

1 The Open Space and Trails Committee met on Thursday, May 5, 2016 at Seabrook City Hall,  
2 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items  
3 listed below.

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5 **THOSE PRESENT WERE:**

6 Helen Burton	Chair
7 Sally Antrobus	Vice-Chair
8 John Coggeshall	Member
9 Monica Comeaux	Member
10 Debra Harper	Member
11 Karen Tisdell	Member
12 David Popken	Member
13 Meredith Brant	Assistant City Secretary

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15 Chair Burton called the meeting to order at 5:00 p.m.

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17 **1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

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19 Ms. Harper thanked Ms. Brant for her efforts with the recent volunteer dinner.

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21 **2.0 NEW BUSINESS**

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23 **2.1 Update on plantings at Baybrook Park.**

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25 Ms. Harper stated that she had added more plants as well as mulched around the plants.

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27 **2.2 Update on plantings at Pine Gully pier. (Antrobus)**

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29 Ms. Tisdell stated that huisache is a native plant which she plans to transplant at Pine  
30 Gully. Also, she has planted an oak tree.

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32 **2.3 Consider night lighting for trails. (Comeaux)**

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34 Ms. Comeaux stated that the pictures of trail lighting submitted for review were taken  
35 near Space Center Drive. Additionally, she searched for lighting online. Trails just need a  
36 glow rather than bright lighting which can be intrusive in residential areas. Chair Burton  
37 stated that she will ask Mr. Padgett what his recommendation is for trail lights. Other  
38 suggestions included uplighting into the trees along the trails or mounting lights on the  
39 markers along the trails. Ms. Comeaux stated that she would check out the light on the  
40 trails early and late to determine visibility and where lighting might be desirable.

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42 **2.4 Consider determining volunteer tasks.**

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44 Chair Burton stated that it is not practical to recruit volunteers when they have no tasks.  
45

46 Ms. Harper stated that she has no problem letting others take over tasks. She added that  
47 currently Diane Royal and other volunteers have taken over the tasks at Mohrhusen Park.  
48

49 Chair Burton stated that typically new volunteers want to plant trees or planters, not  
50 necessarily take on on-going tasks and maintenance.  
51

52 Ms. Tisdell suggested that perhaps the process should change whereby volunteers and  
53 committee members (when possible) get together in a united effort to accomplish tasks in  
54 parks.  
55

56 Members asked that the volunteer contact list be sent to them.  
57

58 **2.5 Consider recruitment of volunteers.**  
59

60 Chair Burton stated that this item should be put on hold at this time and recruitment  
61 should be considered only twice a year, possibly September and January or February.  
62

63 **2.6 Update on Savannah Lee's event to raise money for park benches.**  
64

65 Chair Burton stated that Ms. Lee had raised \$2,324 plus \$400 from Rotary and another  
66 \$50 which was received by the Parks Department. Ms. Lee met her goals of placing six or  
67 seven benches in the parks.  
68

69 Motion was made by Ms. Antrobus and seconded by Mr. Popken  
70

71 To recommend to council to formally recognize Savannah Lee for her efforts in raising  
72 funds for new benches in the parks.  
73

74 MOTION CARRIED BY UNANIMOUS CONSENT.  
75

76 **2.7 Consider barricade at the end of 10<sup>th</sup> Street at McHale Park.**  
77

78 Chair Burton stated that the property where the barricade is located previously belonged  
79 to Harris County, but has now been deeded to Seabrook. She will ask Mr. Padgett for  
80 possibilities for barriers in lieu of what currently exists.  
81

82 **2.8 Update on status of Texas Birding Trail signs. (Popken)**  
83

84 Mr. Popken stated that the request for new signs has been added to a statewide list of  
85 signs to be replaced. The estimated timeline is sometime this summer.  
86

87 **3.0 ROUTINE BUSINESS**  
88

89 **3.1 Update on recent and ongoing park activities and improvements.**  
90

91 Ms. Harper stated that a flower bed has been planted at Baybrook Park. She suggested  
92 moving the trail which runs through Baybrook closer to the trees to allow for shade.  
93 Chair Burton asked that members go look at it for additional input at June's meeting.  
94

95 **3.2 Chair's Update on meeting with City Staff. (Burton)**  
96

- 97 • New volunteer Dylan Brown is trying to get into Peace Corps and needs  
98 documentation of 40 volunteer hours. He would like to work on clearing out the  
99 privet at Hester Park.

100  
101 **3.3 Approve the minutes of the April 7, 2016 meeting. (Brant)**  
102

103 Chair Burton stated line 53 should be corrected, changing "is in place" to "has been  
104 ordered."

105  
106 Motion was made by Ms. Tisdell and seconded by Ms. Antrobus  
107

108 To approve the minutes as amended.  
109

110 MOTION CARRIED BY UNANIMOUS CONSENT.  
111

112 **3.4 Consider Action Items Checklist which is attached and made a part of this agenda.**  
113

114 Item #11 – Complete

115 Item #13 – Sign has been ordered  
116

117 **3.5 Consider tasks for Parks staff.**  
118

119 The hedge has been trimmed and can be removed from the list.  
120

121 **3.6 Consider agenda items and upcoming meeting dates.**  
122

123 The next meeting is June 2. Agenda items should include:

- 124 • Night lighting for trails
- 125 • Park benches
- 126 • Trail at Baybrook
- 127 • Birding trails signs
- 128 • Plantings at Pine Gully pier

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130 Upon motion, the meeting was adjourned at 6:10 p.m.

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Meredith Brant, TRMC

Assistant City Secretary

  
Helen Burton, Chair

