

1 The Public Safety Committee met in regular session on Wednesday, January 9, 2013 at
2 7:00 p.m. at the Seabrook Fire Station #1, 1850 East Meyer, Seabrook, Texas to
3 discuss and if appropriate, take action on the agenda items listed below.
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5 **THOSE PRESENT WERE:**

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7	LAURA DAVIS	CHAIRPERSON
8	RAY COOK (absent)	SVFD FIRE CHIEF
9	GARY STRICKLAND	CLEMC CHIEF DESIGNEE
10	TREY HAFELY (absent)	SVFD PRESIDENT
11	JEFF GALYEAN	EMERGENCY MANAGEMENT COORDINATOR
12	DON HOLBROOK	COUNCIL MEMBER
13	SEAN WRIGHT	POLICE REPRESENTATIVE
14	PETE BRACCIO	SEABROOK CITIZEN REPRESENTATIVE
15	RONICA HALL	SEABROOK CITIZEN REPRESENTATIVE
16	TOM MERCHANT	EL LAGO REPRESENTATIVE
17	MEREDITH BRANT	ASSISTANT CITY SECRETARY

18
19 Chairperson Laura Davis called the meeting to order at 7:00 p.m.
20

21 **NEW BUSINESS**

- 22
23 **1. Review submitted Public Safety Fund Requests and finalize**
24 **recommendations to Council on Public Safety Fund Budget. This will be**
25 **submitted to City Council at the January 22, 2013 meeting.**
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27 Officer Galyean reviewed the itemized expenditures for 2012/13. He stated that the
28 reserve would remain at ten percent, leaving a balance of \$940.00.
29

30 There were no additional submissions for consideration. Officer Galyean stated
31 that he is still working on an emergency guide for citizens which may be
32 considered at a later date.
33

34 Chair Davis stated that the Public Safety Fund Budget will be submitted to Council
35 for approval at the January 22 meeting.
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- 37 **2. Discuss and prepare Multi-Year Training and Exercise Calendar for the**
38 **Public Safety Committee.**
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40 Officer Galyean stated that training and exercise guidelines are set by FEMA. In
41 the past, actual emergency events received credit, but now credit is earned by
42 planning, training and exercises. He explained that three events a year are
43 required with one full scale event every three years. Consequently, it is necessary
44 to set goals and work with surrounding cities as well as CCISD. He added that
45 developing a plan is considered an exercise. The steps involved in the training

46 involve three steps: step 1 is tabletop discussion; step 2 involves coordinating the
47 chiefs and players; step 3 is the full scale exercise. This August, Seabrook is
48 partnering with Webster, Nassau Bay, the Coast Guard and St. John's Hospital to
49 conduct an exercise involving a boat collision. Each jurisdiction will receive credit
50 for this one exercise.

51
52 **3. Discuss practical ways the Public Safety Committee can support the new**
53 **mission statement.**

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55 Chairperson Davis stated that the mission statement will be submitted to Council
56 along with the new resolution. She read the mission statement from the November
57 minutes. Officer Galyean noted that in the reference to Clear Lake Emergency
58 Medical Corps on line 115, the word "Medical" had been left out.

59
60 Chairperson Davis stated that the ultimate goal of the Public Safety Committee is
61 to support the mission statement. Chief Cook had requested it be on the agenda to
62 discuss practical applications of the mission. She stated that in his absence, the
63 item would be deferred until the February meeting.

64
65 **4. Consider revision of the resolution establishing the Public Safety Committee**
66 **as tasked by City Council.**

67
68 Chairperson Davis stated that the current resolution is cumbersome and much of it
69 is no longer relevant. She added that initially the committee was created to deal
70 with communication issues among the public safety entities. Through the years,
71 the committee has grown and now includes oversight of the Public Safety Fund. In
72 an effort to deal with the structure and membership of the committee, she
73 suggested consideration of the following options:

- 74
75 1) Take the committee back to where it was before the Public Safety Fund was
76 created. The funds would then be treated as all city funds are with expenditures
77 being "staff suggested, City Council approved." No voting would be required by
78 members.
79 2) Have funding requests come through the committee; prioritize requests by
80 consensus, then have a department head present to Council for consideration.
81 3) Route budget through the City Manager who then brings it to Council and utilize
82 the Emergency Management Coordinator to work individually with the entities.

83
84 Officer Galyean stated that he prefers the more open approach where all entities
85 are represented in a meeting. Councilor Holbrook concurred.

86
87 Mr. Braccio stated that he was concerned with the issue of membership because
88 members need to be in accordance with the Charter which states that all members
89 of city committees must be residents of the city. He suggested that the resolution
90 be considered and reviewed by section.

91 The committee reviewed the resolution and made applicable changes by
92 consensus. The revisions which created a new resolution will be brought back to
93 the committee for final review at the February meeting.

94
95 **5. Consider an amateur radio operator facility.**

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97 This item was deferred until the next meeting.

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99 **6. Discuss purchasing options and specifications of the mobile command unit.**

100
101 Officer Galyean stated that there is nothing to add at this time.

102
103 **7. Update on events affecting public safety since the last meeting.**

104
105 Police Department – Captain Wright stated that activity was light in December.

106
107 Emergency Management – Officer Galyean reported on the following:

- 108 • He recently attended an exercise training course and a mitigation training
109 course in Austin;
- 110 • He is working with Nassau Bay on a joint exercise scheduled in August;
- 111 • He has been tasked with teaching NIMS classes at the College of the
112 Mainland;
- 113 • An old bomb was found in the harbor at Kemah. The bomb had no
114 ordnances, but still had an active firing pin;
- 115 • There was quite a rain event today;
- 116 • A flag that flew in Afghanistan will be presented to City Council.

117
118 C.E.R.T. – Councilor Holbrook reported that his uncle is in the hospital and alive
119 today thanks to the efforts of CLEMC. Ms. Hall reported that starting January 8,
120 CERT will begin its 8-week training course. The maximum of thirty-five people
121 have registered for the course and there is a waiting list of others who wish to take
122 the course.

123
124 There were no other reports.

125
126 **8. Review/approve minutes of the Public Safety meeting of November 14, 2012.**

127
128 As noted under agenda item 3, on line 115, where the “Clear Lake Emergency
129 Corps” is mentioned, the word “Medical” should be included so that it correctly
130 reads, “Clear Lake Emergency Medical Corps.”

131
132 Motion was made by Pete Braccio and seconded by Councilor Don Holbrook

133
134 To approve the minutes with the correction as mentioned.
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136 MOTION CARRIED BY UNANIMOUS CONSENT.

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138 **9. Future meeting dates and agenda items.**

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140 The next meeting will be February 13.

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144 Upon motion, the meeting was adjourned at 9:46 p.m.

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151 APPROVED THIS 13th DAY OF FEBRUARY, 2013.

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Meredith Brant
Meredith Brant, TMRC
Assistant City Secretary



Laura Davis

Laura Davis, Chairperson