texas town.

VAN ALSTYNE
Category 2: Population 3,001-5,500
Landscape Award: $110,000

Van Alstyne is the perfect blend of tradition and innovation, a small Texas town that maintains its old-fashioned charm while charting a strong path forward into the future. Driven by a passion to preserve the beauty of their small city, the citizens of Van Alstyne work together to ensure that their parks and streets remain clean and inviting as increasing numbers of Texans flock to the area. Keep Van Alstyne Beautiful hosts beautification events throughout the year. Volunteers removed more than 23,000 pounds of trash and recyclables during the Don't mess with Texas Trash-Off and other events. All in all, waste reduction efforts in Van Alstyne diverted some 820,000 pounds of material from landfills in 2015. As the greater North Texas area continues to expand, it is this dedication that will guarantee the continued success of Keep Van Alstyne Beautiful for years to come.

CUERO
Category 3: population 5,501-9,000
Landscape Award: $130,000

Painted with magnificent displays of wildflowers and vast swaths of ranchland, Cuero is home to 6,841 proud and active Texans. While the city has experienced both heavy rain and searing drought over the last several years, residents and community leaders have worked together to keep the city's roads and waterways clear of litter and other debris. In 2015, Keep Cuero Beautiful and the City of Cuero celebrated the rollout of curbside recycling for residents. In its first three months, this new development collected 121,600 pounds of recyclable materials and found many residents asking the city for extra recycling bins. During the same year, Cuero's public schools recycled more than 200,000 pounds of paper and plastics. Initial projected savings to the city of Cuero from recycling programs are expected to top $50,000 per year. Fighting litter can be tough for small towns along major highways, but Cuero's determined network of volunteers and city leaders have stood up to the challenge time and again.

BOERNE
Category 4: 9,001-15,000
Landscape Award: $160,000

Civic pride and community engagement are mainstays of Boerne's culture, with volunteers turning out for events year round. Bolstered by a passionate KTB affiliate in Keep Boerne Beautiful and an enterprising city government, the citizens of Boerne have remained committed year after year to the continued growth of their charming Texas locale. In 2015, more than 300 people signed up to restore Boerne's crown jewel, Cibolo Creek. Volunteers maintained more than three miles of trail, removing invasive plant species in order to preserve the sensitive ecological environment along the banks of the creek. In spite of heavy rain and flooding, nearly 600 volunteers showed up for the Don't mess with Texas Trash-Off, cleaning up trash and removing debris from Boerne's roads and waterways. Keep Boerne Beautiful and the citizens of Boerne are the epitome of resilience.

ANGLETON
Category 5: Population 15,001-25,000
Landscape Award: $180,000

Visitors often note the seven-story statue of Stephen F. Austin that greets them on their way into Angleton, but it is the larger-than-life hometown pride of Angleton's citizens that has truly put the city on the map. Keep Angleton Beautiful (KAB) coordinates thousands of local volunteers at events throughout the year, which is quite a feat for this affiliate's small staff. KAB relies on regional partnerships and collaborations with other nonprofits and affiliates to maintain the countless programs that it manages throughout the city. A collaboration with Keep Brazoria County Beautiful collected 67,407 pounds of electronic waste, and more than 500 volunteers collected five tons of trash and debris at the 18th annual Angleton Spring Cleanup. Because of the unwavering dedication of citizens and city leaders alike, Angleton is cleaner than ever.

LUFKIN
Category 6: Population 25,001-40,000
Landscape Award: $210,000

East Texas is known for its towering pines, and nowhere are they more magnificent than in Lufkin. With Angelina National Forest and Sam Rayburn Reservoir only a stone's throw to the east, this blossoming Texas city offers countless outdoor attractions to visitors and residents alike. In 2015, hundreds of volunteers participated in the Don't mess with Texas Trash-Off, Household Hazardous Waste Collection Day, Lufkin's Annual Tire Reclamation and Electronic Collection Day, and numerous other cleanup events. In addition to hundreds of bags of trash, these volunteers collected some 70,000 pounds of electronic waste, 50 tons of hazardous household chemicals, 15,000 pounds of scrap auto parts, and roughly 5,000 used car tires, the rubber from which was repurposed for use on local playgrounds and running tracks. As more and more visitors flock to the region each year seeking a bit of serenity, they are sure to find pristine pinewood forests and clean, refreshing waterways, all thanks to the unending commitment of the people of Lufkin.

NORTH RICHLAND HILLS
Category 7: Population 40,001-65,000
Landscape Award: $250,000

As North Richland Hills (NRH) continues to expand and attract new business and residents, its citizens are working harder than ever to preserve their parks, waterways, and other natural resources. Known as the "City of Choice," there's no question why 63,343 Texans have made NRH their home. Residents are active and engaged when opportunities arise to get involved in the community. Keep North Richland Hills Beautiful (KNRHB) coordinated hundreds of volunteers at dozens of cleanup events in 2015. At the annual Don't mess with Texas Trash-Off, more than 300 volunteers collected 2,250 pounds of litter. KNRHB also spearheaded a Texas Recycles Day flea market, two paper shredding events, and an electronic recycling collection event that netted more than three tons of used electronics. KNRHB focuses heavily on public awareness of community waste reduction efforts, the local graffiti abatement program, and the continued expansion of city recycling services to all residents. With the support of residents and officials alike, the future of North Richland Hills is sure to be bright and prosperous.

ALLEN
Category 8: Population 65,001-90,000
Landscape Award: $270,000

The City of Allen is one of the fastest growing communities in Texas. Located just north of Dallas along Highway 75, Allen is home to 82,246 Texans and celebrates its high rate of home ownership, exemplary schools, and a wide variety of shopping and entertainment selections. Keep Allen Beautiful (KAB), the environmental voice for the City of Allen, works hand-in-hand with city officials and partner organizations efforts to reduce waste and fight litter across the city. KAB distributed almost 500 trees in 2015, and many more were planted by the city. City hall was converted to native and water-conscious landscaping, and volunteers constructed butterfly gardens for elderly citizens. A program that helps low-income and other disadvantaged residents make home improvements resulted in an average property value increase of $12,000 for homes in the program. The city's clean streets, beautiful parks, and peaceful neighborhoods are the result of thousands of citizens coming together each year and working toward a common goal: a cleaner, more beautiful Allen.

MCKINNEY
Category 9: Population 90,001-180,000
Landscape Award: $290,000

McKinney is a city that has embraced the challenges of tremendous growth while retaining its historic roots. Known for excellent schools, friendly neighborhoods, and a strong economy, McKinney was recently named number one place to live by *Money Magazine*. The public outreach efforts of Keep McKinney Beautiful (KMB) draws hundreds of residents to volunteer events every year. Beyond outreach, a series of educational events called McKinney's Green Seminars have been very successful in training residents on green living. More than 600 participants attended seminars on rainwater harvesting, composting, vegetable gardening, efficient irrigation, water conservation, and more. The city's household hazardous waste (HHW) program increased 20 percent in 2015, gathering 15,690 gallons of HHW products. Shred Day netted 24,000 pounds of paper, and more than 29.6 million pounds of recyclables were processed at McKinney's Materials Recovery Facility, the first LEED-certified MRF in the United States. With such a high level of community pride and a constantly increasing quality of life, McKinney is certain to continue its reign as one of the best places to live in America.

PLANO
Category 10: 180,001+
Landscape Award: $310,000

Plano is the ninth largest city in Texas, where nearly 275,000 Texans live and work. With a projected 10,000 new residents moving to the city over the next five years, Plano prides itself on its ability to provide first class services and opportunities to its ever-growing population. Plano's Sustainability and Environmental Services Division (SEED) and Environmental Waste Services (EWS) have developed an active network of partners that ensure the City of Plano meets its goals of reducing litter and waste in the community. An assortment of community cleanup events in Plano drew 3,600 volunteers, who removed more than 15 tons of litter from hundreds of locations. Combined, these dedicated teams cleared 427 miles of roadways and trails and 175 miles of creeks and streams. An additional 1,411 volunteers cleaned up 18,460 tons of litter during the Don't mess with Texas Trash-Off. The outstanding efforts by the city government and citizens of Plano to reduce waste and beautify their city are in a class of their own. ★

From: daharper [daharper3@comcast.net]
Sent: Tuesday, September 20, 2016 11:10 AM
To: 'Helen Burton'; 'Karen Tisdel'; 'Sally Antrobus'; 'John Coggeshall'; 'Monica Comeaux'; 'David Popken'
Cc: Meredith Brant
Subject: 8 new Empire Live Oaks
Attachments: 20160914_153809.jpg

Hi committee,

I was able to get these nice Oak trees for approximately $11 each. They are Empire Live Oaks which are grown to be more drought resistant with a stronger root structure for wind resistance. I've spoken with Karen about putting some at Baybrook Park but be thinking about any other place we might want to grow them.

I have asked Meredith to add this to the agenda and this had Kevin's approval.

Debra

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ARBOL DE SOMBRA
ARBOL DE SOMBRA
SHADE TREE
árbol de sombra
ARBOL DE SOMBRA

The Open Space and Trails Committee
Invites you to their annual appreciation luncheon
for staff and volunteers

Wednesday, October 19, 2016
11:30 AM
at
Carother's Coastal Gardens

The Open Space and Trails Committee met on Thursday, September 1, 2016 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall (exc. abs.)	Member
Monica Comeaux	Member
Debra Harper	Member
Karen Tisdel	Member
David Popken	Member
Alesia Hammock	Administrative Assistant

Chair Burton called the meeting to order at 5:00 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

There were none.

2.0 NEW BUSINESS

2.1 Consider and take all appropriate action concerning plans for hosting the annual Employee Appreciation Luncheon. (Burton)

After some discussion, members determined that the luncheon would be held on October 19. Menu items were discussed and will be finalized at the next meeting.

3.0 OLD BUSINESS

3.1 Consider and take all appropriate action concerning night lighting for trails. (Comeaux)

Chair Burton stated that lighting for Mohrhusen Park has not come in at this time. There was additional discussion about dark pockets along trails and roadways. Ms. Burton suggested that this item be placed on action items checklist. Members agreed.

3.2 Consider and take all appropriate action concerning the options for extending the Baybrook Park trail. (Harper)

Chair Burton stated that due to drainage issues and simplicity that Ms. Harper's suggested trail extension was preferred by Parks staff.

Motion was made by Ms. Harper and seconded by Ms. Tisdel

To request that the trail be extended in Baybrook Park.

MOTION CARRIED BY UNANIMOUS CONSENT.

3.3 Update on new park benches. (Burton)

Chair Burton stated that new benches have not yet been installed due to heavy workload of the Parks staff. When time and weather allow, slabs will be poured, then the benches will be installed.

3.4 Update on new trail enhancement additions. (Burton)

Chair Burton stated that staff is still waiting for an estimate on the cost of signage for the warning signs along the trails.

3.5 Update on replacement of the wetlands sign under the bridge. (Tisdel)

Ms. Tisdel reported that the new sign is in place.

4.0 ROUTINE BUSINESS

4.1 Update on recent and ongoing park activities and improvements.

Ms. Harper stated that all the parks look great.

4.2 Chair's Update on meeting with City Staff. (Burton)

Chair Burton reported on the following items:

- Ms. Cook has the information on the signage for the trails.
- Paul Chavez has provided a list of grants with a variety of options for trails.
- Councilor Johnson reported that the Rotary Club will be donating 8 to 10 benches and may also buy a pelican.
- Pine Gully playground equipment will be replaced by the Dow grant. Mr. Padgett is accepting bids now that funds are available.
- Recommended date for Arbor Day is the first Saturday in January, with trees being donated by the Arbor Day Foundation.
- Kid Fish, an annual event, will be held September 17 and Movie Night which was previously cancelled, has been rescheduled for November 12 at 6:30 p.m. at Meador Park.
- Celebration Seabrook is scheduled for November 5th and 6th.

- Members should report to the Parks Department via email on issues in the parks that need attention, as well as simply noting that the parks have been checked and all is well.

4.3 Approve the minutes of the August 4, 2016 meeting. (Brant)

Motion was made by Ms. Antrobus and seconded by Ms. Tisdel

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.4 Consider and take all appropriate action concerning the Action Items Checklist which is attached and made a part of this agenda.

Item#11- Chair Burton stated that the old trail maps must be used before new ones will be available.

Item #12-Chair Burton stated that the volunteer who has been taking care of the plants on SH 146 will soon be moving and unable to continue care of the plants.

4.5 Consider and take all appropriate action concerning the tasks for Parks staff.

There was no discussion on this item.

4.6 Consider agenda items and upcoming meeting dates.

The next meeting will be October. Agenda items will include:

- Consider TML grants
- Appreciation luncheon
- Arbor Day details

Upon motion, the meeting was adjourned at 5:45 p.m.

_____
Helen Burton, Chair

_____
Meredith Brant, TRMC
Assistant City Secretary

OPEN SPACE, BEAUTIFICATION AND PRESERVATION COMMITTEE
ACTION ITEMS CHECKLIST

#	TASK	DATE	ASSIGNED	STATUS	COMMENT
2	Seek out grants for parks, trails, etc.	7/16/09	Committee	Ongoing as available	No information at this time.
4	Crime Watch for Vandalism	9/3/09	Committee	Ongoing	No news
9	Wish List	10/6/11	Committee	Ongoing	On 2/9/16 OSC met with council to discuss top goals/priorities for consideration during budget.
10	Report to Council	12/6/13	Committee	Quarterly	Next report will be in October 18.
12	Volunteer recruitment and updates	7/11/13	Committee	Ongoing	Jessica has planted drift roses which are flourishing at SH 146 entry.
14	Center Connector Trail	2/6/14	Committee	ON HOLD	No activity going on for this project.
18	Construct a bird perch	4/2/15	Committee	ON HOLD	This was a little more involved than anticipated, but possibly an item for future consideration.
20	Trail lighting	9/1/16	Committee	Ongoing	Lighting to aid runners/walker on trails

TASKS FOR PARKS STAFF

DATE	TASK	ASSIGNED TO	COMPLETION DATE	COMMENTS
9/01/14	Extend sidewalk at Park Dr.	Parks Staff		Will be done after trail is complete
10/01/15	Removal of lumber and unnatural debris from pond closest to the butterfly garden	Parks Staff	Ongoing	
3/03/16	Trim down hedge at Baybrook to allow for visibility	Parks Staff	Ongoing	Hedge trimmed; ongoing as needed
4/7/16	Remove duct tape from PG entry which has hours of operation written on it.	Parks Staff	Complete	New sign installed; rather than reflect closing hours, it states. “Dusk”
4/7/16	Add trash can at McHale Park, place closer to Todville	Park Staff		Kevin will have city trash bin placed in park