



SEABROOK CITY COUNCIL  
NOTICE OF REGULAR CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 6, 2022 - 6:00 PM

For city information visit [www.seabrooktx.gov](http://www.seabrooktx.gov)

For SH 146 updates visit [www.sh146.com](http://www.sh146.com)

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY SEPTEMBER 6, 2022 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

**PLEDGE OF ALLEGIANCE**

**1. PRESENTATIONS**

1.1 Presentation of a Proclamation recognizing September 6, 2022 as National Read a Book Day. *Thom Kolupski, Mayor*

**ATTACHMENT(S):** [Proclamation](#)

1.2 Presentation of Certificates of Recognition for Lifeguards and other Pelican Bay Swimming Pool staff who help provide safe and positive community recreational experiences for Seabrook residents. *Joe Machol, Councilmember At Large, Position 6*

1.3 Presentation of a Proposal for an Eagle Scout Pelican Restoration Project. *Doug Gonzalez, Eagle Scout*

**ATTACHMENT(S):** [Project Proposal](#) [City Letter](#)

**2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

*At this time we would like to listen to any member of the audience on any subject*

*matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.*

**REGISTER ONLINE TO SPEAK *IN PERSON* DURING PUBLIC COMMENTS:**

[www.seabrooktx.gov/speaker-registration](http://www.seabrooktx.gov/speaker-registration)

**2.1** Mayor, City Council and/or members of the City staff may make announcements about City/Community events. *City Council*

**ATTACHMENT(S):** [Event Memo](#)

**3. CONSENT AGENDA**

**3.1** Approve on second and final reading Ordinance 2022-13 "Master Landscaping Plan" for the property located at 2000-2100 Block of State Highway 146 (Miramar Shopping Center). *Sean Landis, Deputy City Manager*

**ATTACHMENT(S):** [Ordinance 2022-13](#)

AN ORDINANCE APPROVING, PURSUANT TO APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 7, "LANDSCAPING AND BUFFERING SUBSECTION 7.01.14 "MASTER LANDSCAPING PLAN", A MASTER LANDSCAPING PLAN FOR THE PROPERTY LOCATED AT THE 2000 TO 2100 BLOCK OF STATE HWY 146, "MIRAMAR SHOPPING CENTER", LOCATED IMMEDIATELY EAST OF STATE HIGHWAY 146, NORTH OF HIALEAH DRIVE, SOUTH OF EL MAR LANE, AND WEST OF BAHAMA DRIVE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF BY INCLUSION INTO THE CODE; AND PROVIDING FOR A SAVINGS CLAUSE AND SEVERABILITY

**3.2** Approve the minutes of the August 16, 2022 Regular City Council Meeting. *Robin Lenio, City Secretary*

**ATTACHMENT(S):** [August 16, 2022 minutes](#)

**3.3** Approve the City Manager's recommendation for ballot vote for the Texas Municipal League Insurance Risk Pool (TMLIRP) Board of Directors. *Gayle Cook, City Manager*

**ATTACHMENT(S):** [Agenda Briefing](#) [TMLIRP Ballot](#)

#### **4. NEW BUSINESS**

4.1 Consider and take all appropriate action on the 2022 Compensation Study.

*Gayle Cook, City Manager*

4.2 Consider and take all appropriate action on a One (1) Year Extension with Waste Management for collection and disposal of residential and commercial trash and recycling and approval of rate increase for these services beginning January 1, 2023 - December 31, 2023. *Gayle Cook, City Manager*

**ATTACHMENT(S):** [Agenda Briefing](#) [2018 Agreement](#) [2023 CPI Letter](#) [Waste Management July 2022 Report](#) [Waste Management 2021 Report](#)

4.3 Consider and take all appropriate action on staff report for condition of the Seabrook Pelican Bay Swimming Pool. *Kevin Padgett, Director of Public Works and Gayle Cook, City Manager*

**ATTACHMENT(S):** [Agenda Briefing](#) [Layout](#) [Presentation Recommendations](#)

4.4 Consider and take all appropriate action on first reading of Ordinance 2022-14 for Update to the Master Fee Schedule. *Robin Lenio, City Secretary*

**ATTACHMENT(S):** [Ordinance 2022-14](#) [Updated Master Fee Schedule](#)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING EMERGENCY MEDICAL SERVICES FEE; UPDATING AND AMENDING CONTRACTOR REGISTRATION FEES, BASE PERMIT FEES, IMPACT FEES, AND ADMINISTRATIVE FEES FOR PLANNING & ZONING / COMMUNITY DEVELOPMENT / BUILDING DEPARTMENT; UPDATING AND AMENDING PARK FEES TO ADD FEES FOR BAY AREA VETERANS MEMORIAL; ADDING PERMANENT SIGN PERMIT FEES; ADDING SHORT TERM RENTAL PROPERTY FEES; ADDING TOURISM & ART PROGRAM FEES FOR SEABROOK PELICANS; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE

4.5 Consider and take all appropriate action on engineering and surveying services with Cobb Fendley for the Old SH 146 Water line Interconnect, CIP

W16 Project, in an amount not to exceed \$130,475. *Brian Craig, City Engineer and Assistant Director of Public Works*

**ATTACHMENT(S):** [Agenda Briefing](#) [Proposal](#)

**4.6** Consider and take all appropriate action on cancellation of last donation payment, in the amount of \$2,000.00, to CCISD Leader in Me Program. *Jackie Rasco, Council At Large Position 1*

**ATTACHMENT(S):** [Contract](#)

**4.7** Consider and take all appropriate action on a Traffic Survey - Count Analysis for additional stop signs on Lakeside at Seaward Drive for a Mutli-Way Stop Intersection. *Jackie Rasco, Council At Large Position 1*

**ATTACHMENT(S):** [Agenda Briefing](#) [Traffic Survey](#) [Analysis Study](#) [Cobb Fendley Traffic Analysis](#) [Historical Email](#) [Resolution 2018-22](#) [February 18, 2014 Minutes](#) [January 21, 2014 Minutes](#)

**4.8** Consider and take all appropriate action on sponsorship of the 2023 Salute to Heroes event on Friday, April 14, 2023. This event does not meet the requirements for Hotel Occupancy Tax Funding. *Gayle Cook, City Manager*

**ATTACHMENT(S):** [Salute to Heroes](#)

**4.9** Consider and take all appropriate action on FY 2022-23 Proposed Capital Improvements Program (CIP) projects and the Final Proposed Budget. *Gayle Cook, City Manager and Michael Gibbs, Director of Finance*

**4.10** Consider and take all appropriate action on a proposed tax rate for the Fiscal Year 2022-23 and on setting the Public Hearings on the budget and proposed tax rate for the regular City Council meeting on September 27, 2022 at 6:00 p.m. *Gayle Cook, City Manager and Michael Gibbs, Director of Finance*

## **5. OLD BUSINESS**

**5.1** Discuss, consider and if necessary, take all appropriate action on the City Manager's report regarding the family's verification of the information on a plaque at Bay Area Veteran's Memorial. *Joe Machol, Council At Large Position 6*

**5.2** Discuss, consider, and if necessary take action on Hotel Occupancy Tax (HOT) funds budget for FY2022-2023, after review of projects sponsored with HOT funds from other cities around the Bay. *Buddy Hammann, Mayor Pro*

*Tem and Council At Large Position 5*

**ATTACHMENT(S):** [Agenda Briefing](#) [FY23 Proposed Budget](#) [FY22 Area Cities Budgets](#)

**6. DISCUSSION**

**6.1** Discuss, consider, and if appropriate, take action on staff direction for a new event Farmer's Market/Seabrook Market Day. *Rob Hefner, Councilmember At Large Position 2*

**7. ROUTINE BUSINESS**

**7.1** Update on 2022 Celebration Seabrook Festival. *LeaAnn Petersen, Director of Public Affairs*

**7.2** City Manager update and report to City Council on various items that require no action, including Recap for Seabrook Boards and Commissions, SH 146 Expansion Projects, Red Bluff Expansion Project, Port of Houston Rail Spur, Gulf Coast Protection District, CenterPoint Substation and Industrial Area, City of Seabrook CIP Projects, and any City of Seabrook Grant Administration. *Gayle Cook, City Manager*

**7.3** Establish future meeting dates and agenda items, including discussion special events that conflict with Council meeting dates. *City Council*

**ATTACHMENT(S):** [Calendar](#)

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before Friday, September 2, 2022 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

~~Maria L. O'Neil~~ Secretary

