

1 The Open Space and Trails Committee met on Thursday, August 3, 2023 at Seabrook Public
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to
3 discuss and if appropriate, take action on the agenda items listed below.

4
5 **THOSE PRESENT WERE:**

6 Monica Comeaux		Chair, Position 5
7 David Popken	Excused Absence	Vice-Chair, Position 6
8 Sally Antrobus		Position 1
9 John Coggeshall		Position 3
10 Debra Harper		Position 2
11 Nehemiah Jackson		Position 4
12 Jesse Jones		Position 7
13 Sean Landis	Excused Absence	Deputy City Manager
14 Kevin Padgett		Public Works Director
15 Brian Craig		City Engineer/Asst. Public Works Director
16 Natalie Stephens	Excused Absence	Public Works Administrative Coordinator
17 Erin Bay		Public Works Administrative Assistant

18
19 Chair Monica Comeaux called the meeting to order at 5:00 p.m.

20 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

21 None

22 **2. CONSENT AGENDA**

23 **2.1** Approve the minutes of the July 6, 2023 Open Space and Trails Committee meeting.

24 *Natalie Stephens, Public Works Admin Coordinator*

25 *Motion made by Member Jones and seconded by Member Jackson.*

26 *MOTION CARRIED BY UNANIMOUS CONSENT*

27 **2.2** Approve the minutes of the July 20, 2023 Open Space and Trails Committee meeting.

28 *Natalie Stephens, Public Works Admin Coordinator*

29 *Motion made by Member Jones and seconded by Member Jackson.*

30 *MOTION CARRIED BY UNANIMOUS CONSENT*

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32 **3. NEW BUSINESS**

33 **3.1** Discuss recently viewed Keep Texas Beautiful webinars. *Committee*

34 Member Harper provided a brief summary of the Keep Texas Beautiful Webinar she viewed
35 regarding “Caring for Native Trees”.

36 **3.2** Discuss and take all appropriate action regarding remote control sail boat zone at Bayside
37 Park. *Member Jones*

38 Member Jones discussed a request for remote control sailboats to be allowed to race in the
39 waterway near Bayside Park gazebo, approximately 300 feet from the bulkhead. They would
40 like to practice and race twice a month. The remote-control sailboat group would rather not
41 continue to practice at Lakewood Yacht Club due to the inner harbor boat traffic. The RC
42 Sailboat races bring spectators out to enjoy and an alternative use for the area. Concerns
43 were discussed regarding the inconvenience this would be for fishermen who have limited
44 fishing areas in Seabrook.

45 Kevin Padgett, Public Works Director, suggested the remote-control sailboat group submit a
46 special event application to use a designated area with a signage during the event.

47 **3.3** Update and report on various Seabrook Park items, including needed repairs, signage,
48 plants, flowers, and vegetation, and park use matters. *Committee*

- 49 • Recycle bin lid at Baybrook Park is broken. Perhaps the opening can be made smaller
50 to keep items from coming out of bin. *Member Harper*
- 51 • Concerned that trees in plastic containers, waiting to be planted, may need to be moved
52 into the shade. *Member Harper*
- 53 • Meador Park trail solar LED lighting recommended. Concerns with cost and mowing
54 around each light was mentioned. *Member Jones*
- 55 • Carothers Community Garden has added Nathalie Barry as the Program Director.
56 Samantha Conaway is the Secretary Treasurer, Rhonda Thompson is the Director of non-
57 profit management and grants, and Nemo Jackson and Jesse Jones continue to assist.
58 Grants received are: \$2,500 Seabrook Association, \$600 Native Plant Society of Texas,
59 \$500 Marathon Petroleum Corp. (monetarily matching volunteer hours), and \$30,000 in
60 seeds from Botanical Interest. The seeds have been shared with Harris County Master
61 Gardeners program, seed banks, and working with CCISD for a district wide distribution
62 for school gardens. The Children Pumpkin Contest is well under way from the seeds
63 handed out at the 4th of July Parade from the Community Garden booth. There will be
64 some nice family prizes for the largest pumpkin. Carothers Community Garden will have
65 a booth at League City Eco Fest on September 16, 2023. Guided trail tour will be on
66 September 22, 2023, at 10 AM starting from the Public Works building to Pine Gully
67 Park. Volunteer would like to add plant labels to native trees along the way and would
68 like City support to promote the event. October 7, 2023, from 9 AM – 12 PM, will be a
69 Fall tree giveaway. 200 trees were donated from Trees of Houston. The community can
70 drive into Pine Gully Park and pick up trees near the playground and then exit. City
71 support in promoting this event was requested. *Guided Member Jones*

- 72 ○ Kevin Padgett, Public Works Director, suggested an email be sent to Gayle Cook,
73 City Manager, with Guided Trail Tour and Fall Tree Giveaway event details.
- 74 • Irrigation at Hester Garden looks to be working. However, the extreme heat is hard on
75 the plants. *Member Jackson.*
- 76 • Water fountain pressure at Robinson Park was very low. *Chair Comeaux*
- 77 ○ Kevin Padgett, Public Works Director, stated water fountain repairs are being
78 made and an order has been made to replace the water fountain at Brummerhop
79 Park.

80 **3.4** City Staff update and report on various Seabrook Park items including community
81 events, grant administration, repairs, Council approvals and determinations and emergency
82 events. *City Staff*

83 Kevin Padgett, Public Works Director, provided City updates:

- 84 • Open Space and Trails committee has recommended the Baybrook park shrubs and
85 Rotary donated trees be planted sometime in October through November.
- 86 • Open Space and Trails committee has recommended that any Prairie planting should take
87 place in the fall, ideally with a broadcast spreader.
- 88 • EDC funded repairs to foot bridge at Pine Gully Park, behind the cemetery. Some of the
89 boards to the walking bridge were replaced.

90 Brian Craig, City Engineer/Asst. Public Works Director, provided City updates:

- 91 • The Apache Grant was submitted. However, there are no further updates at this time.
- 92 • Carothers Drainage project is having its bid opening is next Thursday, 8/10/23.

93 **4. OLD BUSINESS**

94 **4.1** Discuss and take all appropriate action to determine project ideas for volunteers.
95 *Committee*
96 *ATTACHMENT: OST VOLUNTEER TASK LIST (attachment A)*

- 97 • Workday at the Baybrook Park Butterfly Waystation. *Member Harper*

98 **5. ROUTINE BUSINESS**

99 **5.1** Report from City Staff on the status of a list of actions taken by the Open Space and
100 Trails Committee and forwarded to City Council for its action or review. *City Staff*
101 *ATTACHMENT(S): OST RECOMMENDATIONS TO COUNCIL (attachment B)*

102 Corrected CIP recommendations were added.

103 **5.2** Update on volunteer hours. *Committee*

104 248 volunteer hours were reported for the month of July by Open Space and Trails, Carothers
105 Community Garden, Community Service and park volunteers.

106 **5.3** Establish future meeting dates and agenda items. *Committee*

107 Next OST meeting will be held on:

108 September 7, 2023, at 5 PM at the Public Works & Animal Control training room.

109 Agenda items:

- 110 • Update on Carothers Coastal Community Garden Tree giveaway event.
- 111 • Update on Carothers Coastal Community Garden Nature Trail Tour event.
- 112 • Update on Carothers Coastal Community Garden seed donation and distribution.
- 113 • Discuss and take all appropriate action regarding Public Works Appreciation
114 Luncheon.
- 115 • Update regarding remote control sailboat Special Event request
- 116 • Review Open Space and Trails committee CIP recommendations.
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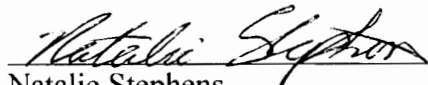
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Monica Comeaux,
Chair



Natalie Stephens,
Public Works Administrative Coordinator

**OPEN SPACE & TRAILS COMMITTEE
VOLUNTEER TASK LIST**

#	TASK	WK DATE & TIME	ASSIGNED MEMBER	STATUS	COMMENT
1	Casita paint int & ext	4/21/23	OST Committee	PW completed	
2	Casita clean & weed paver area				
3	Casita pressure wash roof and exterior	1/30/23	PW Dept.	Complete	
4	Casita pressure wash walkway pavers	1/30/23	PW Dept.	Complete	
5	Garden clean up at Carothers Coastal Gardens and Pine Gully park				
6	Tree removal				
7	Watering				
8	Weeding				
9	Hester Turtle Pond deck rehab				
10	Build Map Holders for trail "you are here" maps		Member Coggeshall		
11	Clean Hester Turtle Pond				Ideally clean out pond in the summer
12	Install turtle landing in Hester Tutle pond				
13	Wooden signs for park trails				
14	Hester Butterfly Garden work day				
15	Baybrook Butterfly Waystation workday				
16	Baybrook Park Fall Planting				
17	Prairie Planting				Member Antrobus provided City with a catalog of prairie seeds
18	Hester Garden Fall Planting				

ATTACHMENT B:

**Open Space and Trails Committee
ITEMS TO CITY COUNCIL - 2023**

DATE	DESCRIPTION	STATUS	UPDATES
7/20/2023	Berm Trail Span Bridge - Construction of 375' steel bridge crossing Pine Gully to connect to trail system.	SUBMITTED	
7/20/2023	Construct Boardwalk in the Slough area/ROW (North & South of Main St.)	SUBMITTED	
7/20/2023	Carothers Coastal Garden learning center per recommendation from CCGTF2	SUBMITTED	
7/20/2023	Seabrook Trail Head near Red Bluff and SH 146 area	SUBMITTED	
7/20/2023	Pine Gully/Todville pedestrian bridge	SUBMITTED	