



*CITY  
OF  
SEABROOK*

AGENDA  
BRIEFING

**Date of Meeting:** 05-17-16

**Submitter/Requestor:** Arthur Chairez

**Date Submitted:** 05-09-16

**Presenter:** Arthur Chairez

**Description/Subject:** Bid Award for Public Works & Animal Control Complex Project 2016-04

**Name of Applicant (if applicable) :**

**Legal Description (if applicable):** Contract

**Purpose/Need:** Administrative Issue

**Background/Issue** (What prompted this need?): 2014 Bond Election Proposition 1 - Public Works Complex and Animal Shelter & Adoption Center

The City of Seabrook entered into a contract with PGAL for architectural services in 2014, with the scope of work to develop a preliminary and final design for a public works and animal control facility based on existing and future space needs for the Public Works Department (including Parks, Streets, Water, and Sewer) and the Animal Control Department.

The project was bid via competitive sealed on February 29, 2016 with 2 accepted bids. The high bidder (base bid) was well above estimate while the low bidder (CRAIN) was closer to the estimated construction bid at a base bid of \$ 5,650,000 and all alternates totaling \$1,625,000. The bid received by Crain was reviewed by architect and staff and a recommendation letter and been provided and attached.

The project is estimated to take approximately 192 working days to complete.

**Impacted Parties** (Expected/Notified): Notified

Citizens, Council, Public Works & Animal Control

**Miscellaneous Comments:** This project was originally bid in January and rejected when bids were higher than the available funds

**Recommended Action:** Award Bid to low bidder Crain Group

**Attachments:** Recommendation Letter, Contract and Bid Tubulation

**Fiscal Impact:** Finance Officer Review  Yes  No  
Budgeted  Yes  No  
Budget Amendment Required  Yes  No

Budget Dept/Line Item Number: Bond Funds + Budget Supplemental from General Fund  
Reserves  
Future/Ongoing Impact: No

**Funding Comments:** Expenditure Required for Base Bid + Alternates Recommended: \$6,470,000  
Available Construction Funds from 2014 Bond: \$5,562,295

Staff is recommending a base bid and alternates that they deem are high priority for operations. The equipment canopy will cover and protect over 1 million dollars in equipment. The generator is mandatory for operations and was only bid as an alternate with the anticipation of very high cost savings if the City purchased separately.

**Where on the agenda should this item be placed? New Business**

**Suggested Motion:** MOTION TO AWARD THE RFP# 2016-04, BID TO CRAIN GROUP IN THE AMOUNT OF \$6,470,000, APPROVE THE CONTRACT DOCUMENTS, AND APPROVE THE SUPPLEMENT BUDGET AMENDMENT TO GENERAL FUND IN AN AMOUNT NOT TO EXCEED \$377,559.

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review on

Approved by City Attorney on 5/12/2016 FINAL  
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

**All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.**