

1 The Open Space and Trails Committee met on Thursday, September 7, 2023, at Seabrook Public  
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to  
3 discuss and if appropriate, take action on the agenda items listed below.  
4

5 **THOSE PRESENT WERE:**

6 Monica Comeaux		Chair, Position 5
7 David Popken	Excused Absence	Vice-Chair, Position 6
8 Sally Antrobus	Excused Absence	Position 1
9 John Coggeshall		Position 3
10 Debra Harper		Position 2
11 Nehemiah Jackson	Excused Absence	Position 4
12 Jesse Jones		Position 7
13 Sean Landis		Deputy City Manager
14 Kevin Padgett		Public Works Director
15 Brian Craig		City Engineer/Asst. Public Works Director
16 Natalie Stephens		Public Works Administrative Coordinator

17  
18 Chair Monica Comeaux called the meeting to order at 5:01 p.m.

19 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

20 None

21 **2. CONSENT AGENDA**

22 **2.1** Approve the minutes of the August 3, 2023, Open Space and Trails Committee meeting.

23 *Natalie Stephens, Public Works Admin Coordinator*

24 *Motion made by Member Harper and seconded by Member Coggeshall.*

25 **MOTION CARRIED BY UNANIMOUS CONSENT**

26 **2.2** Approve the amended minutes of the July 20, 2023, Open Space and Trails Committee  
27 meeting.

28 *Natalie Stephens, Public Works Admin Coordinator*

29 *Motion made by Member Jones and seconded by Member Harper.*

30 **MOTION CARRIED BY UNANIMOUS CONSENT**

31 **3. NEW BUSINESS**

32 **3.1** Discuss recently viewed Keep Texas Beautiful webinars. *Committee*

33 Member Coggeshall viewed a Keep Texas Beautiful Webinar, Texas Arbor Day – Caring for  
34 Native Trees. This webinar had already been reported on by Member Harper.

35 **3.2** Update on Carothers Coastal Community Garden Tree Give Away event. *Member Jones*

36 Member Jones reported the Tree Give Away event will take place on October 7<sup>th</sup> from 10  
37 AM to noon, rain or shine. He suggested for the trees to be delivered at Pine Gully Park near  
38 the playground parking lot on Thursday, October 5<sup>th</sup>.

39 **3.3** Update on Carothers Coastal Community Garden Nature Trail Tour Event. *Member*  
40 *Jones*

41 Member Jones reported the Nature Trail Tour event will be in September from 10 AM to 1  
42 PM. Nathalie Berry will lead a nature trail tour on Monday from the Public Works & Animal  
43 Control building to Pine Gully Park and back. Participants will pack a lunch to eat at Pine  
44 Gully Park. This event is directed mostly to home schoolers and the retired community.

45 **3.4** Update on Carothers Coastal Community Garden seed donation and distribution.  
46 *Member Jones*

47 Member Jones reported that Carothers Coastal Community Garden received \$30,000 worth  
48 of seeds and continues to distribute with Harris County and Galveston County master  
49 gardeners, Library system, Urban Harvest and CCISD school district starting with Bay  
50 Elementary. Burpee Seed Co. dropped off another 2 boxes of seeds.

51 **3.5** Discuss and take all appropriate action regarding Public Work Appreciation Luncheon.  
52 *Member Harper*

53 Open Space and Trails and staff decided the Public Works and OST Appreciation luncheon  
54 will be on October 25<sup>th</sup> from 11:30 – 1 at the Public Works & Animal Control facility.

55 **3.6** Discuss and take all appropriate action regarding an Open Space and Trails booth at the  
56 Celebration Seabrook event. *Chair Comeaux*

57 OST committee decided to not have a booth at Celebration Seabrook this year due to not  
58 having booth coverage from 10 AM – 7 PM.

59 **3.7** Update and report on various Seabrook Park items, including needed repairs, signage,  
60 plants, flowers, and vegetation, and park use matters. *Committee*

- 61 • Noticed an issue with dog owners not cleaning up after their dogs. Perhaps the city could  
62 have more social media blasts to encourage cleaning up after your pets. *Member Harper*
- 63 • Noticed some tree loss, but many trees have been doing well thanks to Member  
64 Coggeshall and Public Works watering. *Member Harper*
- 65 • Appreciate the bulkhead repairs near Bayside Park. *Member Jones*
- 66 • The trails and new bridges at Meador Park are beautiful. *Member Jones*
- 67 • Suggestion for 24 LED solar lights for Meador Park trail. Approximately \$350 each for a  
68 project cost near \$10,000. *Member Jones*
- 69 • Suggested adding approximately 200 feet to the Meador trail to make each lap a half  
70 mile. *Member Jones*
- 71 • Carothers Community Garden will have a Fall Clean up on September 9th and on  
72 September 16<sup>th</sup> will have a booth at League City's Eco Fest. *Member Jones*
- 73 • Suggestion to have the trash can at McHale moved closer to the deck to reduce littering.  
74 *Member Harper*
- 75 • Pleased to see the Kayak Launch on Main Street getting more use. *Member Jones*
- 76 • Pleased to see the trail from Wildlife Refuge to the Public Works & Animal Control  
77 building and the addition to the trail near Friendship Park. *Member Harper*
- 78 • Baybrook trails are starting to look very nice. *Chair Comeaux*
- 79 • Pole blocking vehicle use to berm trail is missing. *Member Coggeshall*
- 80 • Fence boards are down at Hester and some at Friendship Park. *Chair Comeaux*

81 **3.8** City Staff update and report on various Seabrook Park items including community  
82 events, grant administration, repairs, Council approvals and determinations and emergency  
83 events. *City Staff*

84 Kevin Padgett, Public Works Director, provided City updates:

- 85 • Kid Fish event will be Saturday, September 9<sup>th</sup> from 8 AM – 10 AM along Main Street  
86 for children from pre-K through 5<sup>th</sup> grade. The city will be giving kids t-shirts and a  
87 bobber. Main Street will be blocked for safety.
- 88 • Public Works has been working on recapping Baybrook trails and repairing foot bridges.
- 89 • The water fountain at Brummerhop park has been replaced.

90 Sean Landis, Deputy City Manager, provided City updates:

- 91 • Carothers Coastal Garden grading and drainage project bid has been awarded to D.  
92 Wagner with an estimated start date of October 9, 2023.

93            *Recommend against the adoption of any of the bids received for the Carothers [Coastal*  
94            *Garden grading and drainage] RFP.*

95            *Motion made by Member Jones and seconded by Member Harper.*

96            *MOTION CARRIED BY A 2-2 VOTE, WITH CHAIR COMEAUX AND MEMBER*  
97            *COGGEHALL ABSTAINING.*

98    **4. OLD BUSINESS**

99            **4.1** Update regarding remote control sailboat Special Event request at Bayside Park. *Kevin*  
100           *Padgett*

101           A Special Event application has been submitted for two remote control sail boat events and  
102           awaiting final review by the Special Events committee.

103           **4.2** Review Open Space and Trails committee votes for CIP recommendations to City  
104           Council. *Kevin Padgett*

105           After review of the audio file from the July 20, 2023, OST Special Meeting, the minutes and  
106           CIP recommendation has been amended to correctly reflect the recommendation of the OST  
107           committee; Berm Trail Span Bridge - Construction of 375 ft. steel bridge crossing Pine Gully  
108           to connect to trail system.

109           **4.3** Discuss and take all appropriate action to determine project ideas for volunteers.  
110           *Committee*

111           *ATTACHMENT: OST VOLUNTEER TASK LIST (attachment A)*

- 112           • Volunteers for November Rotary trees and shrub planting at Baybrook Park. *Member*  
113           *Harper*

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115    **5. ROUTINE BUSINESS**

116           **5.1** Report from City Staff on the status of a list of actions taken by the Open Space and  
117           Trails Committee and forwarded to City Council for its action or review. *City Staff*  
118           *ATTACHMENT(S): OST RECOMMENDATIONS TO COUNCIL (attachment B)*

119           Corrected CIP recommendations were added.

120           **5.2** Update on volunteer hours. *Committee*

121           183 volunteer hours were reported for the month of August by Open Space and Trails,  
122           Carothers Community Garden, Community Service and park volunteers.

123        **5.3** Establish future meeting dates and agenda items. *Committee*

124        Next OST meeting will be held on:

125        October 5, 2023, at 5 PM at the Public Works & Animal Control training room.

126        Agenda items:

- 127            • Discuss November date for Baybrook planting.
- 128            • Discuss Public Works & OST Appreciation Luncheon.
- 129            • Discuss date for WWTP tour of structure to remain in green space.
- 130            • Update regarding remote control sailboat Special Event request
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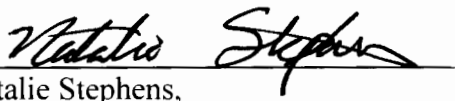
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Natalie Stephens,  
Public Works Administrative Coordinator

  
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Monica Comeaux,  
Chair

**OPEN SPACE & TRAILS COMMITTEE  
VOLUNTEER TASK LIST**

#	TASK	WK DATE & TIME	ASSIGNED MEMBER	STATUS	COMMENT
1	Casita paint int & ext	4/21/23	OST Committee	PW completed	
2	Casita clean & weed paver area				
3	Casita pressure wash roof and exterior	1/30/23	PW Dept.	Complete	
4	Casita pressure wash walkway pavers	1/30/23	PW Dept.	Complete	
5	Garden clean up at Carothers Coastal Gardens and Pine Gully park				
6	Tree removal				
7	Watering				
8	Weeding				
9	Hester Turtle Pond deck rehab				
10	Build Map Holders for trail "you are here" maps		Member Coggeshall		
11	Clean Hester Turtle Pond				Ideally clean out pond in the summer
12	Install turtle landing in Hester Tutle pond				
13	Wooden signs for park trails				
14	Hester Butterfly Garden work day				
15	Baybrook Butterfly Waystation workday				
16	Baybrook Park Fall Planting				
17	Prairie Planting				Member Antrobus provided City with a catalog of prairie seeds
18	Hester Garden Fall Planting				

**ATTACHMENT B:**

**Open Space and Trails Committee  
ITEMS TO CITY COUNCIL - 2023**

DATE	DESCRIPTION	STATUS	UPDATES
7/20/2023	Berm Trail Span Bridge - Construction of 375' steel bridge crossing Pine Gully to connect to trail system.	<b>SUBMITTED</b>	
7/20/2023	Construct Boardwak in the Slough area/ROW (North & South of Main St.)	<b>SUBMITTED</b>	
7/20/2023	Carothers Coastal Garden learning center per recommendation from CCGTF2	<b>SUBMITTED</b>	
7/20/2023	Seabrook Trail Head near Red Bluff and SH 146 area	<b>SUBMITTED</b>	
7/20/2023	Pine Gully/Todville pedestrian bridge	<b>SUBMITTED</b>	