



CITY OF SEABROOK
PARADE, CARNIVAL, SHOW, FESTIVAL,
SPECIAL OR COMMUNITY EVENT

Date of Application: 5/16/16 Name of Applicant: Seabrook United Methodist

Full Address of Applicant: 3300 Lakeside Dr Seabrook, TX 77586

Day Time Phone (281) 326-1970 Night time phone () _____

e-mail address: christie@seabrookumc.org

Name of Organization, Firm or Corporation on whose behalf this application is made:
Seabrook United Methodist Church

Address of Organization (if different from above): 3300 Lakeside

City Seabrook State TX Zip Code 77586

Phone Number of Organization (if different from above): ()
281-326-1970

Is the organization recognized as a non-profit organization for tax purposes? yes

Requested Date(s) and Times of the Event: Aug 21, 2016 10am - 4pm 1pm

Location of the Event: Meadow Park

Will any portion of this event be held on city property? If so, where?
pavilion

Note: If you will hold the event in a city park or facility, you must also complete an additional application to use city facilities.

Give a brief description of the event: This is a churchwide event which a service, food, and games will be provided for all.

Estimated No. of Workers _____ Estimated No. of Attendees 400

Will the event be held in a parking area? no. If so, how many parking spaces will be temporarily lost? _____

How many parking spaces are you providing for the event? _____

Will alcohol be served? no If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? no

Do you want to display temporary signs or banners to advertise this event? yes

Number of signs for this event 2 Complete the sign permit application attached to the packet. **Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.**

If this event is a parade, please answer the following additional questions.

Proposed Route (Attach Map): _____

Estimated number and kind of animals to be used: _____

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams:

THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

R. Gonzalez

Print name
Police Department Representative

7-25-16

Date Approved

[Signature]

Signature
Police Department Representative

Comments: _____



I have enclosed the following items as part of my application and have initialed each relevant item:

1. _____ completed applications form including approval by the Seabrook Police Department.
2. _____ If the event is to be held on city property, an additional application for the use of city facilities.
3. _____ Permit fee in the amount of \$ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.
4. _____ If event is a parade a deposit fee of _____ is included. Deposits are not waived.
5. _____ A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than \$100,000 against liability for damages to property and protection of not less than \$100,000 for protection of injury to the death of one person and of not less than \$300,000 for protection against injury to death of two or more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)
6. _____ For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)
7. _____ For parades, a map showing the parade route is attached.

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that if I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required. I also understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.

Christie Hall
Signature of Applicant

Christie Hall
Printed Name of Applicant

7-25-16
Date Submitted

FOR OFFICE USE ONLY

Reviewed by City Secretary _____ Date _____

If applicable: Fire Marshal notified _____ Building Official Notified _____ City Mgr _____

This application has been reviewed by the Seabrook City Council on _____
and has been APPROVED DENIED.

The following conditions are placed upon this event: _____



**SEABROOK UNITED
METHODIST CHURCH**

June 22, 2016

Dear City Council:

On Sunday, August 21, Seabrook United Methodist Church will be using Meador Park for a church event. We are requesting a waiver of the \$50 application fee (for the special event permit application) and \$100 rental fee (for Meador Park Pavilion).

Pax,

A handwritten signature in black ink, appearing to read 'Chuck Weber', written in a cursive style.

Reverend Chuck Weber
281-326-1970



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/07/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Nancy A Stoel	
Church Mutual Insurance Company		PHONE (A/C, No, Ext): 1-800-554-2642 Option 1	FAX (A/C, No): 855-264-2329
3000 Schuster Lane		E-MAIL ADDRESS: cs12@churchmutual.com	
P.O. Box 357		INSURER(S) AFFORDING COVERAGE	
Merrill		INSURER A: Church Mutual Insurance Company	NAIC # 18767
WI 54452		INSURER B:	
INSURED		INSURER C:	
SEABROOK UNITED METHODIST CHURCH		INSURER D:	
3300 LAKESIDE DR		INSURER E:	
SEABROOK		INSURER F:	
TX 77586-3955			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

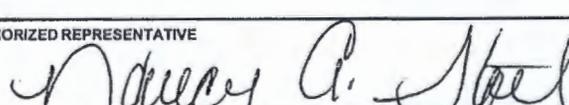
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		0151908-02-789417	05/01/2015	05/01/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 1,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

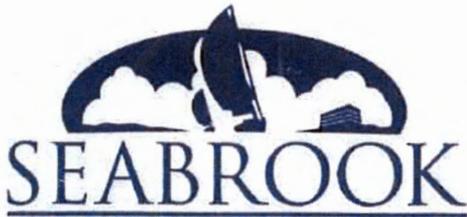
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Liability Insurance for Church services on August 21, 2016 being held at Meador Park in Seabrook TX; Commercial General Liability Additional Insured = City of Seabrook. Subject to the coverage provided by the referenced policy; A220 SRAP 582

CERTIFICATE HOLDER**CANCELLATION**

City of Seabrook 1700 1st st Seabrook TX 77586-3540	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Rental Application for City Facilities and Parks

Please circle one rental option

Community House

Meador Park Pavilion

Pool Pavilion

Pool Game Room

Baseball Fields

Pine Gully Park

Other city parks

Rental Fee	#100
Deposit	\$50
Security Deposit	
Special Event Fee	

Total Amount Due	
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Group or Company: Seabrook United Methodist Church

Contact Name: Christie Hull

Address: 3300 Lakeside Dr

City: Seabrook State: TX Zip: 77586

Home/Cell Phone: _____ Work Phone: 281-326-1970

Email Address: christie@seabrookumc.org

Type of Event: Churchwide picnic

Date of Event: Aug. 21, 2016 Start Time: 8am End Time: 4pm

Number of People Attending: 400 Will alcohol be served? no

If you will be serving alcohol you must complete the Alcohol Security Agreement. no alcohol

Is this a private event? _____ may the public attend? yes

If an outside event is open to the public, you must complete a special events permit application.

Notes and Comments:

This is a churchwide event which a service food, and games will be enjoyed by all.

Terms and Conditions

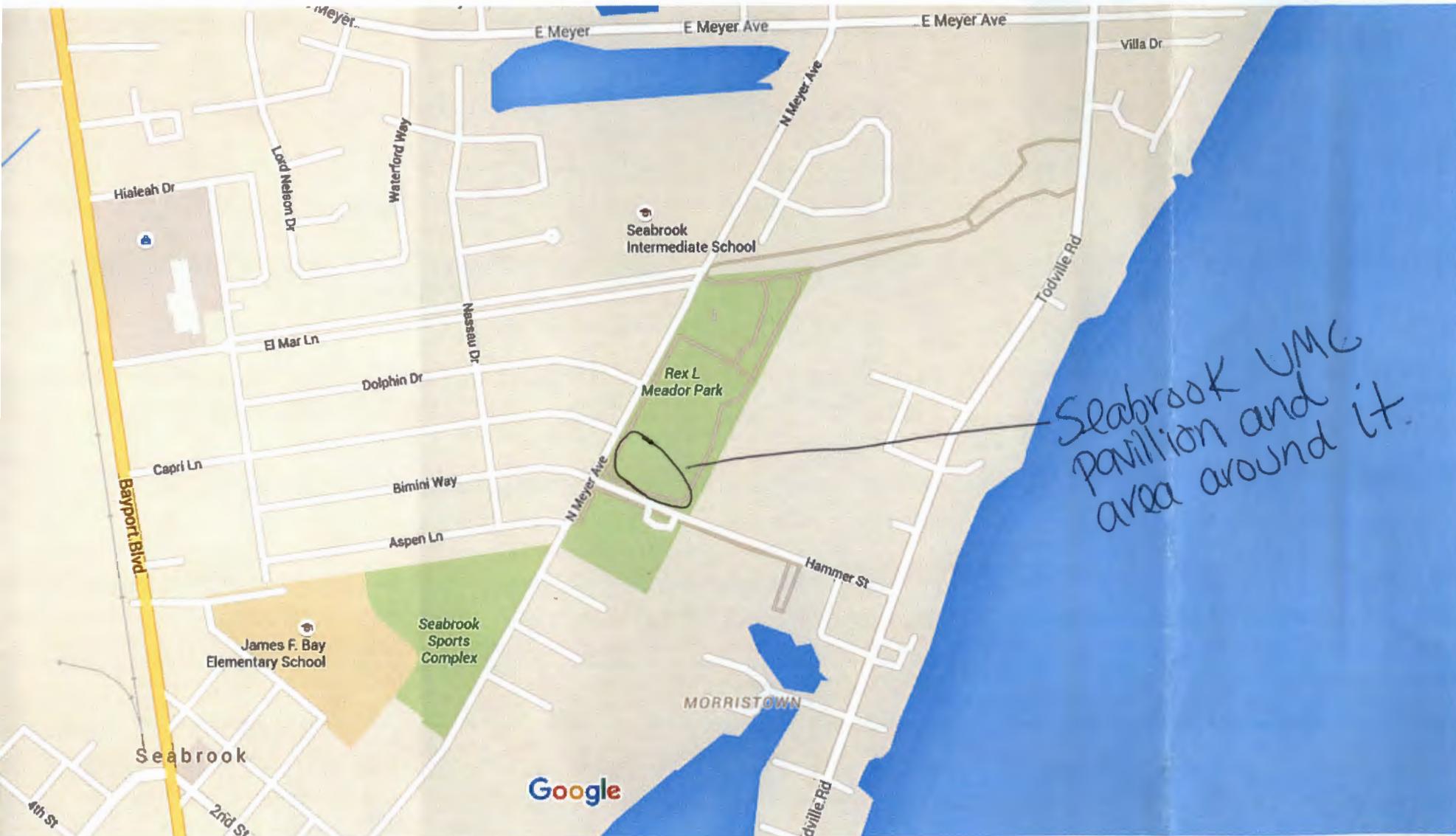
Applicant represents and certifies that:

1. All information provided in this application is true and correct.
2. Applicant and user will bear all cost of cleanup and damage; and for this purpose the City may retain part or all of the deposit, and excess will be immediately paid to applicant and user, or either of them, upon request.
*** Applicants are required to clean up the Community House the same day/evening of reservation. Failure to clean the building will result in loss of deposit.**
N/A (initials)
3. Deposits will not be refunded until keys have been returned. CTK (initial)
4. Misrepresentation or erroneous information in this application constitutes grounds for denial of future applications and use.
5. WAIVER OF LIABILITY:
 - a. I understand the City of Seabrook is not responsible for the loss or damage to any equipment or supplies of the renter. CTK (initials)
 - b. To the fullest extent permitted by law, RENTER, shall indemnify and hold harmless the City of Seabrook from and against claims, damages, losses, and expenses, including but not limited to, attorney's fees, which arise out of or in any way relate to any and all personal injury, death and/or property damage in connection with rental by the City to the rental of the Facility (as defined above), and arising out of any act and/or omission by the City and/or of any and all of the City's agents, representatives, servants, and employees, including, but not limited to, negligence, gross negligence, strict liability, breach of express or implied warranty, breach of fiduciary duty, breach of the duty of good faith and fair dealing, fraud, conspiracy, conspiracy to defraud, deceptive trade practice allegations, misrepresentations, or contribution, or any other claim, whether based on a tort, contract, or under any theory of recovery, under any state or federal law, or whether for compensatory or punitive damages (or any types of damages whatsoever). In no event will the City of Seabrook be liable for special indirect or consequential damages arising out of, or in connection with, the rental of the Facility rendered under this Agreement.
6. I have read the rules and regulations and understand the fee structure to which time I have chosen.
7. I understand I must be at least 21 years of age for this application to be considered.
8. I have received a copy of the resolution which applies. CTK (initials)
9. The City requires that the applicant provide adequate security protection at any function attended by varying numbers of persons and has guidelines for the number of peace officers needed per volume of attendants and the nature of the function (see

attachment #2. The contract for security services is between the applicant and the individual peace officer(s), even when off duty Seabrook police officers are engaged. If a City peace officer is working a party on City premises, off duty under private party contract, he or she is not acting in his or her official capacity as a City employee and is an independent contractor in providing these services. The applicant must make arrangements directly with the police officers to pay them at the time of the event.

I UNDERSTAND I MUST BE AT LEAST 21 YEARS OF AGE TO SUBMIT FORM AK (initial)
Christie Hall 5/16/16
Rev. Chuck Weber 5/16/16
Applicants Signature Date

City Manager's Signature Date



Seabrook UMC
pavilion and
area around it.

Google