

1 The Open Space and Trails Committee met in teleconference session on Thursday, August 6, 2020  
2 to discuss and if appropriate, take action on the agenda items listed below.

3  
4 **THOSE PRESENT WERE:**

5 Helen Burton	Chair
6 Sally Antrobus	Vice-Chair
7 John Coggeshall – Ex. Absence	Member
8 Monica Comeaux	Member
9 Debra Harper	Member
10 David Popken – Ex. Absence	Member
11 Heather Cable	Member
12 Sean Landis	Deputy City Manager
13 Kevin Padgett	Public Works Director
14 Stephanie Guerrero	Executive Administrative Assistant

15  
16 Chair Helen Burton called the meeting to order at 5:00 p.m.

17 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

18 Committee Member Harper thanked the Public Works Park Department on helping her with  
19 weed control and mulching on her park projects since she has a wrist injury.

20 **2. COMMITTEE BUSINESS**

21

22 **2.1 Update and discussion on the Open Space and Parks Master Plan Draft Report.**  
23 **(Committee)**

24 Sean Landis, Deputy City Manager, presented project worksheets, in Attachment A, which  
25 would replace the action plan worksheet from the Open Space and Parks Master Plan Draft  
26 Report.

27 By Committee consensus, all worksheets were approved except Park Cabana and Pavilion  
28 Standardization.

29 Vice Chair Antrobus applauded City Staff on incorporating the trails with this Master Plan  
30 and suggested switching the project worksheet section with the parks opportunity and  
31 constraints section since the project worksheets are what the City wishes to complete soon.

32 Member Harper recommend adding an outdoor classroom and expanding the parking area in  
33 front of Pine Gully to the parks worksheets.

34 **2.2 Update on the Butterfly Way Station and Carothers Coastal Gardens. (City Staff)**

35 Vice Chair Antrobus stated that the Butterfly Garden has undergone significant improvement  
36 with the installation of a windbreak. Butterflies will find it easier to hang onto the plants in  
37 the face of the breeze. There has been some freelance planting and watering.

38 **2.3 Update on the Evelyn Meador Library StoryWalk and Edible Forest. ( City Staff)**

39 After the Open Space recommendations for these two items were taken to City Council,  
40 Council expanded the recommendations and asked staff to create memorandum of  
41 understandings for each item to bring back for final approval. In working with the library on  
42 the story walk, the library decided to retract the request. They are still moving forward with  
43 the project, but would like to keep it on library property. The Edible Forest MOU is still  
44 being reviewed by legal counsel by making sure that protections are there for both the library  
45 and city property. The MOU will allow for plantings to take place between November and  
46 January.

47 **2.4 Approve the minutes of the July 2, 2020 Open Space and Trail Committee meeting.**  
48 **(Guerrero)**

49 Motion made by Vice Chair Antrobus and seconded by Member Harper

50 To approve the minutes of the July 2, 2020 Open Space and Trail Committee meeting

51 MOTION CARRIED BY UNANIMOUS CONSENT

52 **2.5 Establish future meeting dates and agenda items. (Committee)**

53 The next meeting will be held on September 3, 2020.

54

55 Upon motion duly made, the meeting was adjourned at 6:23 p.m.

56

57

58

59

60

61

62

63

64

65

*Stephanie Guerrero*  
\_\_\_\_\_  
Stephanie Guerrero,  
Executive Administrative Assistant

*Helen Burton*  
\_\_\_\_\_  
Helen Burton,  
Chair



# ACTION PLAN WORKSHEET

**Project: Identify a Location for a Kayak Launch and Construct a New Kayak Launch.**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b></p> <p><b>Public Private Partnership</b>                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b></p> <p><b>Public Private Partnership</b>                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b></p> <p><b>Public Private Partnership</b>                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$20,000</td> </tr> <tr> <td><b>TOTAL:</b></td> <td><b>\$20,000</b></td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$20,000	<b>TOTAL:</b>	<b>\$20,000</b>	
Environmental:	\$N/A										
Engineering/Plannning:	\$N/A										
Land/Easement Acq.:	\$N/A										
Construction:	\$20,000										
<b>TOTAL:</b>	<b>\$20,000</b>										





# ACTION PLAN WORKSHEET

**Project: Wildwood Playground Equipment Replacement - Replace the Existing Playground Equipment.**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b></p> <p><b>Public Private Partnership</b>                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top; padding-left: 20px;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b></p> <p><b>Public Private Partnership</b>                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b></p> <p><b>Public Private Partnership</b>                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td style="padding-left: 20px;">Environmental:</td> <td style="padding-left: 20px;">\$N/A</td> </tr> <tr> <td style="padding-left: 20px;">Engineering/Plannning:</td> <td style="padding-left: 20px;">\$N/A</td> </tr> <tr> <td style="padding-left: 20px;">Land/Easement Acq.:</td> <td style="padding-left: 20px;">\$N/A</td> </tr> <tr> <td style="padding-left: 20px;">Construction:</td> <td style="padding-left: 20px;">\$40,000</td> </tr> <tr> <td style="padding-left: 20px;">TOTAL:</td> <td style="padding-left: 20px;">\$40,000</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$40,000	TOTAL:	\$40,000	
Environmental:	\$N/A										
Engineering/Plannning:	\$N/A										
Land/Easement Acq.:	\$N/A										
Construction:	\$40,000										
TOTAL:	\$40,000										





# ACTION PLAN WORKSHEET

**Project: Standardize Park and Trail Wayfinding Signage - Standardize Signage Throughout the City's Park and Trail System.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$					
Environmental:	\$N/A														
Engineering/Plannning:	\$														
Land/Easement Acq.:	\$N/A														
Construction:	\$														
 TOTAL:	 \$														





# ACTION PLAN WORKSHEET

**Project: Trail and Playground Shade Structures - Provide Steel and Fabric Shade Structures to Trail Sections and Playgrounds.**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$	
Environmental:	\$N/A										
Engineering/Plannning:	\$										
Land/Easement Acq.:	\$N/A										
Construction:	\$										
 TOTAL:	 \$										





# ACTION PLAN WORKSHEET

**Project: Red Bluff/Taylor Lake Kayak Launch - Construct a Kayak Boat Launch at Taylor Lake and Red Bluff.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$75,000</td> </tr> <tr> <td> TOTAL:</td> <td> \$75,000</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$75,000	 TOTAL:	 \$75,000					
Environmental:	\$N/A														
Engineering/Plannning:	\$N/A														
Land/Easement Acq.:	\$N/A														
Construction:	\$75,000														
 TOTAL:	 \$75,000														





# ACTION PLAN WORKSHEET

**Project: Reappropriation of Pool Facilities and/or Replacement of Amenities**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td><b>General Fund Budget</b></td> <td>Friends Associations</td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td>Corporate Sponsorship</td> </tr> <tr> <td>Grants</td> <td>Municipal Bond Elections</td> </tr> <tr> <td>Public Private Partnership</td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td>Philanthropic Sponsors</td> <td></td> </tr> </table>	<b>General Fund Budget</b>	Friends Associations	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	Corporate Sponsorship	Grants	Municipal Bond Elections	Public Private Partnership	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	Philanthropic Sponsors		
<b>General Fund Budget</b>	Friends Associations														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	Corporate Sponsorship														
Grants	Municipal Bond Elections														
Public Private Partnership	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
Philanthropic Sponsors															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$					
Environmental:	\$N/A														
Engineering/Plannning:	\$														
Land/Easement Acq.:	\$N/A														
Construction:	\$														
 TOTAL:	 \$														







# ACTION PLAN WORKSHEET

**Project: Pine Gully Hike and Bike Trail - Approximately 4,500 LF of Decomposed Granite Trail and Two Low Water Bridge Crossings.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$749,400</td> </tr> <tr> <td> TOTAL:</td> <td> \$749,400</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$749,400	 TOTAL:	 \$749,400					
Environmental:	\$N/A														
Engineering/Plannning:	\$N/A														
Land/Easement Acq.:	\$N/A														
Construction:	\$749,400														
 TOTAL:	 \$749,400														





# ACTION PLAN WORKSHEET

**Project: Pine Gully Span Bridge - Construction of a 375 Foot Long Steel Bridge Crossing Pine Gully to Connect Trail System.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$	Engineering/Plannning:	\$	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$					
Environmental:	\$														
Engineering/Plannning:	\$														
Land/Easement Acq.:	\$N/A														
Construction:	\$														
 TOTAL:	 \$														





# ACTION PLAN WORKSHEET

**Project: Pine Gully Pier Tee Head Replacement - Removal of the Pier Tee Head Wood Decking and Replacement with Flow Through Grate Decking, Removal and Replacement of Piers, Stringers and Handrails.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td><b>General Fund Budget</b></td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	<b>General Fund Budget</b>	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
<b>General Fund Budget</b>	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$120,000</td> </tr> <tr> <td> TOTAL:</td> <td> \$120,000</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$120,000	 TOTAL:	 \$120,000					
Environmental:	\$N/A														
Engineering/Plannning:	\$N/A														
Land/Easement Acq.:	\$N/A														
Construction:	\$120,000														
 TOTAL:	 \$120,000														





# ACTION PLAN WORKSHEET

**Project: Pine Gully Hike and Bike Trail East - Approximately 3,000 LF of Decomposed Granite Hike and Bike Trail.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$115,200</td> </tr> <tr> <td> TOTAL:</td> <td> \$115,200</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$115,200	 TOTAL:	 \$115,200					
Environmental:	\$N/A														
Engineering/Plannning:	\$N/A														
Land/Easement Acq.:	\$N/A														
Construction:	\$115,200														
 TOTAL:	 \$115,200														





# ACTION PLAN WORKSHEET

**Project: Perform a Phased Implementation of the Carothers Coastal Gardens Proposal Based Upon the Task Force Recommendations and City Council Approval**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services                              Corporate Sponsorship                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services                              Corporate Sponsorship                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services                              Corporate Sponsorship                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$	Land/Easement Acq.:	\$	Construction:	\$	 TOTAL:	 \$	
Environmental:	\$N/A										
Engineering/Plannning:	\$										
Land/Easement Acq.:	\$										
Construction:	\$										
 TOTAL:	 \$										





# ACTION PLAN WORKSHEET

**Project: Acquisition of Additional Park/Open Space/Wildlife Property**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td>Capital Improvement Plan (CIP)</td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	Capital Improvement Plan (CIP)	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	Capital Improvement Plan (CIP)														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$</td> </tr> <tr> <td>Construction:</td> <td>\$N/A</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$	Construction:	\$N/A	 TOTAL:	 \$					
Environmental:	\$N/A														
Engineering/Plannning:	\$N/A														
Land/Easement Acq.:	\$														
Construction:	\$N/A														
 TOTAL:	 \$														





# ACTION PLAN WORKSHEET

**Project: Park Restroom Facilities Standardization - Standardize All Restroom Features Throughtout the Park System.**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax                              Capital Improvement Plan (CIP)</p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax                              Capital Improvement Plan (CIP)</p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax                              Capital Improvement Plan (CIP)</p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$	
Environmental:	\$N/A										
Engineering/Plannning:	\$N/A										
Land/Easement Acq.:	\$N/A										
Construction:	\$										
 TOTAL:	 \$										





# ACTION PLAN WORKSHEET

**Project: Seabrook Park Cabanas and Pavilions Standardization - Standardize All Cabana and Pavilion Design Features Throughtout the Park System.**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$	
Environmental:	\$N/A										
Engineering/Plannning:	\$N/A										
Land/Easement Acq.:	\$N/A										
Construction:	\$										
 TOTAL:	 \$										







# ACTION PLAN WORKSHEET

**Project: Meador Park Trail Lights - Add Lighting Along the Meador Park Trail.**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$N/A</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$45,000</td> </tr> <tr> <td> TOTAL:</td> <td> \$45,000</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$N/A	Land/Easement Acq.:	\$N/A	Construction:	\$45,000	 TOTAL:	 \$45,000	
Environmental:	\$N/A										
Engineering/Plannning:	\$N/A										
Land/Easement Acq.:	\$N/A										
Construction:	\$45,000										
 TOTAL:	 \$45,000										





# ACTION PLAN WORKSHEET

**Project: Identify a Location and Construct a New Boat Ramp**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td>Friends Associations</td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	Friends Associations	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	Friends Associations														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$	Land/Easement Acq.:	\$	Construction:	\$	 TOTAL:	 \$					
Environmental:	\$N/A														
Engineering/Plannning:	\$														
Land/Easement Acq.:	\$														
Construction:	\$														
 TOTAL:	 \$														





# ACTION PLAN WORKSHEET

**Project: Identify a Location and Construct a Bicycle Pump Tract**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td><b>Volunteer / In-Kind Services</b></td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	<b>Volunteer / In-Kind Services</b>	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	<b>Volunteer / In-Kind Services</b>														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$	Land/Easement Acq.:	\$	Construction:	\$	 TOTAL:	 \$					
Environmental:	\$N/A														
Engineering/Plannning:	\$														
Land/Easement Acq.:	\$														
Construction:	\$														
 TOTAL:	 \$														





# ACTION PLAN WORKSHEET

**Project: E. Meyer Hike and Bike Trail - Approximately 4,200 LF of Roadside Walking Path Along North ROW of E. Meyer from North N. Meyer to SH 146.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$N/A</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$51,278</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$284,880</td> </tr> <tr> <td> TOTAL:</td> <td> \$336,158</td> </tr> </table>	Environmental:	\$N/A	Engineering/Plannning:	\$51,278	Land/Easement Acq.:	\$N/A	Construction:	\$284,880	 TOTAL:	 \$336,158					
Environmental:	\$N/A														
Engineering/Plannning:	\$51,278														
Land/Easement Acq.:	\$N/A														
Construction:	\$284,880														
 TOTAL:	 \$336,158														





# ACTION PLAN WORKSHEET

**Project: E. Meyer Safe Routes to School Sidewalk - Approximately 1,400 LF of Roadside Walking Path Along West ROW of N. Meyer, North ROW of E. Meyer and East ROW of N. Meyer to the El Mar Intersection.**

PRE-PROJECT CHECKLIST	STATUS														
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>															
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td>General Fund Budget</td> <td><b>Friends Associations</b></td> </tr> <tr> <td>Economic Development Corporation</td> <td>Volunteer / In-Kind Services</td> </tr> <tr> <td>Hotel Occupancy Tax</td> <td><b>Corporate Sponsorship</b></td> </tr> <tr> <td><b>Grants</b></td> <td>Municipal Bond Elections</td> </tr> <tr> <td><b>Public Private Partnership</b></td> <td>Dedicated Sales Tax</td> </tr> <tr> <td>Economic Development Incentives</td> <td><b>Capital Improvement Plan (CIP)</b></td> </tr> <tr> <td><b>Philanthropic Sponsors</b></td> <td></td> </tr> </table>	General Fund Budget	<b>Friends Associations</b>	Economic Development Corporation	Volunteer / In-Kind Services	Hotel Occupancy Tax	<b>Corporate Sponsorship</b>	<b>Grants</b>	Municipal Bond Elections	<b>Public Private Partnership</b>	Dedicated Sales Tax	Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>	<b>Philanthropic Sponsors</b>		
General Fund Budget	<b>Friends Associations</b>														
Economic Development Corporation	Volunteer / In-Kind Services														
Hotel Occupancy Tax	<b>Corporate Sponsorship</b>														
<b>Grants</b>	Municipal Bond Elections														
<b>Public Private Partnership</b>	Dedicated Sales Tax														
Economic Development Incentives	<b>Capital Improvement Plan (CIP)</b>														
<b>Philanthropic Sponsors</b>															
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$15,000</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$140,030</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$560,137</td> </tr> <tr> <td> TOTAL:</td> <td> \$700,167</td> </tr> </table>	Environmental:	\$15,000	Engineering/Plannning:	\$140,030	Land/Easement Acq.:	\$N/A	Construction:	\$560,137	 TOTAL:	 \$700,167					
Environmental:	\$15,000														
Engineering/Plannning:	\$140,030														
Land/Easement Acq.:	\$N/A														
Construction:	\$560,137														
 TOTAL:	 \$700,167														





# ACTION PLAN WORKSHEET

**Project: Convert Main Street Waste Water Treatment Plant to a Park Site.**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax  <b>Grants</b>  <b>Public Private Partnership</b>                              Economic Development Incentives  <b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services  <b>Corporate Sponsorship Municipal</b>                              Bond Elections Dedicated Sales Tax  <b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax  <b>Grants</b>  <b>Public Private Partnership</b>                              Economic Development Incentives  <b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services  <b>Corporate Sponsorship Municipal</b>                              Bond Elections Dedicated Sales Tax  <b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax  <b>Grants</b>  <b>Public Private Partnership</b>                              Economic Development Incentives  <b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services  <b>Corporate Sponsorship Municipal</b>                              Bond Elections Dedicated Sales Tax  <b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$	Engineering/Plannning:	\$	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$	
Environmental:	\$										
Engineering/Plannning:	\$										
Land/Easement Acq.:	\$N/A										
Construction:	\$										
 TOTAL:	 \$										





# ACTION PLAN WORKSHEET

**Project: Construct Boardwalks within the Slough Area Underwater ROW (North and South Sides of Main St)**

PRE-PROJECT CHECKLIST	STATUS										
<p><b>1 Designate Champion or Implementing Entity</b></p> <p>Agency: City                      Department: Public Works                      Person: Public Works Directors</p>											
<p><b>2 Identify Most Likely Funding Sources</b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p> </td> <td style="vertical-align: top;"> <p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p> </td> </tr> </table>	<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>									
<p><b>General Fund Budget</b>                              Economic Development Corporation                              Hotel Occupancy Tax</p> <p><b>Grants</b>                              Public Private Partnership                              Economic Development Incentives</p> <p><b>Philanthropic Sponsors</b></p>	<p><b>Friends Associations</b>                              Volunteer / In-Kind Services</p> <p><b>Corporate Sponsorship</b>                              Municipal Bond Elections                              Dedicated Sales Tax</p> <p><b>Capital Improvement Plan (CIP)</b></p>										
<p><b>3 Estimated Cost Summary</b></p> <table border="0"> <tr> <td>Environmental:</td> <td>\$</td> </tr> <tr> <td>Engineering/Plannning:</td> <td>\$</td> </tr> <tr> <td>Land/Easement Acq.:</td> <td>\$N/A</td> </tr> <tr> <td>Construction:</td> <td>\$</td> </tr> <tr> <td> TOTAL:</td> <td> \$</td> </tr> </table>	Environmental:	\$	Engineering/Plannning:	\$	Land/Easement Acq.:	\$N/A	Construction:	\$	 TOTAL:	 \$	
Environmental:	\$										
Engineering/Plannning:	\$										
Land/Easement Acq.:	\$N/A										
Construction:	\$										
 TOTAL:	 \$										



## 2020 Parks Master Plan Notes

### Staff comments:

- Sean Landis Listed Twice

### Helen Burton Comments:

- Brummerhop amenities missing a restroom
- When I took them on the park tour I didn't think of taking them to HOA parks. They don't know about the parks in Seabrook Island, Lakepointe Forest and Lake Cove. I think there might be one in Seascap too. So there are parks on the west side of 146, just not supported by the city.

### John Coggeshall comments:

This 180 page report is just a blueprint sort of a standard master plan with the fields filled as best as possible. Over and over it references "develop standards, develop a plan, figure out what you want" etc. This is what the new master plan is supposed to do. We need something on 20 pages that is more concise and focused. This is very hard to get anything out of this report.

I like the 2030 seabrook master plan report from 2010 better ... it was 36 pages ... and it was clear what the goals are, from page 2

#### THE PLAN 82

- 5.1 Encourage a More Economically Viable City 9 83
- 5.2 Preserve Neighborhoods 11 84
- 5.3 Enhance Seabrook's Sense of Place 12 85
- 5.4 Maintain and Improve City Buildings and Infrastructure 15 86
- 5.5 Implement a Safe and Efficient Transportation System 17 87
- 5.6 Enhance the Recreation and Open Space System 18 88
- 5.7 Maintain and Improve the Quality of Seabrook's Natural and Manmade 89  
Environments 19 90
- 5.8 Improve Public Safety 20 91
- 5.9 Support Education at All Levels 21 92

The 2012 master parks plan lacked a little focus on priorities. It did state "Goals" better, and the implementation strategy was better (see below), it sort of implied which goals were highest priority.

### **6.1 Timeline**

*(NC = no charge, actions undertaken by Open Space Committee volunteers and staff)*

- 2011      **Start on priority parks goals** (Section 2.1)
  - Establish guidelines for parks donations and memorials (see Appendix L)
  - Launch 5-year shade tree initiative, multiple locations
  - Develop wish list to guide volunteer projects (NC)



- Monitor Pine Gully restoration (NC)
- 2012      **Complete priority parks goals** (Section 2.1)
- Target trail development, Lakeside/Meyer, Red Bluff Road
- Seek grant funding for SH 146 trail crossings
- 2013      **Focus on waterfront access options**
- GIS mapping to refine open space inventory (NC)
- Develop large-scale version of Map 5 to guide on plan implementation (NC)
- 2014-16      **Focus on open space/park acquisitions, agreements, and easements**
- Acquire park land, Old Seabrook, the Point, west side
- Encourage development of flood buyout protocols
- Five-year review of Open Space and Parks Master Plan, trails plan, and Carothers plan
- 2018-20      **Focus on enhancements**
- Promote Habitat Island, review other projects for open space assets (section 4.0)
- Promote native plantings
- Refine guidelines for all parks and open space components

In conclusion, I think this plan lacks a lot of focus. My recommendation is have them cut it down to 25 pages , give specific recommendations and prioritize them better. Don't tell us to go develop plans.

On a smaller note, they do suggest better signage a lot. I believe I have a signage system idea that would improve the trails a lot. The signs would cost 150-200\$ each. You put them at 3-7 trail heads. You build simple vertical sign holders with small roof. Volunteers can build signs. The signs would be in the tradition of national park trail maps. No pelicans, no hotels, a minimal amount of data that has a better impact on viewing. I have attached my example.

Most important

- Pine Gully by pier
- Meador Park trailhead
- Public Works trailhead by water where trail will be extended
- 

If possible then these

- Hester Trailhead
- Todville trail crossing
- Wildlife Park trailhead
- Bayport trailhead
- 

**David Popken comments:**

Sally Antrobus shared her detailed response with me. With a few exceptions, I am in full agreement with her comments. Especially her discussion of survey respondents "unmet needs". The notion of an indoor pool/track facility as one of the top three priorities going forward is just plain nonsense. I think spending city funds on a feasibility study would be irresponsible.

Where we diverge, is on the subject of outside partnerships and fundraising opportunities. If our city and our parks system is going to grow and evolve, I think it is paramount that we look outside the normal revenue sources to help us reach our goals. So, I am in favor of keeping that as a viable part of the new master plan.

Regarding recommendation No 18, the need to upgrade and add additional lighting, using security as an excuse. I am not in favor of more lighting, in fact I favor reducing the amount of ambient light in our city and its parks. We as a society have become obsessed with lights everywhere to the point where it is nearly impossible to see the stars anymore. That to me is more important.

I also can see the value of some of the more bureaucratic recommendations such as a defined maintenance document, consistent equipment throughout Public Works and even trail maintenance standards guide. I'm reminded of the most recent trail maintenance where the quality of the granite gravel was substandard. I feel the resulting unevenness every day that I walk the Meador trails. If we had a trail standards guide, perhaps the granite gravel would have been assayed and the result would have been a rejection of the product. I'm not sure if they need to be in a comprehensive master plan, but in my opinion, should be considered as a way for our parks to be more consistent.

In general, I found the document well organized and consistent in its message. I know these MPs start as a basic template and Kimley-Horn then makes specific adjustments based staff, volunteer, council and public input. There is quite a lot to digest.

**Sally Antrobus' comments:**

See separate PDF

**Ed Klein's comments:**

1. Page 11: Individual parks in Seabrook. Need to add recently purchased city property across from Brummerhop Park.
2. Page 21: Carother's. All property lines are incorrect.
3. Page 22: Seabrook Wildlife Refuge. Need to show interior trails. Also show Public Works facilities.
4. Page 25: Bayside Park. Does the city really own the large parcel at the west end of the property line?

5. Page 35: Recommendation 5. Options seem viable for a kayak launch. No options support a boat launch since parking vehicles/trailers will be required.

6. Page 35: Delete Recommendation 8 about indoor facilities. You may not be able to do that, but this option is not feasible for Seabrook.

Ed