

1 The Open Space and Trails Committee met on Thursday, October 13, 2022 at Seabrook Public  
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to  
3 discuss and if appropriate, take action on the agenda items listed below.

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5 **THOSE PRESENT WERE:**

6	Monica Comeaux		Chair, Position 5
7	David Popken	-Ex. Absence	Vice-Chair, Position 6
8	Sally Antrobus		Position 1
9	John Coggeshall		Position 3
10	Debra Harper		Position 2
11	Nehemiah Jackson		Position 4
12	Jesse Jones		Position 7
13	Sean Landis		Deputy City Manager
14	Kevin Padgett		Public Works Director
15	Brian Craig		City Engineer/Asst. Public Works Director
16	Natalie Stephens		Public Works Administrative Coordinator

17

18 Chair Monica Comeaux called the meeting to order at 5:03 p.m.

19 **1. PRESENTATION**

20 **1.1 Baybrook Park Butterfly Waystation update. *Abbey Hill***

21 Abbey Hill has so far raised \$850 of the \$1100 budgeted for the Baybrook Park Butterfly  
22 Waystation with donations from Seabrook Association and fundraising with her troop.  
23 Onsite work dates will be November 19<sup>th</sup> and 20<sup>th</sup> to prep area and top with mulch. Public  
24 Works will provide the mulch.

25 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

26 None

27 **3. CONSENT AGENDA**

28 Approve the minutes of the September 1, 2022 Open Space and Trails Committee meeting.

29 *Natalie Stephens, Public Works Admin Coordinator*

30 *Motion made by Member Antrobus and seconded by Member Jackson.*

31 ***MOTION CARRIED BY UNANIMOUS CONSENT***

32 **4. NEW BUSINESS**

33 **4.1** Discuss and take all appropriate action on Appreciation Lunch 2022. *Chair Comeaux*

34 The appreciation lunch will be held at the Community House on November 16, 2022 from  
35 11:30 AM – 1 PM. OST committee will provide the side dishes and the City will provide the  
36 meat. OST will finalize plans at November meeting.

37 **4.2** Discuss and take all appropriate action on Tree Planting Day of Awesomeness and  
38 proposed planting locations. *Member Coggeshall*

39 The tree planting event will take place on the first Saturday of January 2023, with the  
40 anticipation of 150 tree to plant. Seabrook was not awarded a grant from Apache trees.  
41 Member Coggeshall will continue to check with Trees of Houston and Houston Wilderness  
42 for possible tree donations. Locations in the past for planting have been focused on Pine  
43 Gully to Public Works building, Meador Park, Baybrook Park and Friendship Park. . OST  
44 will have specific tree planting locations discussed at December meeting. Suggestions for  
45 the City to consider purchasing:

- 46 • Tree Guards
- 47 • Tree Matts
- 48 • Mulch - 4 yards
- 49 • Microlife Ultimate – 6 bags
- 50 • Gator on event day at Meador
- 51 • Cut back McCartney Roses along gully in November

52 **4.3** Recognize Carothers Community Garden volunteers. *Member Antrobus*

53 Member Antrobus read resolution to commend the Carothers Coastal Community Garden,  
54 “The Open Space and Trails Committee wishes to commend the volunteer staff of the  
55 Carothers Community Garden for their efforts to turn a little-used maintenance area into one  
56 of the City's most successful collaborations between City staff, Garden staff, and numerous  
57 volunteers. The garden's first growing season produced vegetables in abundance and helped  
58 create a vibrant sense of community beyond the act of planting, caring for and harvesting  
59 crops. This is a huge win for our City and something we can all be very proud of. We at  
60 OSTC look forward to the continued success, growth and expansion of the Carothers  
61 Community Garden.”

62 **4.4** Discuss and take all appropriate action on creating a prioritized list of projects for  
63 Carothers Coastal Gardens of Seabrook (East Tract) to be recommended to City Council for  
64 completion during FY 2022-2023 in the amount not to exceed \$220,000. *Staff*  
65 ATTACHMENT(S): CAROTHERS COASTAL GARDEN REPORT CAROTHERS  
66 COASTAL GARDEN CONSTRUCTION COST LIST

67 The OST Commission reviewed the August 30, 2021 Carothers Coastal Gardens Task Force  
68 II Finding and Recommendations Report.

69 The following project recommendations to be funded and constructed during FY 2022-2023:

- 70 1. Casita Repairs
- 71 2. Dead Tree Removal
- 72 3. Irrigation infrastructure design and Installation
- 73 4. Electrical Service Infrastructure Design and Installation
- 74 5. Trail Design
- 75 6. Trail Construction
- 76 7. Planting Berm Design
- 77 8. Planting Berm Construction
- 78 9. Engineered Drainage Plan as Required
- 79 10. Planting Design
- 80 11. Installation of Flowering Trees and Plants as Prescribed within the Planting Design

81 *Motion made by Member Jones and seconded by Member Jackson*

82 MOTION CARRIED BY UNANIMOUS CONSENT

83 **4.5** Discuss and take all appropriate action on proposed trees and shrubs for Carothers  
84 Coastal Garden East track to incorporate into the Carothers Coastal Garden Master Plan  
85 Proposal. *Member Antrobus*  
86 ATTACHMENT(S): TREES AND SHRUBS FOR COLOR NATIVE TREES FOR  
87 BIRDS NATIVE PLANTS FOR ATTRACTING BUTTERFLIES  
88 TOP NATIVE PLANTS FOR HUMMINGBIRDS TOP NATIVE PLANTS FOR  
89 HARRIS COUNTY

90 Member Antrobus discussed planting options for Carothers Coastal Garden East track with  
91 emphasis on easy maintenance and to quickly get plants planted and the park to a usable state  
92 with a trail extension.

93 **4.6** Discuss and take all appropriate action on Dead Tree program where OST committee  
94 helps identify dead trees to be removed from City Parks and Trails. *Staff*

95 Kevin Padgett, Public Works Director, requested OST assist Public Works in identifying  
96 trees that are truly dead rather than ones that appear dead but are trying to grow back. OST

97 members will notify Public Works, via the Parks Maintenance email, when they identify a  
98 dead/broken tree in a hazardous location for Public Works to remove.

99

100 **4.7** Update and report on various Seabrook Park items including needed repairs, signage,  
101 plants, flowers, vegetation and park use matters. *Committee*

102 • A stump at Baybrook Park suggested to be removed. *Member Harper*

103 • Pine Gully dumpster issue – Member Jackson.

104 Kevin Padgett, Public Works Director, mentioned the dumpster’s main purpose was  
105 for Community Service program to empty all park trash in that dumpster. However,  
106 now the dumpster will be relocated to Public Works facility for park trash. Member  
107 Jones asked if the Carothers Community Garden can have a rolling trash can.

108 • Planting around the traffic circle - Member Jones

109 Member Jones suggested the Lake Cove resident submits a proposal to Public Works  
110 and present at an OST meeting.

111 • Robinson Park lift station update - *Member Comeaux*

112 Kevin Padgett, Public Works Director, updated the work along the roadway near the  
113 new Robinson Park lift station has begun to reroute waste water to the new Pine  
114 Gully Waste Water Treatment Plant. The lift station near Baybrook Park will  
115 eventually be removed.

116 **4.8** City Staff update and report on various Seabrook Park items including community  
117 events, grant administration, repairs, Council approvals and determinations and emergency  
118 events. *City Staff*

119 Kevin Padgett, Public Works Director, reported

120 • Events: Successful Celebration Seabrook. Upcoming events will be Fall Sweep on  
121 Nov. 5<sup>th</sup>, Tree Lighting on Dec.1st and Breakfast with Santa Dec. 10<sup>th</sup>.

122 Member Coggeshall suggested additional safety measures to be in place for Fall  
123 Sweep on 10<sup>th</sup> St.

124 Chair Comeaux suggested OST having a table at Celebration Seabrook.

- 125           • CIP projects: Meador restroom upgrade has begun.

126   **5. OLD BUSINESS**

127           **5.1** Discuss and take all appropriate action for recommendation to City Council on proposed  
128   shade structure design and location. *Chair Comeaux*

129           Chair Comeaux proposed waiting on adding shade structures to allow for newly planted trees  
130   to provide a natural shade. Additional trees could be planted along Baybrook Park trail.

131   **6. OLD BUSINESS**

132           **6.1** Report from City Staff on the status of a list of actions taken by the Open Space and  
133   Trails Committee and forwarded to City Council for its action or review. *City Staff*  
134   ATTACHMENT(S): OST RECOMMENDATIONS TO COUNCIL (attachment A)

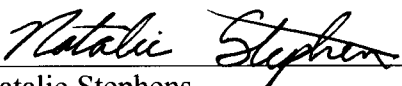
135           Sean Landis, Deputy City Manager, proposed to have a presentation at the next OST meeting  
136   with all status on all of the OST recommendations.


137           **6.2** Update on volunteer hours. *Committee*

138           108 volunteer hours were reported for the month of September by Open Space and Trails,  
139   Carothers Community Garden, Community Service and park volunteers.

140           **6.3** Establish future meeting dates and agenda items. *Committee*  
141   Next OST meeting will be held on November 3, 2022, 5 PM  
142   Agenda items:

- 143           • When to cut the prairie  
144           • Appreciation Lunch

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150   Natalie Stephens,  
151   Public Works Administrative Coordinator  
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\_\_\_\_\_  
Monica Comeaux,  
Chair

153 ATTACHMENT A  
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**Open Space and Trails Committee**  
**ITEMS TO CITY COUNCIL - 2022**

DATE SENT	DESCRIPTION	Status
10/13/2022	Recommend Carothers Coastal Gardens East Tract projects for FY 2022-23 in the amount to not exceed \$220,000: 1. Casita Repairs, 2. Dead Tree Removal, 3. Irrigation infrastructure design and Installation, 4. Electrical Service Infrastructure Design and Installation, 5. Trail Design, 6. Trail Construction, 7. Planting Berm Design, 8. Planting Berm Construction, 9. Engineered Drainage Plan as Required 10. Planting Design, 11. Installation of Flowering Trees and Plants as Prescribed within the Planting Design.	<b>PENDING</b>
8/23/2022	Recommend park CIP prioritization: 1. SW1 New Sidewalk Main to El Mar. 2. SW2 New Trails from OSV Subdivision to El Mar. 3. P27 Pine Gully Pier Reconstruction. 4. P26 Enhance Bayside Park and Boardwalk. 5. Prairies Replanting Near Robinson Lift Station.	<b>PENDING</b>
8/23/2022	Recommend City staff to work with Harris County to close off small parking area near Todville Bridge and Pine Gully Trail head, due to safety concerns.	<b>PENDING</b>
6/28/2022	Recommend Trailhead Todville; Additional parking on Todville near Pine Gully Bridge be removed from FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend P26 Enhance Bayside Park & Boardwalk; Construct boardwalks and fishing deck with reference to the Old Seabrook Livable Center Study be removed from FY23 CIP.	<b>REVISIT</b>
6/28/2022	Recommend Carothers Coastal Gardens Budget Estimate be approved	<b>PENDING</b>
6/28/2022	Recommend acquisition of neighboring property to Hester Gardens.	<b>PENDING</b>
6/28/2022	Recommend prairie replanting following the completion of Robinson lift station construction.	<b>PENDING</b>
6/28/2022	Recommend P27 Pine Gully Pier: Rebuild of Pine Gully Pier, be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P17: Playground Friendship- replace aged playground equipment be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P18: Trailhead Old SH146 – Entrance point signage, parking.	<b>PENDING</b>
6/28/2022	Recommend CIP SW1: N Meyer Sidewalk, Main to El Mar – Reconstruct and improvement a concrete sidewalk along N. Meyer be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP SW2: Main St to OSV Subdivision Sidewalk – Construct a granite/concrete trail from OSV to Main St.be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP SW3: Trail from City Hall to Ashley Oak Sub. – Construct a sidewalk from Ashley Oaks and Bay Elementary to Cook St granite trail be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P19: Carothers Orchards Phase 2 – Task Force recommendation be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P20: Carothers East Tract Trail – Construct a connecting granite trail on the east portion of the Carothers tract be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend CIP P23 Carothers West Tract Trail-Construct & extend a trail through west tract with wetland boardwalk viewing and seating be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend P25 Pump Track course be removed for FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend P21: Carothers Waterfront Observation Deck; Construct a public observation deck on the Carothers waterfront property, be scoped for FY23 CIP.	<b>PENDING</b>
6/28/2022	Recommend P22: Carothers Learning Center; Construct a learning center on the Carothers east tract be scoped for FY23 CIP.	<b>PENDING</b>

6/28/2022	Recommend Carothers Waterfront: Construct and edge or design breakwater that is an extension for the tract allowing the public a defined and safe area to observe the bay at a lower level be scoped for FY23 CIP	<b>PENDING</b>
6/28/2022	Recommend park acquisition Old WWTP Site; Convert Old WWTP site after demo for a new park and public area project be scoped for FY23 CIP.	<b>PENDING</b>