



SEABROOK CITY COUNCIL  
NOTICE OF REGULAR CITY COUNCIL MEETING  
TUESDAY, OCTOBER 3, 2023 - 5:00 PM

For city information visit [www.seabrooktx.gov](http://www.seabrooktx.gov)

For SH 146 updates visit [www.sh146.com](http://www.sh146.com)

For Seabrook Economic Development visit [www.seabrooktx.gov/463/SEDC](http://www.seabrooktx.gov/463/SEDC)

For Agenda Center visit [www.seabrooktx.gov/agendacenter](http://www.seabrooktx.gov/agendacenter)

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY, OCTOBER 3, 2023 AT 5:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

**PLEDGE OF ALLEGIANCE**

**1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

*At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.*

**REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:**

[www.seabrooktx.gov/speaker-registration](http://www.seabrooktx.gov/speaker-registration)

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. City Council

ATTACHMENT(S): [Event Memo](#)

## 2. **SPECIFIC PUBLIC HEARING**

Conduct a public hearing on a request to Amend the FY2023-2024 Master Fee Schedule, in compliance with HB 1922, in adoption to the updated Master Fee Schedule. *City Secretary*

## 3. **CONSENT AGENDA**

3.1 Report and update on Celebration Seabrook 2023 event progress.  
*Amanda Alvarado, Director of Public Affairs*

ATTACHMENT(S): [Council Update](#)

3.2 Approve the renewal of the Administrative Staffing Services Agreement for fiscal year 2023-2024, between the City of Seabrook and the Seabrook Economic Development Corporation, in an amount not to exceed \$110,000.

This is a budgeted item that was approved by Seabrook EDC on August 10, 2023. *Gayle Cook, City Manager*

ATTACHMENT(S): [Staffing Services Agreement](#)

## 4. **NEW BUSINESS**

4.1 Consider and take all appropriate action on first reading of Ordinance 2023-30, "Master Fee Schedule Update". *City Secretary*

ATTACHMENT(S): [Ordinance 2023-30](#) [Master Fee Schedule](#)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING PARKS AND RECREATION FEES, WATER RATES AND SANITATION/GARBAGE COLLECTION FEES; AND PARKS IMPACT FEES; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE

4.2 Consider and take all appropriate action on first reading of Resolution 2023-15, "Project and Incentive Agreement for Seabrook Plaza One, LLC".

*Gayle Cook, City Manager*

**ATTACHMENT(S):** [Resolution 2023-15](#) [Seabrook Plaza One Incentive Agreement](#)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, APPROVING A PROJECT OF THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION UNDER TEXAS LOCAL GOVERNMENT CODE SECTION 505.158

**4.3** Hear a presentation on the findings of an audit from Waste Management on the recyclables from the City of Seabrook. *Shanna Lopez, Waste Management Representative*

**ATTACHMENT(S):** [Agenda Briefing-Presentation](#) [Audit Report](#)  
[Seabrook Recycling Report](#)

## **5. DISCUSSION**

**5.1** Discussion on opening the exit at the bottom of the Seabrook bridge to allow traffic to go to Seafood Businesses. *Joe Machol, Council At Large, Position 6*

**5.2** Discussion about the traffic accidents at Nasa Road 1 and 1-46, and at Repsdorph and 1-46. *Joe Machol, Council At Large, Position 6*

## **6. ROUTINE BUSINESS**

**6.1** City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, SH 146 Expansion Projects, Port of Houston Rail Spur, Gulf Coast Protection District, City of Seabrook CIP Projects, Legislative Update, and any City of Seabrook Grant Administration projects. *Gayle Cook, City Manager*

**6.2** Establish future meeting dates and agenda items. *City Council*

**ATTACHMENT(S):** [Calendar](#)

## **7. CLOSED EXECUTIVE SESSION**

**7.1 Section 551.074**

Conduct a closed executive session to deliberate the evaluation and duties of the City Manager.

## **8. OPEN SESSION**

Council will reconvene in Open Session to allow for possible action on any of the agenda items listed above under "Closed Executive Session".

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

I certify that this notice was posted on the bulletin board on or before Friday, September 29, 2023 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Maria Lawler  
Deputy City Secretary

