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4 The City Council of the City of Seabrook met in regular session on Monday, July 11, 2016 at
5 6:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if
6 appropriate, take action on the items listed below.
7

8 **THOSE PRESENT WERE:**

9 GLENN R. ROYAL	MAYOR
10 ROBERT LLORENTE – arrived 6:10pm	COUNCIL PLACE NO. 1
11 MIKE GIANGROSSO	COUNCIL PLACE NO. 2
12 GARY JOHNSON	COUNCIL PLACE NO. 3
13 MELISSA BOTKIN – Ex. Abs.	COUNCIL PLACE NO. 4
14 GLENNA ADOVASIO	COUNCIL PLACE NO. 5
15 O.J. MILLER	MAYOR PRO TEM & COUNCIL PLACE NO. 6
16	CITY MANAGER
17 GAYLE COOK	ASSISTANT CITY MANAGER
18 SEAN LANDIS	CITY SECRETARY
19 ROBIN HICKS	

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21 Also present were City Department Directors:
22 Jessica Ancira – Director of Municipal Court
23 Joyce Bice – Human Resources Director
24 Arthur Chairez – Director of Public Works
25 LeaAnn Dearman – Director of Communications
26 Jeff Galyean – Emergency Management Director
27 Michael Gibbs – Assistant Director of Finance
28 Pam Lab – Director of Finance
29 Kevin Padgett – Assistant Director of Public Works
30 George Szakacs – Director of Information Technology
31 Sean Wright – Police Chief
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33 Mayor Royal called the meeting to order at 6:01 p.m.
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35 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS – none**
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37 **2. WORK SESSION ITEMS**
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39 **2.1 Budget Workshop**

40 **Conduct a budget work session to review the proposed City of Seabrook Budget for Fiscal**
41 **Year 2016/17 and schedule future work sessions, if applicable. (Cook)**
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43 Gayle Cook, City Manager, went over the budgeting process, which includes a strategic
44 plan review, review of the Comprehensive Master Plan, review and discussion on the Capital

45 Improvements Projects, incorporating the certified tax rolls, voting on a proposed tax rate,
46 publication of both the proposed budget and proposed tax rate, public hearings (if needed), final
47 adoption of the tax rate and final adoption of the budget.
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49 Ms. Cook reviewed the initial tax values, stating that the budget draft is conservative and
50 final numbers will be based on the certified tax rolls. Staff hopes to recommend remaining at the
51 effective tax rate. Ms. Cook continued with review of the General Fund forecasted and proposed
52 revenues from property taxes, sales tax, franchise taxes, court receipts, mixed beverage sales,
53 licenses/permits, mowing, pool receipts, park fees, commercial vehicle enforcement fines, and
54 other revenue streams. General Fund proposed expenditures for personnel, supplies, services,
55 and capital were presented, and the workshop concluded with an individual presentation by each
56 Department Director on the departments' FY2015/16 accomplishments and FY2016/17 goals, as
57 they related to budget forecasts and expenditure requests.
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59 Upon motion duly made and seconded, Mayor Royal adjourned the meeting at 8:44 p.m.
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61 Approved this 2nd day of August 2016.
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Robin Hicks, TRMC
City Secretary



Glenn Royal
Mayor

