

1 The Open Space and Trails Committee met on Thursday, August 4, 2022 at Seabrook Public
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to
3 discuss and if appropriate, take action on the agenda items listed below.
4

5 **THOSE PRESENT WERE:**

6 Sally Antrobus		Chair, Position 1
7 David Popken		Vice-Chair, Position 6
8 John Coggeshall	- Ex. Absence	Position 3
9 Monica Comeaux		Position 5
10 Debra Harper		Position 2
11 Nehemiah Jackson		Position 4
12 Jesse Jones		Position 7
13 Sean Landis		Deputy City Manager
14 Kevin Padgett		Public Works Director
15 Brian Craig		City Engineer/Asst. Public Works Director
16 Natalie Stephens		Public Works Administrative Coordinator

17
18 Chair Sally Antrobus called the meeting to order at 5:04 p.m.

19 **1. PRESENTATION**

20 **1.1** Butterfly monarch waystation proposal by applicant to achieve an American Heritage
21 High School level Award. *Abbey Hill*

22 Abbey Hill presented updated proposal for butterfly waystation at Baybrook Park. Estimates
23 her fundraising goal to be \$1100 for butterfly waystation materials such as plants, soil, mulch
24 and rocks. City agreed to help with a 96' water line, grade, level, Geotech fabric, back fill,
25 crushed granite gravel, and install water fountain with hose faucet.

26 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

27 None

28 **3. CONSENT AGENDA**

29 Approve the minutes of the July 7, 2022 Open Space and Trails Committee meeting. *Natalie*
30 *Stephens, Public Works Admin Coordinator*

31 *Motion made by Member Harper and seconded by Member Jones.*

32 *To approve the minutes of the July 7, 2022 Open Space and Trails Committee meeting.*

33 **MOTION CARRIED BY UNANIMOUS CONSENT**

34

35 **4. NEW BUSINESS**

36 **4.1** Consider and take all appropriate action on CIP P26 Enhance Bayside Park and
37 Boardwalk examples. *Member Comeaux*

38 Member Comeaux provided example of a boardwalk near Lady Bird Lake in Austin
39 boardwalk for OST committee to reconsider supporting this possible CIP.

40 Member Popken suggested a boardwalk that would connect from decommissioned WWTP
41 new green space to along Main Street sidewalk rather than adding additional fishing piers out
42 into shallow water area.

43 Chair Antrobus was concerned additional fishing piers would bring additional parking
44 concerns.

45 **4.2** Consider and take all appropriate action on prioritizing park CIP recommendations.
46 *Committee*

47 *Motion made by Member Harper and seconded by Member Jones.*

48 *To accepts prioritizing park CIP as; 1. SW1 New Sidewalk Main to El Mar, 2. SW2 New*

49 *Trail from OSV Subdivision to Main St., 3. P27 Pine Gully Pier Reconstruction, 4. P26*

50 *Bayside Park Acquisition of old WWTP Site, 5 Prairie Replanting Near Robinson Liftstation.*

51 **MOTION CARRIED BY UNANIMOUS CONSENT**

52 **4.3** Consider and take all appropriate action on recommending covered structures along trails
53 to the CIP. *Committee* (agenda item moved to be discussed before agenda item 4.2)

54 Member Comeaux provided an example of covered shelter from the elements located at Pine
55 Gully Park. Member Jones also provided a covered shelter option with estimated cost of
56 \$1100 to build.

57 Member Popken suggested limited structure for shade and more focus towards tree and
58 vegetation, to reduce future maintenance for staff.

59 Member Harper mentioned Rotary and other organizations may want to support this project.

60 Committee members will look for areas along the trail to recommend a shade structure.

61 **4.4** Consider and take all appropriate action on Sidewalk at new Bayway development on
62 Park Dr. *Member Comeaux*

63 Member Comeaux stated that there is a break in the connection from the end of Bayway's
64 sidewalk to Friendships Park's granite trail. In addition there is a small section of sidewalk
65 missing from the end of Wallington Lane at Park Drive to connect to Bayway's sidewalk.

66 Sean Landis, Deputy City Manager, confirmed the developer is responsible to build a
67 sidewalk to limits of their property. Bayway will build to the end of their property line.

68 Kevin Padgett, Public Works Director, commented the City can link the sidewalks from
69 Bayway development constructed sidewalk to the granite trail at Friendship Park.

70 *Motion made by Member Jones and seconded by Member Comeaux.*

71 *To recommend that staff add to the schedule connecting Bayway Development's sidewalks to*
72 *Friendship Park's trail system.*

73 **MOTION CARRIED BY UNANIMOUS CONSENT**

74 **4.5** Consider and take all appropriate action on trail extension possibilities from
75 Kemah/Seabrook Bridge to Seabrook trails. *Member Comeaux* (agenda item moved to be
76 discussed before agenda item 4.2)

77 Member Comeaux suggested a safe connector from new Hwy 146 walkway to Old Seabrook
78 Village neighborhood. Staff will research TXDOT plans regarding sidewalk connection
79 from Kemah/Seabrook Bridge. OST can revisit this agenda topic once Hwy 146 construction
80 is complete.

81 **4.6** Consider and take all appropriate action on increasing Pine Gully park attendant hours to
82 deter illegal activity and activating all cameras at all parks. *Member Jones*

83 Member Jones expressed concern about an increase of illegal activity near Pine Gully and
84 trespassing from Baywood. He suggested additional cameras at Pine Gully Park and
85 additional gatekeeper coverage.

86 Kevin Padgett, Director of Public Works, confirmed that guard shack has cameras that record
87 for 30 days all which comes in and out of the park. There are live feed cameras that view
88 roadways and parks which is viewed by Seabrook police Department.

89 Committee was satisfied with live feed from park cameras to Seabrook Police Department.

90 **4.7** Consider and take all appropriate action on Social Media coordinator position within
91 OST to allow and increase volunteerism. *Member Jones*

92 Member Jones expressed how volunteerism is successful with the aid of social media. He
93 would like to have a member of OST to coordinate volunteers and share activities via a social
94 media platform. He suggested OST to be structured for a member to reach out to volunteers,
95 organize work parties and offer to be a tour guide and learn to what capacity a volunteer is
96 interested to work in. Member Jones would like an OST Facebook with volunteer needs
97 listed with a liability waiver for attached to be signed electronically.

98 Member Popken supports the idea of having an OST member involved with social media and
99 reach out to those who signed up to volunteer and schedule trail/garden maintenance parties.

100 Member Harper stated that at this time there is not any volunteer projects requiring additional
101 help. However, once Carothers Coastal Garden's project begins there will be more of a need
102 for volunteers.

103 Sean Landis, Deputy City Manager, will look into the current City volunteer process.

104 **4.8 Consider and take all appropriate action on Keep Texas Beautiful affiliation**
105 **requirements. Staff**

106 Kevin Padgett, Public Works Director, Seabrook has maintained Gold Star Status for 4 years.
107 Keep Texas Beautiful annual affiliate requirement to maintain Gold Status needs to be
108 completed by the end of December. This included having a Fall Sweep event in November
109 and participating in 10 hours or webinar training (either live or pre-recorded). Staff is looking
110 for OST committee to assist with watching the webinar training and provide a couple
111 sentences on their takeaway from the presentation.

112 Staff will send an email with KTB log in for committee to sign up for individual webinars.

113 **4.9 Consider and take all appropriate action on annual nomination of Chair and Vice Chair**
114 **positions. Committee**

115 Member Harper recognized all the hard work from Sally Antrobus stepping into the OST
116 Chair position. Member Harper nominated Monica Comeaux for Chair and David Popken
117 for Vice Chair.

118 ***MOTION CARRIED BY UNANIMOUS CONSENT***

119 **5. DISCUSSION**

120 **5.1** Update and report on TPWD berm trail grand opening event. *Staff*

121 The Berm Trail is completed and open to the public. A ribbon cutting ceremony is scheduled
122 for September 17th. Member Coggeshall has been working with staff to organize a Trail
123 Tour event, which will take place on that day from 9-11 AM. Participants will be given a
124 passport to have stamped at 3 booths located on each end of the new Berm Trail and at the
125 Wildlife Refuge pond. Once they receive the 3 stamps they will be given a Pelican Trail Tour
126 pin. City Council, Seabrook Police Department, OST and Parks department will each have a
127 booth.

128 **5.2** Discuss and take all appropriate action on Carothers Coastal Garden Master
129 Plan. *Member Popken*

130 Member Popkens reminded the committee that Council had requested for a Carothers Master
131 Garden plan with specific details broken out for each phase. He proposed Member Jones
132 and himself work on a Carothers Coastal Garden Master Plan draft with timelines for
133 committee to review at next meeting.

134 Member Jones confirmed Rhonda Thompson is drafting a Memorandum of Understanding
135 (MOU).

136 **5.3** Discuss and take all appropriate action on safety issues/concerns with the trail at Todville
137 and Robinson/Pine Gully. *Member Comeaux*

138 Member Comeaux suggested something be put in place at the parking area at Todville and
139 Robinson/Pine Gully area to block dangerous parking.

140 Kevin Padgett, Public Works Director, mentioned the City is working with Harris County to
141 address the safety concerns for the small parking area on Harris Country Right of Way.

142 *Motion made by Member Harper and seconded by Member Jones*

143 *For staff to create an Official Report form to council recommending the City to work with*

144 *Harris County to close off small parking area near Todville Bridge and Pine Gully Trail*

145 *head, due to safety concerns.*

146 **MOTION CARRIED BY UNANIMOUS CONSENT**

147 **5.4** Update and report on various Seabrook Park items, including needed repairs, signage,
148 plants, flowers and vegetation, and park use matters. *Committee* (agenda item moved to be
149 discussed before agenda item 4.1)

150 Member Jackson called on Girls Scout Troop 140128 to present their project plan for
151 maintaining the Hester Butterfly garden.

152 Member Harper is pleased with the amount of use the new little book libraries that have been
153 installed at various parks. Kevin Padgett, Public Works Director, appreciated the Harris
154 County Library worked with a program to build the little book libraries for Public Works to
155 install. Rotary will be installing plaques at each site.

156 **5.5** City Staff update and report on various Seabrook Park items including community
157 events, grant administration, repairs, Council approvals and determinations and emergency
158 events. *City Staff*

159 Kevin Padgett, Public Works Director, stated

- 160 • The TPWD grant funded Berm Trail is now open. Brian Craig, City Engineer/Asst.
161 Public Works Director, was instrumental in tracking the project along with Member
162 Coggeshall support and Parks and Street department for completion within budget
163 and on schedule.
- 164 • Keep Texas Beautiful awarded Keep Seabrook Beautiful 2nd place for the
165 Government Community Achievement Award (GCAA). By receiving a score of 90%
166 or more, Seabrook is recognized for Sustained Excellence. Seabrook's submission
167 this year received 95.5% with the tremendous amount of work from everyone to
168 gather information about activities through the year and composing a summary for
169 submission. Keep Seabrook Beautiful will be eligible for winning the grant next year.
- 170 • Seabrook Pelican Bay Pool season ends Saturday, August 6th. The Monroe Splash
171 pad remains open through September
- 172 • City worked with Searidge HOA to complete a trail connection to the neighborhood.

173 **6. ROUTINE BUSINESS**

174 **6.1** Report from City Staff on the status of a list of actions taken by the Open Space and
175 Trails Committee and forwarded to City Council for its action or review. *City Staff*

176 Sean Landis, Deputy City Manager, commented on the list of actions taken by the Open
177 Space and Trails Committee will be a working document that will continue to show that
178 status of each recommended item.

179 [OST Official Report from 6-22-22 mtg.pdf](#) (attachment A)

180 **6.2** Update on volunteer hours. *Committee*

181 164 volunteer hours were reported for the month of July by Open Space and Trails, Carothers
182 Community Garden, Community Service and park volunteers.

183 **6.3** Establish future meeting dates and agenda items. *Committee*

184 September 1, 2022: Open Space and Trails Committee meeting, 5 PM

185 Agenda items:

- 186 • Approval of monthly and joint workshop meetings
- 187 • Carothers Coastal Garden Master Plan draft review

188

189

190


191

192


193

194

195



Sally Antrobus,
Chair



Natalie Stephens,
Public Works Administrative Coordinator

196 ATTACHMENT A
197

Open Space and Trails Committee
ITEMS TO CITY COUNCIL - 2022

DATE SENT	DESCRIPTION	Status
10/13/2022	Recommend Carothers Coastal Gardens East Tract projects for FY 2022-23 in the amount to not exceed \$220,000: 1. Casita Repairs, 2. Dead Tree Removal, 3. Irrigation infrastructure design and Installation, 4. Electrical Service Infrastructure Design and Installation, 5. Trail Design, 6. Trail Construction, 7. Planting Berm Design, 8. Planting Berm Construction, 9. Engineered Drainage Plan as Required 10. Planting Design, 11. Installation of Flowering Trees and Plants as Prescribed within the Planting Design.	PENDING
8/23/2022	Recommend park CIP prioritization: 1. SW1 New Sidewalk Main to El Mar. 2. SW2 New Trails from OSV Subdivision to El Mar. 3. P27 Pine Gully Pier Reconstruction. 4. P26 Enhance Bayside Park and Boardwalk. 5. Prairies Replanting Near Robinson Lift Station.	PENDING
8/23/2022	Recommend City staff to work with Harris County to close off small parking area near Todville Bridge and Pine Gully Trail head, due to safety concerns.	PENDING
6/28/2022	Recommend Trailhead Todville; Additional parking on Todville near Pine Gully Bridge be removed from FY23 CIP.	PENDING
6/28/2022	Recommend P26 Enhance Bayside Park & Boardwalk; Construct boardwalks and fishing deck with reference to the Old Seabrook Livable Center Study be removed from FY23 CIP.	REVISIT
6/28/2022	Recommend Carothers Coastal Gardens Budget Estimate be approved	PENDING
6/28/2022	Recommend acquisition of neighboring property to Hester Gardens.	PENDING
6/28/2022	Recommend prairie replanting following the completion of Robinson lift station construction.	PENDING
6/28/2022	Recommend P27 Pine Gully Pier: Rebuild of Pine Gully Pier, be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P17: Playground Friendship- replace aged playground equipment be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P18: Trailhead Old SH146 – Entrance point signage, parking.	PENDING
6/28/2022	Recommend CIP SW1: N Meyer Sidewalk, Main to El Mar – Reconstruct and improvement a concrete sidewalk along N. Meyer be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP SW2: Main St to OSV Subdivision Sidewalk – Construct a granite/concrete trail from OSV to Main St.be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP SW3: Trail from City Hall to Ashley Oak Sub. – Construct a sidewalk from Ashley Oaks and Bay Elementary to Cook St granite trail be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P19: Carothers Orchards Phase 2 – Task Force recommendation be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P20: Carothers East Tract Trail – Construct a connecting granite trail on the east portion of the Carothers tract be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P23 Carothers West Tract Trail-Construct & extend a trail through west tract with wetland boardwalk viewing and seating be scoped for FY23 CIP	PENDING
6/28/2022	Recommend P25 Pump Track course be removed for FY23 CIP.	PENDING
6/28/2022	Recommend P21: Carothers Waterfront Observation Deck; Construct a public observation deck on the Carothers waterfront property, be scoped for FY23 CIP.	PENDING
6/28/2022	Recommend P22: Carothers Learning Center; Construct a learning center on the Carothers east tract be scoped for FY23 CIP.	PENDING

6/28/2022	Recommend Carothers Waterfront: Construct and edge or design breakwater that is an extension for the tract allowing the public a defined and safe area to observe the bay at a lower level be scoped for FY23 CIP	PENDING
6/28/2022	Recommend park acquisition Old WWTP Site; Convert Old WWTP site after demo for a new park and public area project be scoped for FY23 CIP.	PENDING