

CITY OF SEABROOK
PARADE, CARNIVAL, SHOW, FESTIVAL,
SPECIAL OR COMMUNITY EVENT
APPLICATION

Date of Application: 5/4/16 Name of Applicant: JOE MACHOL

Full Address of Applicant: 2601 REPSDORPH RD #209 SEABROOK, TX 77586

Day Time Phone (281) 804-0434 Night time phone ()
SAME

e-mail address: 

Name of Organization, Firm or Corporation on whose behalf this application is made:
JOE MACHOL

Address of Organization (if different from above): _____

City _____ State _____ Zip Code _____

Phone Number of Organization (if different from above): () _____

Is the organization recognized as a non-profit organization for tax purposes? _____

Requested Date(s) and Times of the Event:
~~10:00~~ 10 AM - 12:00 MAY 29th 2016
noon

Location of the Event: BAY AREA VETERANS MEMORIAL

Give a brief description of the event: PARADE AND CEREMONY AT THE BAY AREA VETERANS MEMORIAL
Parade @ 10:45 11:00 @ memorial

<u>Route from Community House to Main St.</u>

Estimated No. of Workers 10 Estimated No. of Attendees 100

Will the event be held in a parking area? NO. If so, how many parking spaces will be temporarily lost? NONE.

How many parking spaces are you providing for the event? 50

Will any portion of this event be held on city property? If so, where?
ALONG MAIN STREET

Will alcohol be served? NO If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? NO

Do you want to display temporary signs or banners to advertise this event? YES

Number of signs for this event 5 Complete the sign permit application attached to the packet. Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.

If this event is a parade, please answer the following additional questions.

Proposed Route (Attach Map): SEABROOK INTERMEDIATE TO
THE VETERANS MEMORIAL

Estimated number and kind of animals to be used: NONE

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams:

50 TOTAL WE ARE ALLOWING
KIDS THIS YEAR WALKING OR BIKES

THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

SEN WRIGHT

Print name
Police Department Representative

5-10-16

Date Approved

Sen Wright

Signature
Police Department Representative

Comments: 2 officers, P.W, BARRICADES. STAPLES/MAIN (2)
HALL/MAIN (2) ON MAIN, BRYAN/MAIN (2) OFFICERS PAID DAY OF EVENT.

I have enclosed the following items as part of my application:

1. A completed application form including approval by the Seabrook Police Department.
2. Permit fee in the amount of \$ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.
3. If event is a parade a deposit fee of _____ is included. Deposits are not waived.
4. A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than \$100,000 against liability for damages to property and protection of not less than \$100,000 for protection of injury to the death of one person and of not less than \$300,000 for protection against injury to death of two or

more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)

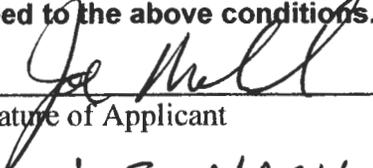
- 5. For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)
- 6. For parades, a map showing the parade route is attached.

NO APPLICATION WILL BE ACCEPTED UNLESS ALL ITEMS LISTED ABOVE ARE PROVIDED.

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that if I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required.

I understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.



Signature of Applicant

JOE MACHOL

Printed Name of Applicant

5/4/16
Date Submitted

FOR OFFICE USE ONLY	
Reviewed by City Secretary _____	Date _____
If applicable: Fire Marshal notified _____ Building Official Notified _____ City Mgr _____	
This application has been reviewed by the Seabrook City Council on _____ and has been APPROVED DENIED .	
The following conditions are placed upon this event: _____ _____	

CITY OF SEABROOK
COMMUNITY DEVELOPMENT DEPARTMENT
1700 FIRST STREET
SEABROOK, TEXAS 77586
PHONE #: (281) 291-5669 FAX #: (281) 291-5690

PLEASE LIST LOCATIONS OF ALL TEMPORARY SIGNS

1. NASA 1 @ 146

2. 146 @ REPSDORPH

3. 146 @ BASE OF SEABROOK BRIDGE

4. NASA 1 @ REPSDORPH

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

19. _____

20. _____

[Print](#)

TALKED WITH WASTE MANAGEMENT
HAVE PORT O LET ON HOLD

[Close](#)

Thanks for your Special Event insurance request... what's next?

From: [REDACTED] on behalf of Nancy Nicklow (Huff Insurance)
(nancy@huffinsurance.com)
Sent: Thu 5/14/15 8:50 AM
To: [REDACTED]



Joe,

I appreciate the opportunity to help you with your Special Event insurance. And here's great news...

You can relax now, because at Huff Insurance we automatically shop for you and find you the best deal possible! How?

As independent agents we'll find you the best deal from some of the best companies in the state. You don't have to do anything else. Just sit back, relax, and let us bring the best deal to you! It couldn't be any easier.

Plus, we'll guide you through your protection decisions with clarity, expertise and caring, so...

You get the protection that's right for you, and...

You don't pay for anything you don't really need!

We'll be in touch soon, so sit back and relax. We're on the job... for you!

To ensure that any follow-up regarding your insurance doesn't end up in your spam folder, click on this [Click Here](#). Also, from time to time we will send you personal video messages. To ensure they don't end up in your spam folder, please add the domain vidbiscuit.com to your list of safe senders!

Thanks again,

Nancy Nicklow

[Huff Insurance](#)

nancy@huffinsurance.com

410-647-1111

President, Huff Insurance

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