

1 The City Council of the City of Seabrook met in special session on Friday, July 13, 2018 at 8:00  
2 a.m. in Seabrook Public Works and Animal Control Complex, 1100 Red Bluff, Seabrook, Texas  
3 to discuss, consider and if appropriate, take action on the items listed below.  
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5 THOSE PRESENT WERE:

6 THOM KOLUPSKI	MAYOR
7 ED KLEIN	COUNCIL PLACE NO. 1
8 LAURA DAVIS	COUNCIL PLACE NO. 2
9 JEFF LARSON	COUNCIL PLACE NO. 3
10 NATALIE PICHA	MAYOR PRO TEM &
11	COUNCIL PLACE NO. 4
12 BUDDY HAMMANN	COUNCIL PLACE NO. 5
13 JOE MACHOL	COUNCIL PLACE NO. 6
14 GAYLE COOK	CITY MANAGER
15 SEAN LANDIS	DEPUTY CITY MANAGER
16 ROBIN HICKS	CITY SECRETARY

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18 DEPARTMENT DIRECTORS:

19 Amanda Alvarado	Events Specialist
20 Jessica Ancira	Municipal Court Administrator
21 Bryan Brand	Admin Lieutenant, Police Department
22 Paul Chavez	Director of Economic Development
23 Brian Craig	Asst. Public Works Director / City Engineer
24 Jeff Galyean	Director, Office of Emergency Management
25 Yesenia Garza	Director of Human Resources
26 Michael Gibbs	Director of Finance
27 Stephanie Martinez	Executive Admin Asst., Legislative Dept.
28 Kevin Padgett	Director of Public Works
29 Myra Perez	Utility Billing & Customer Service Manager
30 LeaAnn Petersen	Director of Communications
31 George Szakacs	Director of Information Technology
32 Sean Wright	Police Chief

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34 Mayor Kolupski called the meeting to order at 8:00 a.m.  
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36 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS - none**  
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38 **2. STRATEGIC PLANNING RETREAT FOR FY 2018/19**

39 **2.1** The City Council and staff will discuss various short and long term goals for the City of  
40 Seabrook to strategically plan for any and all aspects of city business and issues from a goal setting  
41 perspective and setting City business priorities. Draft workshop products may be placed on future  
42 City Council agendas for discussion, consideration, and action for final goals projects and  
43 priorities. (Council)

44 Consultant Ron Cox, with Ron Cox Consulting, introduced himself and explained that he  
45 has been working with the public sector for over 20 years, including serving as a City Manager in  
46 Friendswood, Texas.

47 Mr. Cox started the session with a discussion on Governance, which is about proactive  
48 vision and planning (vision, mission, core values, comprehensive plan, annual strategic plan,  
49 annual budget, and annual audit/report); effective leadership; meaningful communication; and  
50 understanding roles and fulfilling expectations. Council members and Department Directors  
51 engaged in a discussion on meaningful communication, which is a key skill needed for proactive  
52 vision, planning, leading effectively, understanding roles, and fulfilling expectations.

53 Mr. Cox continued with a reminder of the City's Vision and Mission Statements:

54 **VISION STATEMENT**

55 **"Seabrook is a sustainable, energetic and beautiful coastal community that embraces**  
56 **environmental stewardship, fosters safe neighborhoods, and promotes tourism and economic**  
57 **diversity."**

58 **MISSION STATEMENT**

59 **The City of Seabrook is responsive, innovative, and fiscally sound in delivering services that**  
60 **preserve, protect, and enhance quality of life.**

61 Mr. Cox also went over the Core Staff Leadership Model to reiterate how Department  
62 Directors have agreed to conduct business and serve the community:

63 **CORE LEADERSHIP MODEL**

- 64 **Integrity, Honesty, & Respect**
- 65 **Effective Teamwork & Partnership**
- 66 **Sustainability & Stewardship**
- 67 **An Entrepreneurial Spirit**
- 68 **Accountability & Transparency**
- 69 **Exceptional & Professional Customer Service**

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71 Workshop participants broke into groups to perform a mini SWOT analysis of the  
72 Community's and the City Organization's strengths and weaknesses, then each group brought its  
73 conclusions back to the large group for discussion.

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75 The Workshop concluded with the smaller group breakouts to build on the current strategic  
76 plan by crafting additional items for inclusion into the plan, as needed, based on the SWOT  
77 analysis and governance discussions.

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80 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:47 p.m.

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82 Approved this 24<sup>th</sup> day of July 2018.

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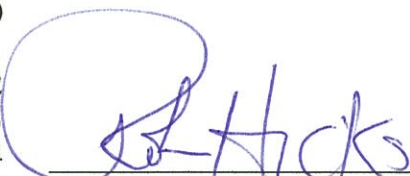
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Thomas G. Kolupski  
Mayor

  
Robin Hicks, TRMC  
City Secretary