



SEABROOK CITY COUNCIL  
NOTICE OF REGULAR CITY COUNCIL MEETING  
TUESDAY, JUNE 6, 2023 - 6:00 PM

For city information visit [www.seabrooktx.gov](http://www.seabrooktx.gov)

For SH 146 updates visit [www.sh146.com](http://www.sh146.com)

For Seabrook Economic Development visit [www.seabrooktx.gov/463/SEDC](http://www.seabrooktx.gov/463/SEDC)

For Agenda Center visit [www.seabrooktx.gov/agendacenter](http://www.seabrooktx.gov/agendacenter)

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY JUNE 6, 2023 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

**PLEDGE OF ALLEGIANCE**

**1. PRESENTATIONS**

1.1 Presentation of a Post Event Report for the Yachty Gras Event on February 11, 2023. *Maureen Howard, Executive Director, Yachty Gras Foundation*

**ATTACHMENT(S):** [Presentation](#)

1.2 Presentation of a Post Event Report for the Keels & Wheels Event on May 6, 2023. *Bob Fuller, Concours Chairman*

**ATTACHMENT(S):** [Post Event Report](#)

1.3 Presentation of a Post Event Report for the Lucky Trails Event on March 17-18, 2023. *Robby Saban, Event Organizer*

## **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

*At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.*

**REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:**

[www.seabrooktx.gov/speaker-registration](http://www.seabrooktx.gov/speaker-registration)

2.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. City Council

**ATTACHMENT(S):** [Event Memo](#)

## **3. BID AWARDS**

3.1 Consider and take all appropriate action on a Bid Award and execution of a contract between the City of Seabrook and Commercial Chemical Products, Inc. DBA Poolsure Inc., for Project 2023-08, Sodium Hypochlorite and Sulfuric Acid for use at the Wastewater Treatment Plant, Pelican Bay Swimming Pool, and both Splash Pads for disinfection process. *Kevin Padgett, Director of Public Works*

**ATTACHMENTS:** [Agenda Briefing](#) [Contract](#)

3.2 Consider and take all appropriate action on a Bid Award and execution of a contract between the City of Seabrook and Commercial Chemical Products, Inc. DBA Poolsure Inc., for Project 2023-07, Sodium Bisulfite, for use in the Wastewater Treatment Plant dechlorination process. *Kevin Padgett, Director of Public Works*

**ATTACHMENTS:** [Agenda Briefing](#) [Contract](#)

3.3 Consider and take all appropriate action on staff's recommendation to reject bids received for fiber infrastructure connectivity, as the submitted proposals, did not include detailed pricing for optional items. *Mike Gibbs, Director of Finance and George Szakacs, Information Technology Director*

**ATTACHMENT(S):** [Agenda Briefing](#) [Bid Tab](#)

**3.4** Consider and take all appropriate action on a Bid Award for Request for Proposal (RFP) #2023-09 "Fully Insured Medical/Rx Benefit Plan" for the Renewal of Medical Insurance Plan to Blue Cross Blue Shield of Texas (BCBSTX), for year 2023-24 and authorize the City Manager to execute the contract and all associated documents. *Gayle Cook, City Manager and Yesenia Garza, Human Resources Director*

**ATTACHMENT(S):** [Agenda Briefing](#) [Renewal Analysis](#)

#### **4. CONSENT AGENDA**

**4.1** Approve on second reading Ordinance 2023-11, "Amendment to the Official Zoning Map Rezone of 2817 Sam's Drive from R-1 to C-1". *Sean Landis, Deputy City Manager*

**ATTACHMENT(S):** [Ordinance 2023-11](#)

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SEABROOK WHICH IS PART OF THE SEABROOK CITY CODE OF ORDINANCES, APPENDIX A, "COMPREHENSIVE ZONING", ARTICLE 2, "ADMINISTRATION", SECTION 2.05, "OFFICIAL ZONING MAP", BY REZONING, 1.54 ACRES OF LAND FROM A 2.48 ACRES TRACT SITUATED ON LOT THREE (3), OF RED OAK REPLAT A SUBDIVISION IN HARRIS COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN INSTRUMENT NO. 20110381323 OF THE MAP OF RECORDS IN THE OFFICE OF THE COUNTY CLERK OF HARRIS COUNTY, TEXAS, FROM THE CURRENT CLASSIFICATION OF R-1 "SINGLE-FAMILY DETACHED RESIDENTIAL" TO C-1 "LIGHT COMMERCIAL DISTRICT"; REQUIRING THAT THE ZONING MAP BE AMENDED TO REFLECT THIS REZONING; MAKING SPECIFIC FINDINGS RELATING TO REZONING OF SUCH TRACT; PROVIDING A PENALTY IN AN AMOUNT OF NOT MORE THAN \$2,000.00 FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY

**4.2** Approve reappointment of Sean Landis, Assistant City Manager/Director of Community Development, as primary Acting City Manager and Michael Gibbs, Director of Finance, as secondary Acting City Manager, in accordance with the Seabrook City Charter, Section 3.05, and serves as an update to all prior appointments. *Gayle Cook, City Manager*

**ATTACHMENT(S):** [Acting City Manager Appointments Update](#)

**4.3** Approve the minutes of the May 16, 2023 Regular City Council Meeting.  
*Robin Lenio, City Secretary*

**ATTACHMENT(S):** [May 16 Minutes](#)

**5. NEW BUSINESS**

**5.1.** Consider and take all appropriate action on the appointment of a Mayor Pro Tem for a one year term for 2023/2024. *City Council*

**5.2** Consider and take all appropriate action on the selection/appointment of Council Members as members of / representatives / liaisons to various boards and organizations as outlined in the attached table. *City Council*

**ATTACHMENT(S):** [Liaison Appointment Table](#)

**5.3** Consider and take all appropriate action on first reading of Ordinance 2023-13, "Revision to Records Management". *Robin Lenio, City Secretary*

**ATTACHMENT(S):** [Agenda Briefing](#) [Ordinance 2023-13](#)

AN ORDINANCE OF THE CITY OF SEABROOK, TEXAS, AMENDING THE CITY OF SEABROOK CODE OF ORDINANCES, CHAPTER 2, "ADMINISTRATION", ARTICLE VII, "PUBLIC RECORDS", DIVISION 2, "RECORDS MANAGEMENT", BY ADDING CITY MANAGER, CITY ATTORNEY, AND CONTRACTOR TO SECTION 2-281, "DEFINITIONS"; BY UPDATING SECTION 2-282 (D) TO ADD CITY CONTRACTOR; BY UPDATING SECTION 2-291(c) TO ALIGN WITH STATE LAW; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE

**5.4** Consider and take all appropriate action on Resolution 2023-11, "Dissolving Committed Fund Balance". *Mike Gibbs, Director of Finance*

**ATTACHMENT(S)** [Agenda Briefing](#) [Resolution 2023-11](#)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, DISSOLVING COMMITTED FUND BALANCE IN THE GENERAL FUND IN THE AMOUNT OF \$2,781,850.00 AND DISSOLVING CITY OF SEABROOK RESOLUTION 2022-04, COMMITTING FUND

**5.5** Consider and take all appropriate action on a contract between the City of

Seabrook and Texas General Land Office for Miscellaneous Easement No. ME20230102 for the Taylor Lake Waterline bore project. *Kevin Padgett, Public Works Director, and Brian Craig, City Engineer and Assistant Public Works Director*

**ATTACHMENT(S):** [Agenda Briefing](#) [Contract](#)

**5.6** Consider and take all appropriate action for approval for the renewal of the Dental Insurance Plan with Aetna for benefit plan year beginning August 1, 2023 and authorize the City Manager to execute contract and all associated documents. *Gayle Cook, City Manager and Yesenia Garza, Human Resources Director*

**ATTACHMENT(S):** [Agenda Briefing](#) [Renewal Analysis](#)

## **6. ROUTINE BUSINESS**

**6.1** City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, SH 146 Expansion Projects, Port of Houston Rail Spur, Gulf Coast Protection District, City of Seabrook CIP Projects, Legislative Update, and any City of Seabrook Grant Administration. *Gayle Cook, City Manager*

**6.2** Establish future meeting dates and agenda items, including the July 4, 2023 meeting. *City Council*

**ATTACHMENT(S):** [Calendar](#)

## **7. CLOSED EXECUTIVE SESSION**

### **7.1 Section 551.071**

Conduct a Closed Executive Session to consult with attorney regarding 202218911; *DHI Fund LP v. City of Seabrook, et al.*; in the 127th Judicial District, Harris County, Texas *George Vie, Feldman & Feldman*

### **7.2 Section 551.072**

Conduct a Closed Executive Session to deliberate regarding the purchase, exchange, lease or value of real property, possible property acquisition; possible land sale/purchase. *Gayle Cook, City Manager*

## **8. OPEN SESSION**

*Council will reconvene in Open Session to allow for possible action on any of the agenda items listed above under "Closed Executive Session".*

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non -emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

I certify that this notice was posted on the City of Seabrook website, [www.seabrooktx.gov/agendacenter](http://www.seabrooktx.gov/agendacenter), pursuant to Texas Government Code, Section 551.043(b)(1)-(3), on or before Friday, June 2, 2023 no later than 6:00 p.m. and that this notice will remain posted until the meeting has ended.

Maria Lawler  
Deputy City Secretary

