



*CITY
OF
SEABROOK*

AGENDA
BRIEFING

Date of Meeting: December 6, 2016

Submitter/Requestor: Landis/Councilmember Johnson **Date Submitted:** Novemeber 16, 2016

Presenter: Landis/Councilmember Johnson

Description/Subject: Consider and take all appropriate action regarding the funding of Clear Lake Emergency Medical Corps (CLEMC) through March, 2017, in an amount of \$53,536.74. (January through March 2017)

Through recent business meetings, the CLEMC organization has communicated publicly that there were some financial shortfalls that were experienced and reserve spending had to be instituted. The CLEMC board addressed the monthly financial shortfall concerns and made recent motions that approved to decrease personnel as well as decrease a number of reoccurring monthly expenses.

As a measure to reestablish reserve backings, the CLEMC board through Councilmember Gary Johnson putting this item on the agenda, is asking for the City of Seabrook to temporarily pay a quarterly payment in lieu of monthly.

As per our current contract, the City can pay annually, bi-annually, quarterly or monthly.

Name of Applicant (if applicable) : N/A

Legal Description (if applicable): N/A

Purpose/Need: Policy Issue

Background/Issue (What prompted this need?): The City of Seabrook currently pays this payment monthly
FY 2016-17

October 2016 - PAID

November 2016 - PAID

December 2016 - ALREADY SCHEDULED FOR PAYMENT THIS WEEK

Impacted Parties (Expected/Notified): N/A

Miscellaneous Comments:

Recommended Action: Approve

Attachments: CLEMC Contract

Fiscal Impact: Finance Officer Review Yes No
Budgeted Yes No
Budget Amendment Required Yes No

Budget Dept/Line Item Number: 107-5230
Future/Ongoing Impact: FY 2016-17 - This is a budgeted item

Funding Comments: It is recommended that if this prepayment is approved, that representatives from CLEMC must report back at the end of the 3 months to give a firsthand report to city council on the financial standing for the remaining of the fiscal year.

Where on the agenda should this item be placed? New Business

Suggested Motion: Approve funding \$53,536.74 to CLEMC for the months of January - March 2017, and have a representative report back to city council on the financial standing of the organization.

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review on

Approved by City Attorney on
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.