

1 The Open Space and Trails Committee met on Thursday, September 1, 2016 at Seabrook City
2 Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda
3 items listed below.

4
5 **THOSE PRESENT WERE:**

6 Helen Burton	Chair
7 Sally Antrobus	Vice-Chair
8 John Coggeshall (exc. abs.)	Member
9 Monica Comeaux	Member
10 Debra Harper	Member
11 Karen Tisdell	Member
12 David Popken	Member
13 Alesia Hammock	Administrative Assistant

14
15 Chair Burton called the meeting to order at 5:00 p.m.

16
17 **1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

18
19 There were none.

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21 **2.0 NEW BUSINESS**

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23 **2.1 Consider and take all appropriate action concerning plans for hosting the annual**
24 **Employee Appreciation Luncheon. (Burton)**

25
26 After some discussion, members determined that the luncheon would be held on October
27 19. Menu items were discussed and will be finalized at the next meeting.

28
29 **3.0 OLD BUSINESS**

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31 **3.1 Consider and take all appropriate action concerning night lighting for trails.**
32 **(Comeaux)**

33
34 Chair Burton stated that lighting for Mohrhusen Park has not come in at this time. There
35 was additional discussion about dark pockets along trails and roadways. Ms. Burton
36 suggested that this item be placed on action items checklist. Members agreed.

37
38 **3.2 Consider and take all appropriate action concerning the options for extending the**
39 **Baybrook Park trail. (Harper)**

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41 Chair Burton stated that due to drainage issues and simplicity that Ms. Harper's
42 suggested trail extension was preferred by Parks staff.

43
44
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46 Motion was made by Ms. Harper and seconded by Ms. Tisdel
47
48 To request that the trail be extended in Baybrook Park.
49

50 MOTION CARRIED BY UNANIMOUS CONSENT.
51

52 **3.3 Update on new park benches. (Burton)**
53

54 Chair Burton stated that new benches have not yet been installed due to heavy workload
55 of the Parks staff. When time and weather allow, slabs will be poured, then the benches
56 will be installed.
57

58 **3.4 Update on new trail enhancement additions. (Burton)**
59

60 Chair Burton stated that staff is still waiting for an estimate on the cost of signage for the
61 warning signs along the trails.
62

63 **3.5 Update on replacement of the wetlands sign under the bridge. (Tisdel)**
64

65 Ms. Tisdel reported that the new sign is in place.
66

67 **4.0 ROUTINE BUSINESS**
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69 **4.1 Update on recent and ongoing park activities and improvements.**
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71 Ms. Harper stated that all the parks look great.
72

73 **4.2 Chair's Update on meeting with City Staff. (Burton)**
74

75 Chair Burton reported on the following items:

- 76 • Ms. Cook has the information on the signage for the trails.
- 77 • Paul Chavez has provided a list of grants with a variety of options for trails.
- 78 • Councilor Johnson reported that the Rotary Club will be donating 8 to 10 benches
79 and may also buy a pelican.
- 80 • Pine Gully playground equipment will be replaced by the Dow grant. Mr. Padgett
81 is accepting bids now that funds are available.
- 82 • Recommended date for Arbor Day is the first Saturday in January, with trees
83 being donated by the Arbor Day Foundation.
- 84 • Kid Fish, an annual event, will be held September 17 and Movie Night which was
85 previously cancelled, has been rescheduled for November 12 at 6:30 p.m. at
86 Meador Park.
- 87 • Celebration Seabrook is scheduled for November 5th and 6th.

- Members should report to the Parks Department via email on issues in the parks that need attention, as well as simply noting that the parks have been checked and all is well.

4.3 Approve the minutes of the August 4, 2016 meeting. (Brant)

Motion was made by Ms. Antrobus and seconded by Ms. Tisdell

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.4 Consider and take all appropriate action concerning the Action Items Checklist which is attached and made a part of this agenda.

Item#11- Chair Burton stated that the old trail maps must be used before new ones will be available.

Item #12-Chair Burton stated that the volunteer who has been taking care of the plants on SH 146 will soon be moving and unable to continue care of the plants.

4.5 Consider and take all appropriate action concerning the tasks for Parks staff.

There was no discussion on this item.

4.6 Consider agenda items and upcoming meeting dates.

The next meeting will be October. Agenda items will include:

- Consider TML grants
- Appreciation luncheon
- Arbor Day details

Upon motion, the meeting was adjourned at 5:45 p.m.



Meredith Brant, TRMC
Assistant City Secretary


Helen Burton, Chair

