

1 The Open Space and Trails Committee met on Thursday, January 7, 2016 at Seabrook City Hall,  
2 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items  
3 listed below.  
4

5  
6 **THOSE PRESENT WERE:**

7 Helen Burton	Chair
8 Sally Antrobus	Vice-Chair
9 John Coggeshall (arrived at 5:45)	Member
10 Monica Comeaux (exc. abs.)	Member
11 Debra Harper	Member
12 Karen Tisdell	Member
13 David Popken	Member
14 Robin Hicks	City Secretary

15  
16 Chair Burton called the meeting to order at 5:00 p.m.  
17

18 **1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**  
19

20 There were no comments or announcements.  
21

22 **2.0 NEW BUSINESS**  
23

24 **2.1 Report on the November tree planting. (Coggeshall)**  
25

26 In Mr. Coggeshall's absence, Chair Burton stated that the trees had been planted in spite  
27 of the rainy weather.  
28

29 **2.2 Update on plantings at Pine Gully pier. (Antrobus)**  
30

31 Ms. Antrobus stated that her seeding efforts had not been very successful and an alternate  
32 plan should be pursued. She advised digging a single trench running parallel to parking  
33 lot. Leave the plants that have come up and create a dedicated strip which would be  
34 simple to irrigate. Trenching, clean dirt and plants are needed. Chair Burton stated that  
35 she would speak with the Parks Department about these needs.  
36

37 **2.3 Update on plantings at Baybrook Park. (Harper)**  
38

39 Ms. Harper stated that she had planted three plants, but due to a miscommunication, a  
40 planter was placed over one of the plants. She now has other plants to add to the park.  
41 Mr. Padgett stated that sprinklers can be added for the plants. It was also suggested that  
42 an arbor be planted along the trail and possibly a trail extension created.  
43  
44  
45

46 **2.4 Consider recommending that the gate at Pine Gully be moved so that it is closer to**  
47 **the guard shack and can remain locked during functions at Carothers Gardens.**  
48 **(Tisdell)**  
49

50 Ms. Burton stated that Mr. Padgett recommended a gate be added, but nothing could be  
51 done until the uses for Carothers Gardens had been decided.  
52

53 **2.5 Consider setting goals for 2016 and possible dates for a joint meeting with City**  
54 **Council for discussion of those goals. (Burton)**  
55

56 After some discussion, it was determined that Tuesday, February 9 would work for a joint  
57 meeting with Council.  
58

59 Chair Burton stated that while the committee has established goals for large projects,  
60 there are no small projects included, such as the birding trail signs. After discussing, the  
61 following goals were decided upon:

- 62 • Replace Coastal Birding Trail signs
- 63 • Get trail maps installed
- 64 • Get Marsh Mania blank sign replaced or updated
- 65 • Kayak ramp
- 66 • Irrigation for new trees
- 67 • Plant more trees
- 68 • Get in touch with Google Trekker.
- 69

70 **2.6 Consider locations for security cameras in the parks/trails system. (Burton)**  
71

72 Chair Burton explained that the city's fiber optics are about to be installed, so any areas  
73 where cameras are needed along the trails or in the parks should be noted.  
74

75 **2.7 Consider possible uses of Carothers Gardens. (Antrobus)**  
76

77 Chair Burton stated that any uses for Carothers will be determined by city staff, so any  
78 input should be given directly to the city manager.  
79

80 Motion was made by Ms. Antrobus and seconded by Mr. Coggeshall  
81

82 To widen the focus on the types of uses at Carothers Gardens to include more use by the  
83 local community for such activities as classes and club meetings at significantly reduced  
84 rates and coordinate with staff on planning.  
85

86 MOTION CARRIED BY UNANIMOUS CONSENT.  
87  
88  
89  
90

91 **2.8 Consider a representative to attend the H-GAC Board of Directors meeting and**  
92 **reception on January 19 to receive the Parks and Natural Areas Award in**  
93 **recognition of the Pine Gully Natural playground. (Burton)**  
94

95 Chair Burton stated that she would attend and invited all others who were available.  
96

97 **3.0 ROUTINE BUSINESS**  
98

99 **3.1 Update on recent and ongoing park activities and improvements.**  
100

101 Mr. Coggeshall stated that someone thanked him for the doggie bag stand in the park.  
102

103 Ms. Harper reported on plantings at Pine Gully.  
104

105 **3.2 Chair's Update on the following:**

- 106 • **Meeting with city staff** – new memorial bench will be going on new trail,  
107 installing “no littering” signs at Pine Gully and Meador, new trail installed in time  
108 for Lucky Trail Marathon, Master Plan will be posted on city website, discussed  
109 natural playgrounds, sculptures for playground
- 110 • **Volunteer update** – five people have signed up, but have only heard from two
- 111 • **Trail head maps** – Kevin will order the trail head maps
- 112 • **Informational sign** – discussed earlier
- 113 • **No littering signs** – discussed earlier
- 114 • **Splash pad** – is being constructed
- 115 • **Accident at Meador** – wreck caused damage to bridge; bridge has been replaced
- 116 • **Master Plan** – discussed earlier
- 117 • **Log at Pine Gully** - will be hauled off
- 118 • **Funds from Dow** – funds have come in, but not distributed at this time
- 119 • **Lighting at Mohrhusen** – new lights going in.  
120

121 **3.3 Approve the minutes of the November 5, 2015 meeting.**  
122

123 Motion was made by Mr. Popken and seconded by Ms. Tisdel  
124

125 To approve the minutes as written.  
126

127 MOTION CARRIED BY UNANIMOUS CONSENT.  
128

129 **3.4 Consider Action Items Checklist which is attached and made a part of this agenda.**  
130

131 No changes were made to the Action Items Checklist.  
132

133 **3.5 Consider tasks for Parks staff.**

134

135 Chair Burton stated that staff is working on tasks as well as the splash pad.

136

137 **3.6 Consider agenda items and upcoming meeting dates.**

138

139 The next meeting will be February 4. Agenda items should include:

140

- Playground equipment ideas

141

- Setting goals

142

- Security cameras

143

- Report on H-GAC meeting

144

- Chair's update.

145

146

147 Upon motion, the meeting was adjourned at 6:47 p.m.

148

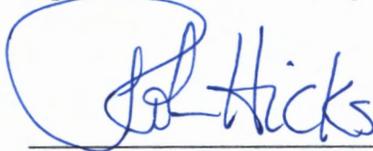
149

150

151

152

153



Robin Hicks, TRMC  
City Secretary



Helen Burton, Chair

