

1 THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF  
2 SEABROOK MET ON **THURSDAY, AUGUST 13, 2020 AT 6:00 P.M.** VIA  
3 TELECONFERENCE TO CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH  
4 RESPECT TO THE AGENDA ITEMS LISTED BELOW.

5  
6 BOARD MEMBERS PRESENT:

7 PAUL R. DUNPHEY	CHAIRMAN
8 TERRY CHAPMAN (exc absence)	VICE-CHAIR
9 KEVIN FERGUSON	TREASURER
10 ERNIE DAVIS	SECRETARY
11 THOMAS KOLUPSKI	MAYOR
12 GARY BELL	MEMBER
13 JEFF LARSON	COUNCIL REPRESENTATIVE

14  
15 ALSO PRESENT WERE:

16 GAYLE COOK	CITY MANAGER
17 STEVE WEATHERED	CITY/EDC ATTORNEY
18 PAUL CHAVEZ	DIRECTOR OF ECONOMIC DEVELOPMENT
19 PAT PATEL	EDC ADMINISTRATIVE ASSISTANT

20  
21 EDC Chairman Paul Dunphey called the meeting to order at 6:00 p.m. and declared that a  
22 quorum was present.

23  
24  
25 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

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27       There were no public comments.

28  
29 **2. SPECIFIC PUBLIC HEARING**

30  
31 **2.1 Conduct public hearing on the proposed fiscal year 2020-2021 Economic**  
32 **Development Corporation budget. This public hearing is held pursuant to**  
33 **Local Government Code section 515.159.**

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35       Mr. Dunphey opened the Public Hearing at 6:03 p.m. There were no public  
36 comments.

37  
38       Mr. Dunphey closed the Public Hearing at 6:03 p.m.

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41 **3. PRESENTATIONS**

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43 **3.1 EDC Director’s report on economic development activities for July 2020.**

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45       EDC Director Paul Chavez gave his monthly report on economic development  
46 activities for the month of July.

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51 **4. NEW BUSINESS**

52  
53 **4.1 Consider and take all appropriate action on a three-year renewal contract**  
54 **between the Seabrook Economic Development Corporation (SEDC) and The**  
55 **Bay Area Houston Economic Partnership (BAHEP) for economic development**  
56 **services to the Seabrook Economic Development Corporation from October**  
57 **1, 2020 thru September 30, 2023, in an amount not to exceed \$20,000 per**  
58 **year. This is a budgeted item.**

59  
60 Motion made by Mayor Thom Kolupski and seconded by Gary Bell.

61  
62 To approve the renewal for a three-year contract between Seabrook Economic  
63 Development Corporation and Bay Area Houston Economic Partnership from October  
64 1, 2020 thru September 30, 2023, in an amount not to exceed \$20,000 per year.

65  
66 MOTION CARRIED BY UNANIMOUS CONSENT

67  
68 **4.2 Consider and take all appropriate action on the renewal of the**  
69 **Administrative Staffing Services Agreement for fiscal year 2020-2021, in an**  
70 **amount not to exceed \$251,633. This is a budgeted item for FY 2020-2021.**

71  
72 Motion made by Kevin Ferguson and seconded by Gary Bell.

73  
74 To approve the renewal of the Administrative Staffing Services Agreement for fiscal  
75 year 2020-2021, in an amount not to exceed \$251,633.

76  
77 MOTION CARRIED BY UNANIMOUS CONSENT

78  
79 **4.3 Consider and take all appropriate action on the proposed Resolution 2020-**  
80 **01 "Update and Renewal of the Seabrook Economic Development**  
81 **Corporation (SEDC) Incentives Policy".**

82  
83 Motion made by Gary Bell and seconded by Kevin Ferguson.

84  
85 To approve the Resolution 2020-01 "Update and Renewal of the Seabrook Economic  
86 Development Corporation (SEDC) Incentives Policy".

87  
88 MOTION CARRIED BY UNANIMOUS CONSENT

89  
90  
91 **5. CLOSED EXECUTIVE SESSION**

92  
93 Pursuant to Section 551.087 of the Texas Government Code, the Seabrook  
94 Economic Development Corporation will meet in closed session to consider  
95 commercial or financial information regarding business prospects or projects and  
96 associated legal issues. The following subject may be discussed:

97  
98 **5.1 Section 551.087**

99 Discuss/deliberate potential financial incentive(s) and financial information  
100 received from a business prospect that the City/EDC seeks to have locate, stay, or  
101 expand for which the City is conducting economic development negotiations, as  
102 provided by Texas Government Code Section 551.087.

103  
104 This item was not needed, therefore the EDC Board did not meet in Executive  
105 Session.

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106  
107 **6. OPEN SESSION**

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109 **6.1 The EDC Board will reconvene in open session to allow for possible action on**  
110 **the agenda items listed above under "Executive Session,".**

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112 Agenda item was not needed.

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113  
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115 **7. ROUTINE BUSINESS**

116  
117 **7.1 Approve minutes of the July 9, 2020 teleconference EDC meeting. (Patel)**

118  
119 Motion made by Ernie Davis and seconded by Gary Bell.

120  
121 To approve the minutes as presented.

122  
123 MOTION CARRIED BY UNANIMOUS CONSENT

124  
125 **7.2 Update on SH 146 expansion.**

126  
127 **7.3 Establish future meeting dates and agenda items.**

128  
129 EDC Meeting Thursday, September 10<sup>th</sup> at 6:00 pm via Teleconference.

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132 Upon motion duly made, the meeting was adjourned at 6:46 p.m.

133  
134 APPROVED ON THE 10th DAY OF September 2020.

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136  
137 Pratiksha Patel  
138  
139 Pat Patel,  
140 EDC Administrative Assistant

135  
136 Paul Dunphey  
137 Paul Dunphey, EDC Chairman