

1 The Open Space and Trails Committee met on Thursday, September 1, 2022 at Seabrook Public
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to
3 discuss and if appropriate, take action on the agenda items listed below.

4
5 **THOSE PRESENT WERE:**

6 Monica Comeaux	Chair, Position 5
7 David Popken	Vice-Chair, Position 6
8 Sally Antrobus	Position 1
9 John Coggeshall	Position 3
10 Debra Harper	Position 2
11 Nehemiah Jackson	Position 4
12 Jesse Jones	Position 7
13 Sean Landis	Deputy City Manager
14 Kevin Padgett	Public Works Director
15 Brian Craig	City Engineer/Asst. Public Works Director
16 Natalie Stephens	Public Works Administrative Coordinator

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18 Chair Monica Comeaux called the meeting to order at 5:02 p.m.

19 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

20 None

21 **3. CONSENT AGENDA**

22 Approve the minutes of the August 4, 2022 Open Space and Trails Committee meeting.

23 *Natalie Stephens, Public Works Admin Coordinator*

24 *Motion made by Member Jones and seconded by Member Antrobus.*

25 *To approve the minutes of the August 4, 2022 Open Space and Trails Committee meeting.*

26 ***MOTION CARRIED BY UNANIMOUS CONSENT***

27 Approve the minutes of the July 18, 2022 Seabrook City Council and Open Space and Trails

28 Committee meeting. *Natalie Stephens, Public Works Admin Coordinator*

29 *Motion made by Member Jones and seconded by Member Antrobus.*

30 *To approve the minutes of the July 18, 2022 Seabrook City Council and Open Space and*

31 *Trails Committee meeting.*

32 ***MOTION CARRIED BY UNANIMOUS CONSENT***

33 **3. DISCUSSION**

34 **3.1** Update and report on Trial Tours event and berm trail grand opening. *Staff*

35 Kevin Padgett, Public Works Director, reported the Trail event will take place on September
36 17, 2022 from 9-11 AM. Booths will be set up for City Council, OST, Seabrook PD and
37 Public Works.

38 **3.2** Discuss and take all appropriate action on tree planting guidelines. *Chair Comeaux*

39 Chair Comeaux would like tree planting to be strategic to provide shade along long stretches
40 of the trail. Member Popken clarified tree planting locations are discussed prior to each tree
41 planting event.

42 **3.3** Discuss and take all appropriate action on proposed locations for trail shade
43 structures. *Chair Comeaux*

44 Shade/Rain structures were suggested to be placed near the parking area at Todville and
45 Robinson/Pine Gully area to repurpose dangerous parking. Other locations suggested were
46 on top of the berm and near the Robinson Park Bridge. Strategic placement of structures
47 should be placed near emergency markers to allow first responders to quickly access the
48 location if someone was to get overheated.

49 Shade/rain structure design options were discussed as similar to what is at Pine Gully Park
50 and Main Street, simple design provided by Member Jones, or as an arbor trellis allowing
51 vines to grow and disguise the structure while providing shade.

52 Concerns were voiced that shade structures would be additional maintenance and would
53 rather invest in more trees to provide natural shade.

54 Chair Comeaux will draft a proposal for shade structure location and design for committee to
55 vote on.

56 **3.4** Discuss and take all appropriate action on Carothers Coastal Garden Plan proposal for
57 recommendation to City Council. *Member Popken and Member Jones*

58 Member Popken explained the updated Carothers Coastal Garden budget is from the
59 Carothers Coastal Garden Task Force II report with updated budget and phasing details.

60 *Motion made by Member Popken and seconded by Member Antrobus.*

61 *To use the Carothers Coastal Garden Task Force II findings and report and subsequent*
62 *budget documents as our 2022 Carothers Coastal Garden Master Plan.*

63 **MOTION CARRIED BY UNANIMOUS CONSENT**

93 **4. ROUTINE BUSINESS**

94 **4.1 Report from City Staff on the status of a list of actions taken by the Open Space and**
95 **Trails Committee and forwarded to City Council for its action or review. *City Staff***

96 Sean Landis, Deputy City Manager, reported updates on OST recommendations

- 97
 - Prioritization of Park CIP items has been forwarded to City Council to be taken under

98 consideration at their next meeting.

99
 - Staff to work with TXDOT to close parking area off of Todville near the end of

100 Robinson Park trail. This item does not need to be forwarded to Council. Gayle

101 Cook, City Manager, has given permission for staff to work with Harris County to

102 close that area.

103 OST Official Report from 6-22-22 mtg.pdf (attachment A)

104 **4.2 Update on volunteer hours. *Committee***

105 171 volunteer hours were reported for the month of August by Open Space and Trails,
106 Carothers Community Garden, Community Service and park volunteers.

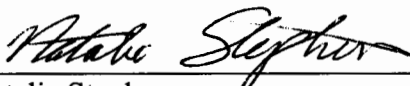
107 **4.3 Establish future meeting dates and agenda items. *Committee***

108 Due to scheduling conflicts, the next OST meeting will be held on October 13, 2022, 5 PM

109 Agenda items:

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 - 2023 Tree planting recommendations

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 - Appreciation Lunch

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118 Natalie Stephens,
119 Public Works Administrative Coordinator



Monica Comeaux,
Chair

64 **3.5** Update and report on various Seabrook Park items including needed repairs, signage,
65 plants, flowers, vegetation and park use matters. *Committee*

66 • Recommend sign near Pine Gully dumpster to read, “No Public Dumping”. *Member*
67 *Jackson*

68 • Reported pot holes at Pine Gully parking lot near dumpster. *Member Jones*

69 • Submitted application for Lady Bird Johnson Wildflower Center for a \$500 grant
70 towards the purchase of seeds from Native American Seed Company. *Member Jones*

71 • Will research and create a list of recommended planting list. *Member Antrobus*

72 • Recognized Troop 140128 and Parks Department for doing a phenomenal job at
73 Hester Butterfly Garden. *Member Harper*

74 **3.6** City Staff update and report on various Seabrook Park items including community
75 events, grant administration, repairs, Council approvals and determinations and emergency
76 events. *City Staff*

77 Kevin Padgett, Public Works Director, reported

78 • Congratulated Brian Craig, City Engineer/Asst. Public Works Director, and Parks
79 Department in kind labor for completion of the berm trail with the funding from
80 TPWD grant. The project was completed on time, under budget.

81 • September 10th: Kid Fish on Main Street. 8-10 AM

82 • September 17th: Trail Tour Event. 9-11 AM

83 • October 8th: Celebration Seabrook. 8 AM, Free entry

84 Sean Landis, Deputy City Manager, reported:

85 • Volunteer process is under review. Gayle Cook, City Manager, is working on
86 simplifying the process.

87 • Sidewalk transition from Kemah/Seabrook Bridge will connect to Hwy 146 on to
88 Hardesty and Old Seabrook. There will also be a sidewalk parallel to Hwy 146 on the
89 East side all through town.

90 • Tree Options along Hwy 146 is part of the Green Ribbon program. Seabrook has a
91 landscaping ordinance in place to ensure development to include landscaping with
92 shrubs and trees.

120 ATTACHMENT A
121

Open Space and Trails Committee
ITEMS TO CITY COUNCIL - 2022

DATE SENT	DESCRIPTION	Status
8/23/2022	Recommend park CIP prioritization: 1. SW1 New Sidewalk Main to El Mar. 2. SW2 New Trails from OSV Subdivision to El Mar. 3. P27 Pine Gully Pier Reconstruction. 4. P26 Enhance Bayside Park and Boardwalk. 5. Prairies Replanting Near Robinson Lift Station.	PENDING
8/23/2022	Recommend City staff to work with Harris County to close off small parking area near Todville Bridge and Pine Gully Trail head, due to safety concerns.	PENDING
6/28/2022	Recommend Trailhead Todville; Additional parking on Todville near Pine Gully Bridge be removed from FY23 CIP.	PENDING
6/28/2022	Recommend P26 Enhance Bayside Park & Boardwalk; Construct boardwalks and fishing deck with reference to the Old Seabrook Livable Center Study be removed from FY23 CIP.	REVISIT
6/28/2022	Recommend Carothers Coastal Gardens Budget Estimate be approved	PENDING
6/28/2022	Recommend acquisition of neighboring property to Hester Gardens.	PENDING
6/28/2022	Recommend prairie replanting following the completion of Robinson lift station construction.	PENDING
6/28/2022	Recommend P27 Pine Gully Pier: Rebuild of Pine Gully Pier, be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P17: Playground Friendship- replace aged playground equipment be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P18: Trailhead Old SH146 – Entrance point signage, parking.	PENDING
6/28/2022	Recommend CIP SW1: N Meyer Sidewalk, Main to El Mar – Reconstruct and improvement a concrete sidewalk along N. Meyer be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP SW2: Main St to OSV Subdivision Sidewalk – Construct a granite/concrete trail from OSV to Main St.be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP SW3: Trail from City Hall to Ashley Oak Sub. – Construct a sidewalk from Ashley Oaks and Bay Elementary to Cook St granite trail be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P19: Carothers Orchards Phase 2 – Task Force recommendation be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P20: Carothers East Tract Trail – Construct a connecting granite trail on the east portion of the Carothers tract be scoped for FY23 CIP	PENDING
6/28/2022	Recommend CIP P23 Carothers West Tract Trail-Construct & extend a trail through west tract with wetland boardwalk viewing and seating be scoped for FY23 CIP	PENDING
6/28/2022	Recommend P25 Pump Track course be removed for FY23 CIP.	PENDING
6/28/2022	Recommend P21: Carothers Waterfront Observation Deck; Construct a public observation deck on the Carothers waterfront property, be scoped for FY23 CIP.	PENDING
6/28/2022	Recommend P22: Carothers Learning Center; Construct a learning center on the Carothers east tract be scoped for FY23 CIP.	PENDING
6/28/2022	Recommend Carothers Waterfront: Construct and edge or design breakwater that is an extension for the tract allowing the public a defined and safe area to observe the bay at a lower level be scoped for FY23 CIP	PENDING
6/28/2022	Recommend park acquisition Old WWTP Site; Convert Old WWTP site after demo for a new park and public area project be scoped for FY23 CIP.	PENDING