

1 The Open Space and Trails Committee met on Thursday, April 7, 2016 at Seabrook City Hall,  
2 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items  
3 listed below.

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6 **THOSE PRESENT WERE:**

7 Helen Burton	Chair
8 Sally Antrobus	Vice-Chair
9 John Coggeshall	Member
10 Monica Comeaux	Member
11 Debra Harper	Member
12 Karen Tisdell	Member
13 David Popken	Member
14 Meredith Brant	Assistant City Secretary

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16 Chair Burton called the meeting to order at 5:00 p.m.

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18 **1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

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20 Ms. Burton introduced John Kell who spoke of the process and his efforts for ridding a  
21 specific area of invasive privet and tallow which then allowed native species to flourish.

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23 **2.0 PRESENTATION**

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25 **2.1 Presentation of the Texas Restore Act as presented to City Council.**

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27 Chair Burton gave the presentation.

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29 **3.0 NEW BUSINESS**

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31 **3.1 Update on plantings at Baybrook Park.**

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33 Ms. Harper stated that this project is complete.

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35 **3.2 Update on plantings at Pine Gully pier. (Antrobus)**

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37 Ms. Antrobus stated that plants are coming along nicely and she is exploring plant  
38 possibilities for the bare spaces.

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40 **3.3 Consider night lighting for trails.**

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42 Ms. Comeaux stated that she has run on trails in various cities and lit trails are a real  
43 asset. Chair Burton requested that she share pictures, sources for the lighting and cost at  
44 the next meeting.

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46 **3.4 Consider community service at Hester Park.**

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48 Chair Burton stated that she will contact Mr. Kell about clearing out the privet in the park  
49 and to confirm that he will be volunteering for this project.  
50

51 **3.5 Update on new bird sign at Robinson Park.**

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53 Chair Burton stated that the sign has been ordered and is made of what appears to be a  
54 very durable material. If it holds up, then Parks will likely have more made of the same  
55 material.  
56

57 **3.6 Update on Savannah Lee's event to raise money for park benches.**

58  
59 Chair Burton stated that there appeared to be about fifty people at the fundraiser. Once  
60 she is able to get in touch with Ms. Lee she will find out how much money was raised for  
61 benches.  
62

63 **3.7 Consider barricade at the end of 10<sup>th</sup> Street at McHale Park. (Popken)**

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65 Mr. Popken stated that the barricade currently in use ruins the aesthetics of the park and  
66 suggested that bollards would be effective and would be more aesthetically pleasing. Ms.  
67 Harper added that another trash can was needed for the area.  
68

69 Motion was made by Ms. Antrobus and seconded by Mr. Popken

70  
71 To request removal of the current barrier to preserve the view and reconsider safety  
72 concerns.  
73

74 MOTION CARRIED BY UNANIMOUS VOTE.

75  
76 Ms. Burton suggested that an additional trash can be added to the task list for staff.  
77

78 **4.0 ROUTINE BUSINESS**

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80 **4.1 Update on recent and ongoing park activities and improvements.**

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82 There was no discussion on this item.  
83

84 **4.2 Chair's Update on meeting with City Staff.**

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86 Chair Burton reported on the following:  
87

- 88 • The Trash Bash was a success with 300 volunteers and two roll-off dumpsters of  
89 trash picked up.
- Bids for the new Public Works facility have been accepted and the project is

- 90 moving forward.
- 91 • A bench account has been set up through the city so that donors will be able to
- 92 receive a tax credit.
- 93 • Monroe splash pad will be opening April 30 and will be closed each Monday of
- 94 the season for maintenance.
- 95 • Pedestrian counters have been placed throughout the parks and will provide
- 96 information which will be instrumental in future grant applications.
- 97 • Two palm trees in Wildwood Park are diseased and will be removed.
- 98 • In the future, vendors for events such as the annual Easter egg hunt and the 4<sup>th</sup> of
- 99 July parade, will be required to make application.
- 100 • Pine Gully Park will have staffing beginning on Memorial Day.

101

102 **4.3 Approve the minutes of the March 3, 2016 meeting.**

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104 Motion was made by Ms. Antrobus and seconded by Ms. Tisdell

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106 To approve the minutes as written.

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108 MOTION CARRIED BY UNANIMOUS CONSENT.

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110 **4.4 Consider Action Items Checklist which is attached and made a part of this agenda.**

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112 Chair Burton stated the following:

- 113 • Item #10 should also include certificates of appreciation to be given to volunteers.
- 114 • Item #12 task should be “Volunteer Recruitment and Updates.”

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116 **4.5 Consider tasks for Parks staff.**

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118 Chair Burton stated that completed items should be removed from the list and two new

119 items added, as discussed earlier: 1) Remove the duct tape with park hours at Pine Gully

120 and 2) Add trash can at McHale park, closer to Todville Road.

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122 **4.6 Consider agenda items and upcoming meeting dates.**

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124 The next meeting is scheduled for May 5.

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126 Agenda items should include:

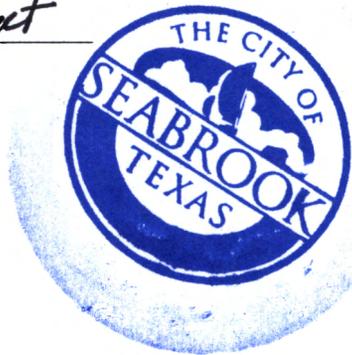
- 127 • Update on plantings at Pine Gully
- 128 • Night lighting along park trails
- 129 • Volunteer Recruitment

- 130 • Barricade at McHale Park
- 131 • Park Benches
- 132 • Chair Updates
- 133 • Texas Birding Trail signs

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135 Upon motion, the meeting was adjourned at 6:25 p.m.

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Meredith Brant, TRMC  
Assistant City Secretary



  
Helen Burton, Chair