



**CITY OF SEABROOK
PARADE, CARNIVAL, SHOW, FESTIVAL,
SPECIAL OR COMMUNITY EVENT**

Date of Application: 09/15/2016

Name of Applicant: EMILY DEMMECK

Full Address of Applicant: 1100 HERCULES AVENUE, SUITE 200, HOUSTON, TX 77058

Day Time Phone: 281-332-3381

Night time phone:

e-mail address: EDEMMECK@GALVBAY.ORG

Name of Organization, Firm or Corporation on whose behalf this application is made: GALVESTON BAY FOUNDATION

Address of Organization (if different from above): SAME AS ABOVE

City

State

Zip Code

Phone Number of Organization (if different from above):

Is the organization recognized as a non-profit organization for tax purposes? YES

Requested Date(s) and Times of the Event: SUNDAY, OCTOBER 16, 2016; 10:00 AM - 1:00 PM

Location of the Event: FROM THE SEABROOK/KEMAH BRIDGE, NORTH ALONG TODVILLE ROAD; BREAKPOINT AT BAYBROOK PARK.

Will any portion of this event be held on city property? If so, where? BAYBROOK PARK

Note: If you will hold the event in a city park or facility, you must also complete an additional application to use city facilities.

Give a brief description of the event: BIKE AROUND THE BAY IS A 2-DAY, 170 MILE CYCLING EVENT THAT BENEFITS THE GALVESTON BAY FOUNDATION

Estimated No. of Workers VOLUNTEERS: 250 Estimated No. of Attendees CYCLISTS: 1,200

Will the event be held in a parking area? NO.

If so, how many parking spaces will be temporarily lost? N/A

How many parking spaces are you providing for the event? N/A

Will alcohol be served? NO

If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? NO; THERE IS A REGISTRATION FEE.

Do you want to display temporary signs or banners to advertise this event? YES. SIGNS WILL BE POSTED TO MARK THE ROUTE AND MAKE CARS AWARE OF CYCLISTS ON THE ROAD.

Number of signs for this event 5 Complete the sign permit application attached to the packet. **Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.**

If this event is a parade, please answer the following additional questions.

Proposed Route (Attach Map):

Estimated number and kind of animals to be used:

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams:

THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

R. Gonzalez

Print name
Police Department Representative

9-30-2016

Date Approved

R. Gonzalez

Signature
Police Department Representative

Comments: _____

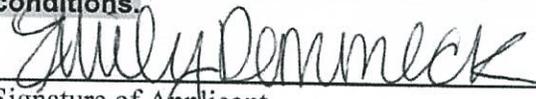
I have enclosed the following items as part of my application and have initialed each relevant item:

1. completed applications form including approval by the Seabrook Police Department.
2. If the event is to be held on city property, an additional application for the use of city facilities.

3. Permit fee in the amount of \$ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.
4. If event is a parade a deposit fee of _____ is included. Deposits are not waived.
5. A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than \$100,000 against liability for damages to property and protection of not less than \$100,000 for protection of injury to the death of one person and of not less than \$300,000 for protection against injury to death of two or more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)
6. For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)
7. For parades, a map showing the parade route is attached.

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that if I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required. I also understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.



Signature of Applicant

EMILY DEMMECK
Printed Name of Applicant

09/15/2016
Date Submitted

FOR OFFICE USE ONLY	
Reviewed by City Secretary	Date <u>9-20-16</u>
If applicable: Fire Marshal notified	Building Official Notified
	City Mgr
This application has been reviewed by the Seabrook City Council on	
and has been APPROVED DENIED.	

The following conditions are placed upon this event:

1 Route markers and breakpoint mileage signs will
 2 be placed along the route to guide cyclists and
 3 warn cars. The signs are wire core step stake
 4 signs; mounting height: 30"; thickness: 1/4"
 5 sign dimension: 12x18

Sign Owner _____ Mail Address _____ Zip _____ Phone _____
 Contractor/ Installer _____ Mail Address _____ Zip _____ Phone _____
 Type of Sign _____
 Describe purpose of sign (ie. election, special event, etc.) _____
 Project Value _____ Approved by _____

Issuance of this permit all allows for on-site inspections during the time of construction until the time of the final inspection.

DESCRIPTION OF SIGN

Total Height		TYPE OF LIGHTING	
Total square feet of faces of one face:		Internal Diffused	<input type="checkbox"/>
Total square feet of all faces:		Indirect	<input type="checkbox"/>
Minimum clearance beneath sign:		Neon	<input type="checkbox"/>
TYPE OF SIGN (please check all that apply)		Directly Lighted	<input type="checkbox"/>
Freestanding	<input type="checkbox"/>	MATERIALS	
Roof mounted	<input type="checkbox"/>	Foundation:	<input type="checkbox"/>
Building mounted	<input type="checkbox"/>	Sign Board:	<input type="checkbox"/>
Shopping Center ID sign	<input type="checkbox"/>	Support Structure:	<input type="checkbox"/>
Permanent	<input type="checkbox"/>	Face Material	<input type="checkbox"/>
Temporary	<input type="checkbox"/>	*Signs in right-of-ways and easements are prohibited and will be removed at the owner's expense*	
Conventional	<input type="checkbox"/>		
Spectacular	<input type="checkbox"/>		

* Please attach drawings of sign specifications for permanent signs *

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of the laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or performance of construction.

Signature of contractor or Authorized Agent _____ Date _____ Signature of Owner (if owner is builder) _____ Date _____

PLEASE LIST LOCATIONS OF ALL TEMPORARY SIGNS

1. Along route through Seabrook
2. and in front of Baybrook
3. Park on Todville Road
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

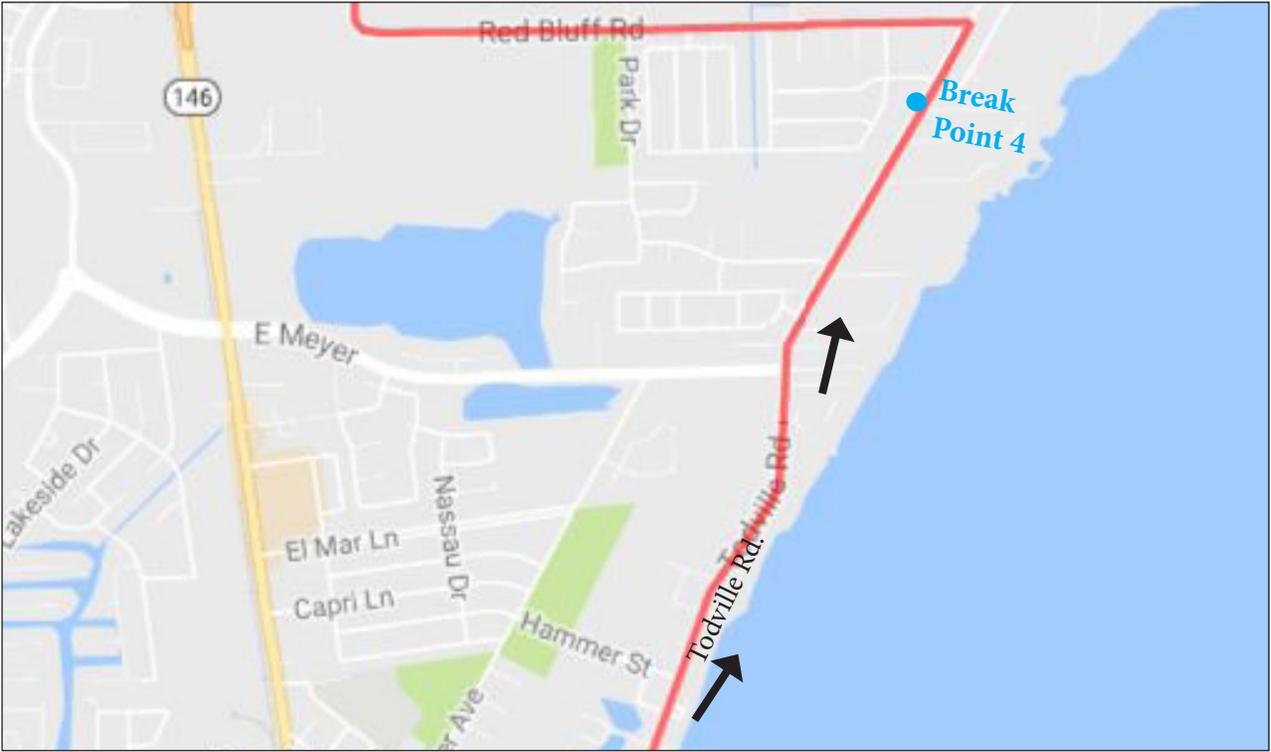
Bike Around the Bay - Sunday



→ = Direction of the riders.



Bike Around the Bay - Sunday



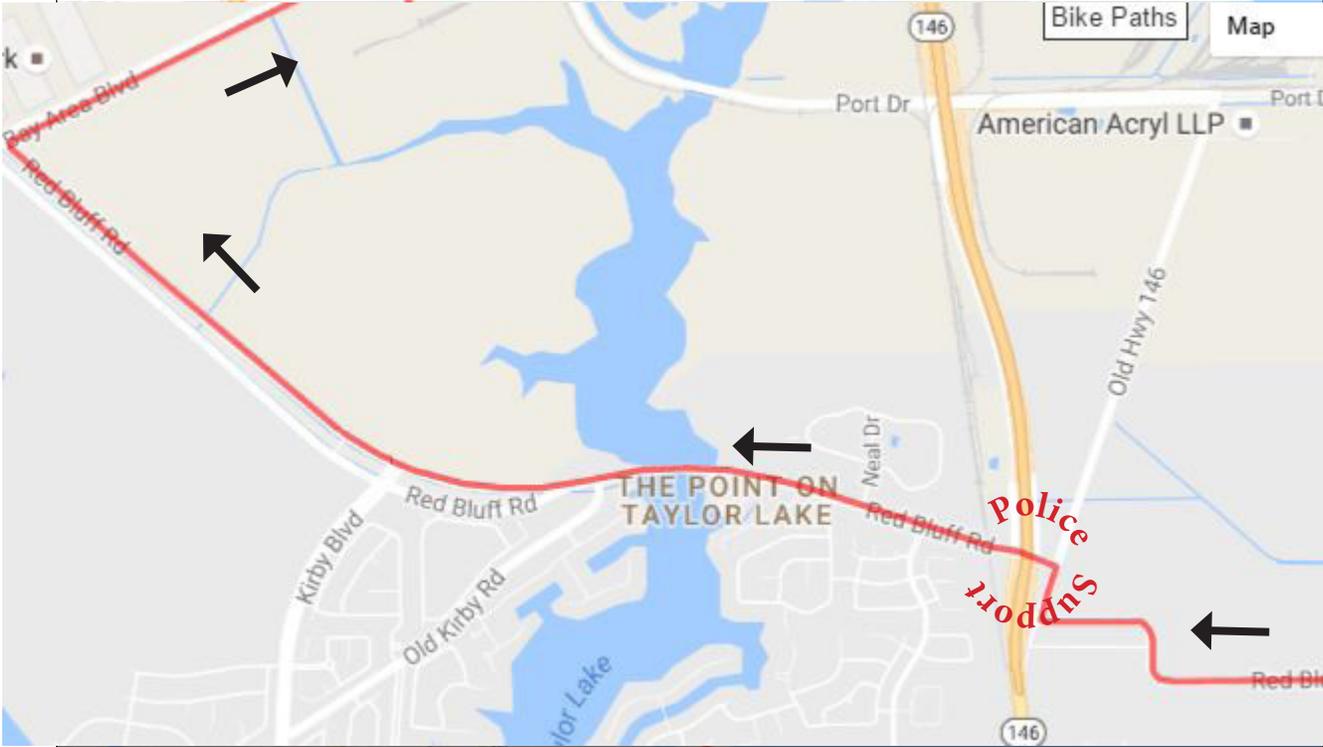
→ = Direction of the riders.



sponsored by



Bike Around the Bay - Sunday



➔ = Direction of the riders.





September 15, 2016

City of Seabrook
Members of City Council
1700 First Street
Seabrook, TX77586

Dear Members of City Council:

We would like to request the \$50.00 permit fee be waived in regards to our special events application. The Galveston Bay Foundation's Bike Around the Bay event will ride through the City of Seabrook on Sunday, October 16.

The Galveston Bay Foundation is a 501 (c)(3) non-profit founded in 1987 to preserve, protect, and enhance Galveston Bay. Its balanced programs in advocacy, conservation, education, and research strive to ensure that Galveston Bay remains a beautiful and productive place for generations to come.

We thank you for valuing our efforts to preserve, protect, and enhance Galveston Bay, and our request that the permit fee be waived. We are all beneficiaries of a healthy Bay system.

Sincerely,

Bob Stokes
President, Galveston Bay Foundation

Encl: Tax Exemption Certification

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency Galveston Bay Foundation	
Address (Street & number, P.O. Box or Route number) 17330 Highway 3	Phone (Area code and number) 281-332-3381
City, State, ZIP code Webster, Texas 77598	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____

Street address: _____ City, State, ZIP code: _____

Description of items to be purchased or on the attached order or invoice:

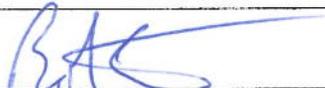
Purchaser claims this exemption for the following reason:

Non-Profit Organization - 501(c)(3)

Taxpayer ID # 76-0279876

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

sign here ▶	Purchaser	Title	Date
		President	6/4/10

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do **not** send the completed certificate to the Comptroller of Public Accounts.